# **MY MONEY MATTERS**

#### **Business/Bursar's Office**

The Virtual Business Office (VBO) is an online hub where you can pay for college related products, services, tuition and fees. No more waiting in line to pay your tuition or payment or to collect your student refund, the VBO has made these services accessible online. Check out the complete host of items that you can access and pay online. It's convenient and secure!

https://www.alamo.edu/district/virtual-business-office/

#### Services offered

- Student billing for tuition and fees
- · Cash payment processing
- · Refund processing

#### **Tuition & Fees:**

# **Tuition**

\$99 per credit hour for Bexar county residents \$215 per credit hour for non-Bexar county residents \$466 per credit hour for Non-Texas residents

# **Student Activity Fee:**

\$3 per credit hour, will be assessed to all students.

# **Student Suppor Service Fee:**

\$25 per semester, with a maximum of \$50 per Academic Year, which is non-refundable.

#### Student Instructional Materials Fee:

Instructional Materials Fee, assessed to all students. The Colleges' contracted provider of all student course materials, including rental Textbooks, assesses a charge of \$19 per student credit hour, which is included in tuition.

#### **Additional Fees:**

27 Hour Rule - Special Tuition:

Students taking in excess of 27 hours of Developmental Education courses will be charged an additional rate of \$118 per hour for In-District and \$176 per hour for Out-of-District. No additional charges are assessed to non-resident/international students.

#### 3-Peat:

Students registering, for a course for the third time, will be charged the rate of \$384 per hour.

# **International Education Fee:**

International Education Fee, of \$1 per semester, will be assessed to all students.

# **VIA Bus Pass:**

Beginning in the Spring 2019 term your Northeast Lakeview College ID is your U-Pass to ride VIA mainline bus routes. The VIA U-Pass is available for regular academic students. Students seeking to utilize the VIA U-Pass must be registered with tuition paid, be enrolled in an installment plan, or have no tuition balance. Students must provide a valid college student ID to receive unlimited rides on VIA.

#### **Bus Pass Deadline**

You have unlimited rides on VIA during the term of qualified enrollment.

The last day passes will be issued is the Friday before the end of the semester.

#### Refunds

During your college enrollment, you may at some time be eligible for a Financial Aid refund or other types of disbursements. Alamo Colleges District delivers your refund with BankMobile Disbursements, a technology solution powered by BMTX, Inc. After your initial college registration each student will receive a bright green envelope with your personal code by mail and to their student ACES email from our refund processor, Bank Mobile Disbursements. Once you have your personal code 1) Visit RefundSelection.com. 2) Enter your unique personal code 3) Select how you'd like to receive your money.

Visit us in person:

LOCATION: Brazos Student Union, Room 103

CONTACT: 21Alamo (212-5266)

Business Office Hours			
Fall and Spring Semester (Hours subject to staff availability)	Summer Semester		
Monday 8:00AM-7:00PM (doors lock at 6:30pm)	Monday-Thursday 8:00AM-7:00PM (doors lock at 6:30PM)		
Tuesday, Wednesday, & Thursday 8:00AM-6:00PM	Closed Friday & Saturday		
Friday 8:00AM-5:00PM			
Saturday 9:00AM-1:00PM (First Saturday of the month) (doors lock at 12:30PM)			

#### Financial Aid

Financial Aid is financial assistance for those who qualify. To learn if you qualify, you must complete a Free Application for Federal Student Aid (FAFSA) at <a href="http://www.fafsa.ed.gov">http://www.fafsa.ed.gov</a>

# Federal Student Aid includes:

- 1. Grants A federal Pell Grant is a need based grant awarded to students who qualify and have not earned a bachelor's or professional degree. Grants are financial aid that doesn't have to be repaid (unless, for example, you withdraw from school and owe a refund).
- 2. Loans money borrowed for college; you must repay loans.
- 3. Work-Study federal work study program is a financial need based program that provides funds that are earned through part-time employment, on campus.

The FAFSA application is available October 1<sup>st</sup> for the upcoming academic year. It is your responsibility to ensure that financial aid will be processed by the priority deadline for the semester you will be attending. The Office of Financial Aid communicates only through your college email. Financial aid is awarded by your primary institution.

https://alamo.campuslabs.com/engage/organization/nlcfinancialaid

LOCATION: Brazos Student Union CONTACT: 21Alamo (212-5266)

Financial Aid Office Hours		
Fall and Spring Semester (Hours subject to staff availability)	Summer Semester	
Monday 8:00AM-7:00PM (doors lock at 6:30PM)	Monday-Thursday 8:00AM-7:00PM (doors lock at 6:30PM)	
Tuesday, Wednesday, & Thursday 8:00AM-6:00PM	Closed Friday & Saturday	
Friday 8:00AM-5:00PM		
Saturday 9:00AM-1:00PM (First Saturday of the month) (doors lock at 12:30PM)		

#### **Tuition and Fees**

Tuition is a sum of money charged for instruction at a college or university. The cost of tuition is based on enrollment status (number of courses), and residency.

A fee is a payment made for professional advice or services.

