

EPORTFOLIO COMPETITION

OBJECTIVE:

Students are required to create an eLumen ePortfolio that contains clear purpose (aligned to entry category), samples of work, and a self-reflection for the ePortfolio Completion. *Note: Review the ePortfolio rubric for details.*

Categories

Scholarly

Showcase your achievements/experiences in a portfolio that focuses on:

- Research project highlights
- Creative experiences

Marketable Skill

Showcase your achievements/experiences in a portfolio that focuses on:

- Application of marketable skills learned at San Antonio College
- Your skills highlighted to future employers or as transfer to a college/university

SUBMISSION REQUIREMENTS:

Minimum contents to include in your ePortfolio (*Feel free to personalize your ePortfolio and add any additional relevant academic/professional/personal content! Be Creative!*):

- ePortfolio Purpose
- Items aligned to either the “Scholarly” and/or “Marketable Skill” category (assignments, letters of support, videos demonstrating skill/research, etc.
- Self-Reflection entry included in your ePortfolio
 - Guidelines: Describe what you did, evaluate your project, and analyze what you could do better in the future
 - Formats for your self-reflection: Written entry, Video, Photo, etc.

INSTRUCTIONS:

1. ACCESS EPORTFOLIO

Login to your eLumen account by going to <https://alamo.elumenapp.com/elumen/> ([Links to an external site](#))

- **Enter your eLumen ACES Username**
 - Beginning of your Student Alamo email address, example **jdoe** if email is **jdoe@student.alamo.edu**
- **Enter your Password**
 - If you have forgotten your password, click on “Forgot Password” to reset your password
- **Click “Login”**

Note: If you have not used eLumen ePortfolio, you will need to register for an account. Use the link below to access step-by-step instructions to register for an account.

- *Instructions: Registration*

2. HOW TO CREATE AN ELUMEN EPORTFOLIO

VIDEO Resource on Creating ePortfolio Pages: [eLumen - Create and Use eLumen Portfolio Pages](#)

Step 1: Getting Started

- Click on "Portfolios" tab at the top of the page.
- You will see either Assessment or Presentation view.
- Assessment View: If an instructor has assigned a portfolio for a class assessment, you will see this as an option from the "Assessment" view.
- Presentation View: This view allows you to create your own portfolio. Click on "Create Portfolio" to get started.
- It is required to enter a *Portfolio Name* and a *Portfolio Description*.

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- Click “Create”

Step 2: Customizing the Title Bar

- The *Edit* button allows you to edit the Portfolio Name and Description.
- The *Design* button allows you to edit text color, background color and background image.
- The *Preview* button allows you to see what the portfolio looks like to others.
- The *Share* button allows you to share with instructors, cyber media and generates a URL to embed in emails and other documents.

Step 3: Creating Pages in Portfolio

a) GALLERY PAGE

Click “Add Page”

- Click “Gallery Page”
- It is required to enter a *Page Title* and optional to enter a *Description*.
- Click “Save”
- To upload an image or document, click “Upload Image”
- It is required to enter a *Title* and optional to enter a *Description*.
- It is required to *Drag a file or Click to select from your computer*.
- Click “Add Card”
- Continue to add as many cards to this page.

- To upload a video link, click “Add Video Link”
- It is required to enter a *Title* and optional to enter a *Description*.
- It is required to enter a YouTube URL in *Paste the YouTube link...*
- Click “Add”
- Click “Add Card”
- Continue to add as many cards to this page.

b) JOURNAL PAGE

Click “Add Page”

- It is required to enter a *Page Title* and optional to enter a *Description*.
- Click “Save”
- Click “Add Entry”
- It is required to enter under *Add tittle to this journal entry* and a *Enter your journal entry here*.
- Click “Save”
- For more entries, click “Add Entry”.

c) SIMPLE PAGE

Click “Add Page”

- It is required to enter a *Page Title* and optional to enter a *Description*. Please note: The description box has a word limit, however, the text box after clicking “save” does not have a word limit.
- Click “Save”
- Enter your text in the box provided.
- Click “Save”

3. SUBMIT YOUR EPORTFOLIO

- Click “Share” (greenish tab in upper right corner in the banner)
- Click the box to *Make This Portfolio Public*
- Copy and paste the URL link into the “ePortfolio Link” box on the Student Showcase Poster Competition Entry Form from the website.

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