



- Explore Your Pre-Major and NVC's Institutes**  
[www.alamo.edu/enroll/explore](http://www.alamo.edu/enroll/explore)  
It is best to explore your pre-major and NVC's Institutes before you apply. Once you apply, we can help you identify your math pathway. See back for more information.
- Complete and Submit Application for Admission**  
[www.applytexas.org](http://www.applytexas.org)  
Please allow five business days for processing. Once your application is processed, you will receive two emails - a confirmation from ApplyTexas and an email from NVC with instructions on accessing your student portal called ACES.
- Login to ACES Account**  
[aces.alamo.edu](http://aces.alamo.edu)  
After your application has been processed, follow the instructions for the default password to log in for the first time. For technical assistance, contact the Help Desk at 210-486-4777.
- Activate your AlamoNAVIGATE Checklist**  
Click on the "Start Here" tab and then "AlamoNAVIGATE" to access your personalized enrollment checklist will help you track your next steps and show all the items needed for your enrollment with NVC.
  - Submit All Official High School Transcripts/GED Scores or College Transcripts**  
NVC Records and Residency Office - DWWC 102  
Official high school or college transcripts are required in order to register. Visit AlamoNAVIGATE and click on "Submit Transcripts and Documents" for more information on transcript requirements for First Time In College, Transfer, and Returning Students.
  - Submit Bacterial Meningitis Documentation (Students Under 22)**  
Students must submit acceptable documentation in ACES student portal on the "Start Here" tab under the Bacterial Meningitis (BM) section. Please allow up to 2 business days to process. You can check your BM hold on the "My Page" tab and click "Holds". Contact [nvc-admissions@alamo.edu](mailto:nvc-admissions@alamo.edu) for more information.
  - Complete Go FAARR and Test Prep Modules**  
The Go FAARR module is required for all new students, and the Test Prep module is required for all students who will take the Texas Success Initiative (TSI) Assessment. Students exempt from the TSI may skip the Test Prep Module. After you activate your AlamoNAVIGATE checklist, click "complete Go FAARR and Test Prep Modules" on your MyPath. Click on "Enroll" and then "Incomplete" to complete the modules.
  - Course Placement**  
Testing and Assessment Office - DWWC 221  
Satisfy math and writing course placement by submitting your high school transcript for review, scores from the TSI Assessment, SAT or ACT, or proof of successful completion of a college prep course. For additional information, contact your enrollment coach.
  - Sign Up For Orientation and Advising**  
First Time In College (FTiC) Students: FTiC students will register for classes at New Student Orientation (NSO). Once all enrollment steps have been completed, visit AlamoNAVIGATE and click "Sign Up For NSO."  
Transfer Students: View registration instructions you will be added to Transfer and Former Student Orientation which can be accessed through Canvas on your ACES account.

# Additional Resources

## Vista Central: Admissions Office

Desert Willow Welcome Center (DWWC) 102R  
210-486-4125 | [nvc-admissions@alamo.edu](mailto:nvc-admissions@alamo.edu)  
[www.alamo.edu/nvc/apply](http://www.alamo.edu/nvc/apply)

Vista Central assists new, returning, and transfer students with the enrollment process. Students can use the Vista Central computer lab to submit an application, apply for FAFSA, or complete enrollment steps.

## Vista Central: Records and Residency

Desert Willow Welcome Center (DWWC) 102R  
210-212-5266 | [nvc-records@alamo.edu](mailto:nvc-records@alamo.edu)  
[www.alamo.edu/nvc/records](http://www.alamo.edu/nvc/records)

Submit official transcripts, update residency, or make any changes to your student record.

Official transcripts may be submitted:

- In person: Hand-deliver transcripts to the Records and Residency Office in DWWC 102R. Transcripts must be in a sealed envelope.
- Electronically: Schools can send electronic PDF transcripts to NVC through a secure server such as Parchment, eSCRIPT-SAFE, or National Student Clearinghouse to [nvc-records@alamo.edu](mailto:nvc-records@alamo.edu). High schools can send via TREX or other secure server.
- By mail: Send transcripts to 3535 N. Ellison Dr. San Antonio, TX 78251. Please mark transcripts "ATTN: Records & Residency."

Foreign transcripts must be evaluated and translated from any company listed at [www.naces.org](http://www.naces.org). The original, foreign transcript must accompany the evaluated document.

Home school transcripts must be notarized.

GED graduates must submit their test scores report issued by the state where the test was taken and passed.

## Financial Aid

Desert Willow Welcome Center (DWWC) 112  
210-212-5266 | [dst-sfs@alamo.edu](mailto:dst-sfs@alamo.edu)  
[www.alamo.edu/financial-aid](http://www.alamo.edu/financial-aid)

Learn about different types of financial aid or ask questions about your financial aid award. Students can also submit their FAFSA in the Vista Central computer lab. NVC's Federal School Code is: 033723.

## Admissions Policy

Northwest Vista College has an open door admissions policy, which means there are no entrance exam scores, minimum GPA, or class rankings required.

## Disability Support Services / Access Office

Desert Willow Welcome Center (DWWC) 120  
210-486-4466 | [nvc-access@alamo.edu](mailto:nvc-access@alamo.edu)  
[www.alamo.edu/nvc/disability-services](http://www.alamo.edu/nvc/disability-services)

The Disability Support Services Office provides classroom accommodations for eligible students, such as additional time for testing, priority seating, and more. Students can also receive assistance throughout the admissions and enrollment process. Contact the Access Office to set up accommodations.

## Testing & Assessment Office

Desert Willow Welcome Center (DWWC) 221  
210-486-4346 | [nvc-assessment@alamo.edu](mailto:nvc-assessment@alamo.edu)  
[www.alamo.edu/nvc/testing](http://www.alamo.edu/nvc/testing)

The Testing & Assessment Office offers the TSI Placement exam on a walk-in basis Monday - Thursday, and by appointment on Fridays and select Saturdays.

## NOTES

Student ID: \_\_\_\_\_

ACES Username: \_\_\_\_\_

Default Password: \_\_\_\_\_

Password Resets: 210-486-4777

NSO/Advising Appt. Date: \_\_\_\_\_

Payment Deadline: \_\_\_\_\_

Enrollment Coach/Certified Advisor: \_\_\_\_\_

Coach/Advisor Contact: \_\_\_\_\_