- 1. Mandatory Fees- authorized by statue or by the governing board of an institution, and are charged to a student upon enrollment to provide services available to every student. Example of such fees are: library, laboratory fees, course, student activities, etc.
- 2. Course Fees- are mandatory fees required of all students enrolled in a particular course, such as materials for a chemistry lab, or a discretionary fee required of students in a given course, or for students participating in a special activity, such as a parking fee.

Total academic charges are the total of all tuition, mandatory, and course fee charges for a student taking a given number of Schedule Course Hours (SCHs).

#### **Tuition 3-Peat**

Northeast Lakeview College will charge a higher tuition rate to students registering the third (3) or subsequent time for a course. The State will no longer subsidize a student's enrollment for the third (3) or subsequent attempt. Students should meet with an advisor to determine if they are repeating a course for the third (3) time. Exemptions available if completing the courses in the last semester for degree completion.

#### TUITION PAYMENT PLAN

The payment plan allows students to separate their tuition into three (3) payments. The first payment is due when the contract is signed. This action would need to take place before the first payment deadline of the semester. Payment Plans are available online through ACES, and are available for all semesters and have preset dates that determine when the next payment is due.

#### **TUITION REFUND PETITION**

No refund is possible after the designated deadline, except in extraordinary circumstances and if approved by the appropriate Northeast Lakeview College administrator.

#### REFUNDS

Refunds are dependent on students having paid more than the minimum required tuition and having paid their tuition in full. For example:

- 1. Financial Aid credit if tuition and fees were lower than financial aid award than a refund will be issued
- 2. Withdraw/drop from a course(s) you may be eligible to receive a refund based on the college refund schedule website: <a href="https://www.alamo.edu/admission--aid/paying-for-college/business-office/refunds/">https://www.alamo.edu/admission--aid/paying-for-college/business-office/refunds/</a>

Students who receive a refund are responsible for reimbursements to companies or agencies that have financially assisted them with their tuition.

Refunds for students on the Installment Plan will be applied to the balance due, as stated in the Installment Plan Contract. All academic calendar days are considered for refund purposes, not only the days the student attends class.

Refunds for other non-standard length courses (ie. open learning, continuing education) shall be made based on the Refund of Tuition table provided by the Texas Higher Education Coordinating Board (THECB).

NLC does not require any additional fees or charges for verification of student identity at this time.

#### **SCHOLARSHIPS**

Scholarships are gifts that do not need to be repaid. Scholarship funds can be used to help defray the cost of tuition & fees and other education related expenses students may have including books, supplies, computers, etc. Scholarships are made possible by donations to the Alamo Colleges Foundation from individuals and organizations.

For additional information and to apply for scholarships go to:

https://www.alamo.edu/nlc/scholarships

Location: Brazos Student Union (STCM)-Opportunity Mall-Office 123

Email: nlc-scholarships@alamo.edu

Phone: (210) 486-5008

#### SUMMER MOMENTUM PLAN

The Alamo Colleges District now offers students a Summer Momentum Plan that saves eligible students time and money. The plan allows students who earn 18-24 credit hours in the Fall and Spring semesters at any of the five colleges at the Alamo Colleges District, to get three to six FREE credit hours in the Summer semester.

The Summer Momentum Plan enables more students to achieve the life-long benefits of college, with less financial stress. Students can earn their degree in less time, save money, and use their financial aid more effectively.

https://www.alamo.edu/nlc/admissions--aid/paying-for-college/tuition-and-fees2/summer-momentum-plan/

# VETERANS AND THEIR DEPENDENTS

The Office of Veteran Affairs assists all students using educational benefits under Department of Veterans Affairs Educational Assistance Programs.

# MY COLLEGE LIFE AND RESOURCES

#### The Office of Student Life

Northeast Lakeview College values student development both inside and outside of the classroom. The Offices of Student Life at the college focuses on a student's total educational experience, including activities, events, student organizations, sports programs, lectures, live performances, special events, and more. Professional and student staff provide guidance and leadership training for students to assist them in achieving their academic and personal goals. Our goal is to get all students involved and engaged on campus. Learn more about what your college offers.

# **Department Mission Statement**

The Office of Student Life strives to promote an environment committed to the students' personal, emotional, cultural, social, and ethical development. This unique learning environment is supported through a variety of organizations, community-building events, experiential learning program, leadership and volunteer opportunities. These resources enable our students to succeed in the classroom and beyond.

LOCATION: Office of Student Life, Brazos Student Union

Email: nlc-student@alamo.edu

https://www.alamo.edu/nlc/experience-nlc/campus-life/get-involved/student-life/

AlamoEXPERIENCE: https://alamo.campuslabs.com/engage/organization/nlc-student-activities

Facebook: https://www.facebook.com/Northeast-Lakeview-College-Student-Life

Instagram: @nlcnighthawks Snap Chat: @nlcnighthawks

YouTube: https://www.youtube.com/user/stactivities

# Get Involved with Experience

Get synced with NLC via AlamoEXPERIENCE. To encourage engagement The Office of Student Life uses the AlamoEXPERIENCE platform which is an online community that helps all students get connected with NLC departments and student organizations. All events & volunteer opportunities are posted via AlamoEXPERIENCE. Signing up is easy:

- (1) Visit your ACES account, <a href="http://aces.alamo.edu/">http://aces.alamo.edu/</a>
- (2) Click on the "Student" tab
- (3) Scroll down and locate the AlamoEXPERIENCE link
- (4) This will redirect the user to the AlamoEXPERIENCE landing page

#### Benefits of AlamoEXPERIENCE

- Best way to stay up-to-date with the Office of Student Life, student organizations and sports on campus
- Compatible with most electronic devices
- Will track involvement opportunities and generate an AlamoEXPERIENCE transcript
- · Can be a tool to help market yourself on social platforms

If you have questions, contact the Office of Student Life at <a href="mailto:nlc-student@alamo.edu">nlc-student@alamo.edu</a>.

