

**GAINFUL EMPLOYMENT SPREADSHEET
PALO ALTO COLLEGE**

Certificate name	occupation(s)	Semesters to complete	SCH	tuition & fees	books & Supplies
Administrative Computer Technology: Administrative Assistant Level II Certificate	SOC 43-6011 Executive Secretaries and Administrative Assistants	3	42	3,439	3,000
Administrative Computer Technology: Bill and Account Collector Level I Certificate	SOC 43-3011 Bill and Account Collectors	2	32	2,857	2,400
Administrative Computer Technology: Customer Services Representative Level I Certificate	SOC 43-4051 Customer Service Representatives	2	35	3,193	2,600
Administrative Computer Technology: Data Entry Technician Level I Certificate	SOC 43-9021 Data Entry Keyers	1	15	1,528	1,200
Administrative Computer Technology: General Office Level I Certificate	SOC 43-9061 Office Clerks, General SOC 43-4171 Receptionists and Information Clerks	1	15	1,528	1,200
Administrative Computer Technology: Secretarial Assistant Level I Certificate	SOC 43-6014 Secretaries, Except Legal, Medical, and Executive	2	30	2,956	2,200
Aviation Technology: Certified Flight Instructor Level I Preparation Certificate	SOC 53-2011 Airline Pilots, Copilots, and Flight Engineers SOC 53-2012 Commercial Pilots	4	39	48,582	3,100
Aviation Technology: Commercial Pilot Level I Certificate	SOC 53-2011 Airline Pilots, Copilots, and Flight Engineers SOC 53-2012 Commercial Pilots	3	24	30,138	1,800
Aviation Technology: Instrument Pilot Level I Certificate	FAA exam/required pre-requisite for Commercial Pilot	2	21	20,926	1,800
Aviation Technology: Multi-Engine Pilot Level I Certificate	FAA exam/required pre-requisite for Commercial Pilot	2	20	15,575	1,800
Aviation Technology: Private Pilot Level I Certificate	FAA exam/required pre-requisite for Commercial Pilot	1	15	10,738	1,200
Business Management: Administration Level I Certificate	SOC 11-1021 General and Operations Managers	1	15	1,528	1,200
Business Management: Entrepreneurship Level I Certificate	Leads to the AAS in Business Management	2	24	2,008	1,800
Business Management: Entry-Level Supervision Level 2 Certificate	SOC 47-1011 First-Line Supervisors/Managers of Construction Trades & Extraction Wrkrs SOC 41-1012 First-Line Supervisors/Managers of Non-Retail Sales Workers SOC 43-1011 First-Line Supervisors/Managers of Office & Administrative Support Wrkrs SOC 41-1011 First-Line Supervisors/Managers of Retail Sales Workers	3	42	3,439	3,000
Business Management: International Business Level I Certificate	Leads to the AAS in Business Management	2	31	2,857	2,400
Business Management: Leadership Level I Certificate	Leads to the AAS in Business Management	2	24	2,008	1,800
Business Management: Marketing Level I Certificate	SOC 11-2021 Marketing Managers	2	24	2,008	1,800
Computer Information Systems: Cisco Certification Preparation Level I Certificate	SOC 15-1071 Network and Computer Systems Administrators	2	16	1,529	1,400
Computer Information Systems: Computer Programming Level 1 Certificate	SOC 15-1021 Computer Programmers	2	15	1,528	1,200
Computer Information Systems: Help Desk Support Specialist Level 1 Certificate	SOC 15-1151 Computer User Support Specialists	2	15	1,528	1,200
Computer Information Systems: Information Technology Security Level 1 Certificate	SOC 15-1122 Information Security Analysts	3	18	1,531	1,400
Computer Information Systems: Personal Computer Skills Level I Certificate	SOC 43-9011 Computer Operators	2	15	1,528	1,200
Computer Information Systems: Search Engine Optimization (SEO) Specialist Level 1 Certificate	SOC 15-1021 Computer Programmers	2	15	1,528	1,200
Education Aide Level I Certificate	SOC 25-9041 Teacher Assistants	2	24	2,008	1,800
Education Aide Level II Certificate	SOC 25-9041 Teacher Assistants	4	48	3,916	3,500
Industrial Automation Technology: Career Foundations Level I Certificate	SOC 49-9081 Wind Turbine Service Technicians	2	30	2,956	2,200
Industrial Automation Technology: Industrial Automation Assistant Level II Certificate	SOC 49-9041 Industrial Machinery Mechanics	3	47	3,915	3,500
Industrial Automation Technology: Industrial Automation Associate Level I Certificate	SOC 51-2092 Team Assemblers	2	29	2,956	2,200
Industrial Automation Technology: Industrial Automation Helper Level I Certificate	SOC 49-9098 Helpers--Installation, Maintenance, and Repair Workers	1	16	1,529	1,400
Landscape & Horticultural Science: Basic Nursery and Landscape Operations Level I Certificate	SOC 45-2092 Farmworkers and Laborers, Crop, Nursery, and Greenhouse	2	22	2,006	1,700
Landscape & Horticultural Science: Floral Design Technician Level I Certificate	SOC 27-1023 Floral Designers	2	19	1,532	1,500
Landscape & Horticultural Science: Small/Organic Farmer Level I Certificate	SOC 11-9012 Farmers and Ranchers	2	23	2,007	1,700
Landscape & Horticultural Science: Turf and Landscape Irrigation Level I Certificate	SOC 37-1012 First-Line Supervisors/Managers of Landscaping, Lawn Service, & Groundskeeping Wrkrs	2	25	2,480	1,900
Landscape and Horticultural Science Level I Certificate	SOC 37-3011 Landscaping and Groundskeeping Workers	3	40	3,437	3,100
Logistics Management: International Logistics Management Level I Certificate	SOC 43-5311 Cargo and Freight Agents SOC 13-1199 Custom Brokers SOC 43-5011 Freight Forwarder	1	18	1,531	1,400
Logistics Management: Logistics Management Level I Certificate	SOC 11-3071 Transportation, Storage, and Distribution Managers	2	30	2,956	2,200
Logistics Management: Manufacturing Management Level I Certificate	SOC 11-3051 Industrial Production Managers	2	21	2,006	1,700
Logistics Management: Transportation Management Level I Certificate	SOC 53-1031 First-Line Supervisors/Managers of Transportation and Material-Moving Machine and Vehicle Operators	1	15	1,528	1,200
Logistics Management: Warehouse Management Level I Certificate	SOC 11-3071 Transportation, Storage, and Distribution Managers	1	15	1,528	1,200
Turfgrass & Golf Course Management: Landscape & Turfgrass Equipment Technician Level II Certificate	SOC 49-3053 Outdoor Power Equipment and Other Small Engine Mechanics	3	37	3,434	3,100
Turfgrass & Golf Course Management: Turfgrass & Golf Course Management Level I Certificate	SOC 37-3019 Grounds Maintenance Workers, All Other	3	37	3,434	3,100
Veterinary Technology: Veterinary Assistant Level II Certificate	SOC 31-9096 Veterinary Assistants and Laboratory Animal Caretakers	5	46	3,914	3,500

Data as of: 9/27/11