#### **Events/Calendar**

The Alamo Colleges host a variety of events to engage students and support our communities throughout each academic year. Many events such as welcome week, graduation, and others occur on an annual basis.

To find out more information on what events are offered at Northeast Lakeview College, read below:

# Sample list of events

Nighthawks Day	Flag Football	Welcome Week
Opportunity Rush Fair	Health Fair	Ping Pong
SGA Townhall	Virtual Game Nights	Virtual Hangouts
Blood Drive	Constitution Day	Movie Night
Dodgeball	Fuel for Finals	And Much More

# **Student Organizations & Interest Groups**

#### Student Clubs

# NLC Anthropology Club

- **Purpose:** To provide students an opportunity to explore all aspects of humankind, from its prehistory to its present cultural diversity
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/anthropology-and-archaeology-club">https://alamo.campuslabs.com/engage/organization/anthropology-and-archaeology-club</a>

# NLC Art Student Interest Group<sup>®</sup>

- **Purpose:** Is a group of active and art-minded students at Northeast Lakeview College that are interested in experiencing and participating in the visual arts
- Contact:https://alamo.campuslabs.com/engage/organization/nlc-art-student-interest-group

# NLC Bae-B-Safe

- Purpose: BAE-B-SAFE is a program that aims to prevent unplanned pregnancies and sexually transmitted
  infections (STI's) among college-aged adolescents. Students are provided medically accurate information about
  sexual and reproductive health and are connected to healthcare providers in their surrounding community. BAE-BSAFE is committed to preparing and connecting students with the resources they need to make educated choices
  that protect their body, relationships, and well-being.
- **Contact:** https://alamo.campuslabs.com/engage/organization/nlcbaebsafe

#### NLC Black Student Union

- Purpose: The NLC Black Student Union was created to uplift the voices of Black students at NLC. Our goal is
  to celebrate the beauty of the black community and educate others about our history, culture, and present sociopolitical realities. This organization is open to all students, faculty, and staff on campus who embrace cultural
  diversity, equity, and inclusion at Northeast Lakeview College.
- Contact: https://alamo.campuslabs.com/engage/organization/bsu

# NLC Book Club<sup>®</sup>

- **Purpose:** Promote reading and the discussion of literary works in a welcoming environment.
- Contact: https://alamo.campuslabs.com/engage/organization/nlcbookclub

#### NLC Campus Activities Board\*

- **Purpose:** A student-led programming board that coordinates campus-wide events. The mission of CAB is to create diverse events, programs, and activities that foster personal development, school spirit, and community development.
- Contact: https://alamo.campuslabs.com/engage/organization/nlccab

#### NLC Cheer Team+

- Purpose: The purpose of the NLC Cheer team is to uphold school spirit and NLC traditions with enthusiasm, pride, teamwork and integrity. The Cheer Team is open to all NLC students interested in supporting its commitment of NLC pride
- Contact: https://alamo.campuslabs.com/engage/organization/nlc-cheer-team

#### NLC Creative Arts Interest Group<sup>®</sup>

- **Purpose:** To provide the college community with a venue to view, create and discuss art, drama, and music on a regular basis
- Contact: https://alamo.campuslabs.com/engage/organization/creative-arts-interest-group

# NLC Dance Team<sup>+</sup>

- **Purpose:** The NLC Lakeview Hawkettes is a dance team that will help you improve your dance abilities and allow you to meet great new people in a positive environment. The Dance team plans on showing their school spirit and having an amazing time doing what they love, dance.
- Contact: https://alamo.campuslabs.com/engage/organization/lakeview-dance-team

# NLC Destino Interest Group<sup>®</sup>

- **Purpose:** To provide the NLC students and employees an opportunity to connect with God.
- **Contact:** https://alamo.campuslabs.com/engage/organization/destino

#### **NLC Education Club**

- Purpose: To give Education majors and those who are interested in Education a place to meet and discuss
  pressing issues and topics in the education field
- Contact: https://alamo.campuslabs.com/engage/organization/education-club

# **NLC Engineering Club**

- **Purpose:** The promotion of engineering through projects that are created and powered by students. At which students will group us with different interest in majors to build a project that expands there thinking of there major
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/engr\_club">https://alamo.campuslabs.com/engage/organization/engr\_club</a>

#### **NLC Gaming Club**

- **Purpose:** To meet other students that share a common interest in social interactions through gaming, and to establish a culture of student engagement
- Contact: https://alamo.campuslabs.com/engage/organization/nlc-gaming-club

#### **NLC Gardening Club**

- Purpose: To grow and maintain a campus garden and study the effects of their growth over time
- Contact: https://alamo.campuslabs.com/engage/organization/gardening-club

# NLC Gender and Sexuality Alliance (GSA)

- Purpose: This is a safe and accepting environment for all people including LGBT and allies at N.L.C.
- Contact: https://alamo.campuslabs.com/engage/organization/nlc-genders-and-sexualities-alliance

# **NLC International Club**

- **Purpose:** Seeks to bring students together to share and highlight various cultures, language, heritage, and ethnic origins through social, cultural and educational activities.
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/nlcinternationaleducationclub">https://alamo.campuslabs.com/engage/organization/nlcinternationaleducationclub</a>

# NLC Male Excellence Network (M.E.N.)\*

- **Purpose:** To increase engagement, retention, success and completion for Northeast Lakeview College male students.
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/male-excellence-network">https://alamo.campuslabs.com/engage/organization/male-excellence-network</a>

# **NLC Mathematics Society**

- **Purpose:** We promote student engagement by exploring various STEM fields through field trips, guest speakers, networking, community outreach activities, and much more!
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/nlc-mathematics-society">https://alamo.campuslabs.com/engage/organization/nlc-mathematics-society</a>

# National Society of Leadership and Success (NSLS)\*

- **Purpose:** To help people discover and achieve their goals. The Society offers life-changing lectures from the nation's leading presenters and a community where like-minded success oriented individuals come together and help one another succeed. The Society also serves as a powerful force of good in the greater community by encouraging and organizing action to better the world
- **Contact:** https://alamo.campuslabs.com/engage/organization/national-society-of-leadership-and-success-nlc

# NLC NightHAX Club

- Purpose: For students interested in Cyber Defense and Network Administration Technology.
- Contact: https://alamo.campuslabs.com/engage/organization/nighthaxs

# **NLC Performing Arts Club**

- **Purpose:** We are interested and passionate about performing arts. We have three points of interest; dance, music, and drama.
- Contact: https://alamo.campuslabs.com/engage/organization/nlc-performing-arts-club

# NLC Phi Theta Kappa (PTK)\*

- **Purpose:** To promote scholarship, the development of leadership and services and the cultivation of fellowship among qualified students of this college
- Contact: https://alamo.campuslabs.com/engage/organization/phi-theta-kappa-beta-sigma-delta

# NLC Politically Engaged Students<sup>=</sup>

- **Purpose:** To engage the youth in civil political commentary. To provide a safe environment for all students who wish to engage in political discussion
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/pes">https://alamo.campuslabs.com/engage/organization/pes</a>

# **NLC Psychology Club**

- **Purpose:** To explore different areas of psychology. Discuss various topics, question and analyze everything, and build on our curiosity about anything psychology related.
- Contact: https://alamo.campuslabs.com/engage/organization/nlc-psychology-club

#### NLC Robotics & Innovation Group<sup>®</sup>

- **Purpose:** The students who join will learn basic electrical, computer, and engineering skills necessary for system operations of robotic components as well as other practical skills.
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/robotics-and-innovation\_club">https://alamo.campuslabs.com/engage/organization/robotics-and-innovation\_club</a>

#### **NLC Running Club**

- **Purpose:** The organization promotes running for students, faculty and staff at Northeast Lakeview College. We provide friendly competition, support, and networking opportunities for our members. The organization also promotes health in a recreational athletic manner in low to high intensity levels.
- Contact: https://alamo.campuslabs.com/engage/organization/nighthawkrunners

# Student Government Association (SGA)\*

- **Purpose**: To provide the official voice of the student body, to be a link between the student body and the administration of Northeast Lakeview College to improve the quality and value of both the social and educational experience at Northeast Lakeview College, and to develop the leadership and professional skills of its members.
- Contact: https://alamo.campuslabs.com/engage/organization/student-government-association-nlc

# Student Veterans of America (SVA)\*

- **Purpose**: Open to all students willing to share and explore information for veterans and their dependents with the purpose of helping to find resources and engaging in peer-to-peer sharing.
- Contact: https://alamo.campuslabs.com/engage/organization/student-veterans-alliance

# Thinking Well

- **Purpose**: To serve our community by promoting: philosophical inquiry and intellectual curiosity, critical and creative thinking skills, and effective communication (both personal and interpersonal) for civic dialogue.
- Contact: https://alamo.campuslabs.com/engage/organization/the-thinking-well

# **NLC Yoga Club**

- **Purpose:** The purpose of this club is to provide students, faculty and staff with access to free yoga sessions, in order to promote the health and well-being of the college campus. The type of yoga practiced will primarily be Hatha Yoga, though restorative and/or Yin yoga may on occasion be taught instead with modifications.
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/nlcyoga">https://alamo.campuslabs.com/engage/organization/nlcyoga</a>

#### Women Leaders of NLC

- Purpose: The Women Leaders of NLC program aligns with the Alamo College District's "moonshot" goal
  of eliminating poverty through education in San Antonio. Espousing the values of collaboration, community
  engagement, putting students first, and being data-informed, the Women Leaders of NLC initiative is a partnership
  between Northeast Lakeview College and The Boardroom Project--a San Antonio based group whose mission is to
  "Develop future board leaders, one girl/woman at a time."
- Contact: https://alamo.campuslabs.com/engage/organization/nlcwomenleaders

# Young Professionals of NLC

- **Purpose:** Promotes business professionalism, integrity, academic excellence, and service while establishing working relationships within the business community and educational institutions.
- Contact: <a href="https://alamo.campuslabs.com/engage/organization/northeast-lakeview-college-business-club">https://alamo.campuslabs.com/engage/organization/northeast-lakeview-college-business-club</a>
- \*Chartered Organizations
- \*Competitive Groups
- **■Student interest Groups**

For more information, visit the Brazos Student Union or visit our AlamoExperience page at <a href="https://alamo.campuslabs.com/engage/organizations?branches=193367">https://alamo.campuslabs.com/engage/organizations?branches=193367</a>, or the student organization webpage at <a href="https://www.alamo.edu/nlc/experience-nlc/campus-life/get-involved/student-life/clubs/">https://www.alamo.campuslabs</a>. experience-nlc/campus-life/get-involved/student-life/clubs/.

# **Northeast Lakeview Sports**

The sports and recreational program is an integral part in the Office of Student Life. The sports program provides students with competitive athletic opportunities at the collegiate level. Students will learn new skills, improve skill levels and enjoy the recreational and social interaction derived from sports involvement.

# **Extramural Sports:**

Designed for students to compete against other extramural sports teams. The five extramural sports offered are Men's Basketball, Women's Volleyball, Cheer Team, and Dance Team. Extramural Sports offers the opportunity to participate in competitive activities through tournaments and leagues. In order to be eligible to participate in Extramural Sports, participants are required to be enrolled in at least 9 college credit hours and maintain a minimum 2.0 GPA. These requirements will be verified and monitored during the semester.

NLC Men's Basketball: <a href="https://alamo.campuslabs.com/engage/organization/nlc-mbb">https://alamo.campuslabs.com/engage/organization/nlc-mbb</a> NLC Women's Basketball: <a href="https://alamo.campuslabs.com/engage/organization/nlcwbb">https://alamo.campuslabs.com/engage/organization/nlc-mbb</a>

NLC Women's Volleyball: https://alamo.campuslabs.com/engage/organization/lakeview-college-volleyball

NLC Cheer Team: https://alamo.campuslabs.com/engage/organization/nlc-cheer-team

NLC Dance Team: https://alamo.campuslabs.com/engage/organization/lakeview-dance-team

# **Intramural Sports:**

Designed for our students to compete against each other is sporting events, such as; Basketball, Volleyball, Flag Football, Spikeball, E-Sports tournaments. To sign up for participation, please visit please visit AlamoExperience:

# **Recreational Sports:**

Designed to provide structured, competitive and non-competitive activities, for men, women, and co-ed teams. Students with no knowledge of sports have the opportunity to participate in the following: gaming tournaments, table top games, soccer tournaments, flag football, basketball, and volleyball tournaments.

Recreational activities encompass a wide variety of intramural and extramural events, which can include both individual and team competition.

https://www.alamo.edu/nlc/experience-nlc/campus-life/athletics/

See NLC Sports & Recreation page on AlamoExperience for more information, visit with Ayanna Barry or email at <a href="mailto:abarry6@alamo.edu">abarry6@alamo.edu</a>.

# **Student Services Fee**

Each college has its own Student Services Activity Fee Committee, which is responsible for making recommendations to the President of the College about the allocation of funds collected from the student services fee (charged at \$3 per credit hour).

The committee is comprised of five students and four faculty/ staff. Upon approval of the budget each year by the Board of Trustees, the committee meets monthly, or as needed, to review funding requests from students, student clusters, or recognized student clubs and organizations to help fund travel, conference participation, activities, or other professional development programs. This information is outlined in Policy F.2.3 and Procedure F.2.3.1.

https://www.alamo.edu/about-us/leadership/board-of-trustees/board-policies/

See the NLC Student Service Advisory Fee Committee page on AlamoExperience, <a href="https://alamo.campuslabs.com/engage/organization/nlc-student-service-advisory-fee-committee">https://alamo.campuslabs.com/engage/organization/nlc-student-service-advisory-fee-committee</a> for more information.

# **Student Involvement in Decision Making**

Northeast Lakeview College values student participation and involvement in decision-making and recognizes students as key stakeholders in the college's operations and planning and seeks the opinions of students. Students shall be given involvement opportunities in a number of different ways to include, appropriate college committees, college forums, student surveys and through consultation with student organization leaders and their advisors.

# Officers Roundtable

The Officers Roundtable is a monthly meeting of all club and organization officers (presidents, vice-presidents, treasurers, secretaries, etc). The meetings allow clubs and organizations to better understand what each club is doing, to inform them of trainings, discuss problems or issues they may be facing as leaders, ask for support for departmental or campus committees and task forces and stay knowledgeable of campus and district-wide events with

updates from the Student Government Assocation and Student District Council representatives. Representatives to the Student District Council are currently selected from the Student Government Association.

Contact: https://alamo.campuslabs.com/engage/organization/officers-roundtable

# **Political Campaigns**

Northeast Lakeview College is committed to fostering a diverse and open discussion of ideas, opinions, and viewpoints as well as encouraging members of the college community to be active and engaged citizens. However, as a charitable entity subject to federal, state, and local regulations regarding political and campaign activities, the College is required to remain politically neutral and cannot participate or intervene, directly or indirectly in the campaign of any candidate or political party.

For additional information consult the following Board policy (D.3.4 <a href="https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-d/d.3.4-policy.pdf">https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-d/d.3.4-policy.pdf</a> & F.5.1 <a href="https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-f/f.5.1-policy.pdf">https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-f/f.5.1-policy.pdf</a>) which outlines the regulations Alamo Colleges District, its faculty, staff and students, including student organizations, must follow in regard to political campaigns and candidates.

# **Student Leadership Opportunities**

Northeast Lakeview College understands the importance of building strong leaders. We recognize the importance of the student's participation in the development of his or her own leadership skills. As such, we provide students with a variety of programs, organizations and opportunities that inspire them to get involved and grow into the leaders of tomorrow.

Northeast Lakeview College programs include the Student Government, student organizations, NLC Officer's Roundtable, the Student Leadership Institute, the National Society of Leadership & Success and Phi Theta Kappa, the M.E.N of NLC and the Women Leadership of NLC. To learn more about what the college has to offer, explore the district programs and the college base leadership opportunities.

#### DISTRICT LEADERSHIP PROGRAMS

#### Student Leadership Institute

The Alamo Colleges Student Leadership Institute (SLI) offers college students the opportunity to enhance their leadership mindset, skill set, and tool set. This two-semester leadership program imparts the learning tools and resources for students to become leaders on campus, in the workplace, and in diverse communities. Students involved in SLI will have the opportunity to receive scholarships, increase self-confidence, improve communication skills, build relationships/network, become a Northeast Lakeview College ambassador, and emerge as a proactive, productive, and engaging leader and have fun while doing it!

To join SLI, students must have a cumulative grade point average of 2.75 or higher, be enrolled in a minimum of 6 semester credit hours, and submit a complete application packet. Learn more about SLI by visiting <a href="https://www.alamo.edu/experience-the-alamo-colleges/current-students/student-opportunities/student-leadership-institute/">https://www.alamo.edu/experience-the-alamo-colleges/current-students/student-opportunities/student-leadership-institute/</a>

Contact: Rodell Asher: <a href="mailto:rasher10@alamo.edu">rasher10@alamo.edu</a>

# ADDITIONAL LEADERSHIP OPPORTUNITIES

# National Society of Leadership & Success (NSLS)

**Purpose:** To discover and achieve their goals. The Society offers life-changing lectures from the nation's leading presenters and a community where like-minded success-oriented individuals come together and help one another succeed. The Society also serves as a powerful force of good in the greater community by encouraging and organizing action to better the world.

Contact: https://alamo.campuslabs.com/engage/organization/national-society-of-leadership-and-success-nlc

# Phi Theta Kappa (PTK)

**Purpose:** To promote scholarship, the development of leadership and services and the cultivation of fellowship among qualified students of this college.

Contact: https://alamo.campuslabs.com/engage/organization/phi-theta-kappa-beta-sigma-delta

# **Student Government Association (SGA)**

**Purpose:** To provide the official voice of the student body, to be a link between the student body and the administration of Northeast Lakeview College to improve the quality and value of both the social and educational experience at Northeast Lakeview College, and to develop the leadership and professional skills of its members.

Contact: https://alamo.campuslabs.com/engage/organization/student-government-association-nlc

# **Service Learning and Volunteer Opportunities**

# **SERVICE LEARNING**

Some instructors on campus include a service-learning component as part of the course curriculum. These courses use the knowledge you learn in the given course and extend it with hands-on experience in the community setting. This means that what students learn in the classroom and through homework/research will be used in actual real-world situations to help more fully understand the topics discussed in the course. Depending on the instructor, service-learning can be an optional or required part of the course.

#### **VOLUNTEERISM**

Civic engagement is an important feature of the college experience. Opportunities to volunteer on and off campus are offered to help students understand how each person can make a difference in the community. Non-profit organizations actively provide students with volunteer opportunities to ensure that students have an outlet if they choose to use their free time volunteering for worthwhile causes.

CONTACT: Service Learning Committee at <a href="mailto:nlc-service@alamo.edu">nlc-service@alamo.edu</a>

# **Educational Opportunities**

#### **AlamoINSTITUTES**

Take only the courses you need to be job or transfer ready. Northeast Lakeview College has six institutes that match students' career goals.

# **NLC Business & Entrepreneurship Institute (B&E)**

**Purpose:** The Business & Entrepreneurship Institute is designed for students who have an interest in areas such as business management and administration, finance, hospitality and tourism and marketing. This Institute will prepare you for careers such as: planning, organizing, directing and evaluation business functions essential to efficient and productive business operations; services for financial and investment planning, banking, insurance and business financial management; the management, marketing and operations of restaurants, lodging, attractions, recreational events and travel-related services; and managing and performing marketing activities to reach organizational objectives.

Contact: https://alamo.campuslabs.com/engage/organization/nlc-business-entrepreneurship-institute

# **NLC Creative & Communication Arts Institute (C&CA)**

**Purpose:** The Creative & Communication Arts Institute is designed for students who have a key interest in areas such as the fine and performing arts, audio/video technology and communications. This Institute will prepare you for careers such as designing, producing, exhibiting, performing, writing and publishing media content, including visual and performing arts design, journalism and entertainment services.

**Contact:** <a href="https://alamo.campuslabs.com/engage/organization/nlc-creative-communication-arts-institute">https://alamo.campuslabs.com/engage/organization/nlc-creative-communication-arts-institute</a>

# **NLC Health & Biosciences Institutes (H&B)**

**Purpose:** The Health and Biosciences Institute is designed for students who have an interest in areas such as health sciences. this Institute will prepare you for careers such as planning managing and providing therapeutic services, diagnostic services, health informatics, support services and biotechnology research and development.

Contact: https://alamo.campuslabs.com/engage/organization/nlc-health-and-biosciences-institute

# **NLC Public Service Institute (PS)**

**Purpose:** The Public Service Institute is designed for students who have an interest in areas such as education, training, government, public administration, human services, law, public safety, correction and security. This organization will help prepare you for careers such as: planning, managing and providing education and training services and related learning support services; planning and performing government functions including governance, national security, foreign service, planning, revenue and taxation and regulations; preparing individuals for employment in careers related to families and human needs, such as counseling and mental health services, family and community services, personal care and consumer services; planning, managing and providing legal, public safety, protective services and homeland security, including support services.

Contact: https://alamo.campuslabs.com/engage/organization/nlc-public-service-institute

# NLC Science & Technology Institute (S&T)

**Purpose:** The Science and Technology Institute is designed for students who have an interest in areas such as agriculture, food and national resources, information technology, science, technology, engineering and mathematics. This Institute will prepare you for careers such as: the production, processing, marketing, distribution, financing and development of agricultural commodities and resources; building linkages in IT occupations for entry-level, technical and professional careers related to the design, development, support and management of hardware, software, multimedia and systems integration services; planning, managing and providing scientific research and professional and technical services including laboratory and testing services and research and development.

Contact: https://alamo.campuslabs.com/engage/organization/nlc-science-technology-institute

# Advanced Manufacturing and Logistics Institute (AM&L)

**Purpose:** The Advanced Manufacturing & Logistics Institute is designed for students who have an interest in areas such as architecture, construction, manufacturing, transportation, distribution and logistics. This Institute will prepare you for careers such as: designing, planning, managing, building and maintaining the built environment; planning, managing and performing the processing of materials into products and related support activities such as production planning and control, maintenance and manufacturing/process engineering; planning, management and movement of people, materials and goods and related support services such as transportation infrastructure planning and management; logistics services, mobile equipment and facility maintenance.

# The Engineering Academy Texas A&M-Chevron Engineering Academy at Alamo Colleges District - Northeast Lakeview College

The Texas A&M-Chevron Engineering Academy at the Alamo Colleges District – Northeast Lakeview College is a partnership with Texas A&M University's College of Engineering that offer students an opportunity to pursue an engineering degree while co-enrolled at Texas A&M and the Alamo Colleges District. Students are able to save money during their first two years – where they will take engineering courses taught by Texas A&M faculty at Northeast Lakeview College before transitioning to the Texas A&M campus in College Station. The Texas Workforce Commission projects a 25 percent growth in engineering jobs statewide in the next decade.

The Texas A&M-Chevron Engineering Academy offers students:

- Admission to the College of Engineering at Texas A&M University-College Station from day one.
- An opportunity to take Texas A&M engineering courses from Texas A&M faculty on the NLC campus.
- An opportunity to join a community of Engineering Academy peers by taking math, science and engineering courses with other Engineering Academy students.
- An opportunity to participate in student activities and organizations at both institutions to the extent possible.
- An affordable pathway to earning a Texas A&M engineering degree.

- Guaranteed full admission to Texas A&M upon successful completion of the two-year program.
- An opportunity to apply for early entry into a degree-granting major within the College of Engineering at Texas A&M, if qualified.

This unique program offers students who have achieved a high school diploma or equivalent and are calculus ready as determined by NLC. see link for qualifications

https://www.alamo.edu/nlc/academics/academic-resources/engineeringacademy/

AlamoEXPERIENCE: <a href="https://alamo.campuslabs.com/engage/organization/nlctxamengineering">https://alamo.campuslabs.com/engage/organization/nlctxamengineering</a> Interested students must:

- 1. Be able to be a full-time student at the Alamo Colleges for at least one year before transitioning to A&M.
- 2. Secure admission to one of the colleges within the Alamo Colleges District.
- 3. Fill out and submit a quick pre-qualification form found at: https://www.alamo.edu/nlc/academics/academic-resources/engineeringacademy/interest-form/
- 4. Please make sure to upload unofficial transcripts for qualification purposes on interest link
- 5. Students that are qualified need to complete Alamo College Enrollment Steps See link https://www.alamo.edu/nlc/academics/academic-resources/engineeringacademy/next-steps/
- 6. Once student qualifies Academy advisor will send A&M application link to apply for the Academy
- 7. A&M makes final decision on who gets admitted to the program.

# The NLC Honors Academy Graduate with Honors, Transfer with Distinction

**Purpose:** The Northeast Lakeview College Honors Academy provides the opportunity for students with high scholastic achievement to take on the additional academic rigor and reap educational benefits. Honors Academy students will participate in experiential learning and community service during their time at NLC. Their collegiate experience will be enhanced by other benefits including faculty mentorship, priority advising, national conference and study abroad opportunities. Honors Academy graduates who meet the Capstone requirements will receive Honors Distinction on their transcript. To qualify for the Honors Academy at NLC, a student must meet the requirements and fill out the online application. Further information can be found at the following address.

Contact: https://www.alamo.edu/nlc/academics/honors-academy/

nlc-honors@alamo.edu

AlamoEXPERIENCE: https://alamo.campuslabs.com/engage/organization/honors-academy

#### **Student Travel**

Northeast Lakeview College seeks to promote safe travel to events and activities occurring beyond the boundaries of the College/District property by students and recognized student organizations. As such, we have student travel polices that apply to individual student and recognized student organization travel, Policy C.1.6 and F.5.2 and Procedure C.1.6.4. The travel policy is applicable when the individual student or recognized student organization travels on behalf of the College/District with or without the financial support from the College/District.

Examples of activities and events that fall under this policy include, but are not limited to: club sports trips, the activities of recognized student organizations, SSFAC-funded community service travel, and in situations where a student or recognized student organization officially represents the college, e.g., leadership academies, conferences, and other programs.

For more information on Student Travel, please contact the Office of Student Life in the Brazos Student Union

# **Faculty-Student Mentoring Program**

Mission and Values

The Faculty-Student Mentoring program supports students throughout their time with Northeast Lakeview College. NLC provides a unique program that offers students customized encouragement, individualized support, and personalized guidance toward goal completion from a faculty member.

All students with NLC as their home college can request a faculty mentor. To learn more, click <a href="here">here</a> or email <a href="nlc-fsm@">nlc-fsm@</a> alamo.edu.

# **Posting Information on Campus**

Bulletin board space is available at each college at no cost as a service to students and the community. If you need to advertise for a roommate or a ride, if you have something for sale or a job opening or you want to announce an event—stop by or contact the Office of Student Life for more information on the policy/procedure.

Location: Brazos Student Union, <u>nlc-student@alamo.edu</u>

# **Use of College Buildings and Facilities**

The Alamo Colleges District buildings and facilities are used to support the educational goals of the Colleges as outlined by the Board of Trustees. Regulations regarding the safety and use of campus facilities are outlined in the Board Policy on the Student Code of Conduct F.4.2.1, available at: <a href="https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-f/f.4.2.1-procedure.pdf">https://www.alamo.edu/siteassets/district/about-us/leadership/board-of-trustees/policies-pdfs/section-f/f.4.2.1-procedure.pdf</a>

To learn more about reserving a room or space at the college for a specific event:

Contact: Office of Student Life, nlc-student@alamo.edu

# Alamo Colleges District Bookstores – Northeast Lakeview College Bookstore

Alamo Colleges District Bookstores carry more than just printed textbooks. We offer a variety of digital title options that range from rental for a semester to purchase for your digital bookshelf. Access codes are sold for digital class requirements from MyMathLab to SAM and everything in between. For academically priced software and hardware, go to <a href="https://www.nlc-shop.com">www.nlc-shop.com</a>

The NLC Bookstore is located on the first floor of the Brazos Student Union. The bookstore is a comprehensive operation that provides textbooks, supplemental reading materials, and auxiliary supplies for students and staff. The bookstore is a leased operation run by Barnes and Noble and is responsible for its own income and expenses. For more information, go to <a href="https://www.alamo.edu/nlc/experience-nlc/current-students/tools-for-school/bookstore/">https://www.alamo.edu/nlc/experience-nlc/current-students/tools-for-school/bookstore/</a>

#### **Food Sales**

Food options available at NLC include: Cafeteria (hot meal, coffee shop with quick meal, and snacks), various vending options (Mcliff – self-service snack machines and Coca-Cola self-service beverage machines) and The Cyber Café (coffee shop with quick meal and snacks). The Office of Student Life serves as the liaison between the NLC campus and the vendors mentioned above. Read below for specific details on food options and locations at NLC:

- Vending machines are located in the Salado Hall Academic, on the 1st floor, Medina CTE Center on the 2nd floor, Brazos Student Union on the 1st and 2nd floors and in the Llano Wellness Center on the 1st floor
- Cafeteria (Brazos Student Union, 1st floor)

• The Cyber Café is located in the Comal Learning Resource Center on the 1st floor. The Café is the place to go for coffee, a quick meal and snacks.

For vending machine refunds, please reach out to the Bursars Office.

The Cafeteria & The Cyber Café are open from 8:00am – 2:00pm Monday – Thursday and 9:00 am - 1:00pm on Friday.