MEMORANDUM

To: Alamo Colleges Family
From: Leo Zuniga, Associate Vice Chancellor of Communications
Date: May 21, 2013
Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of May 21, 2013.

Link: [May 21, 2013 – Board Agenda](#)

**CEREMONIALS**

Presentation from City of San Antonio Human Resources Family Assistance Department to recognize St. Philip” College for Volunteer Income Tax Assistance program participation for 21 years. SPC had one of the highest production of tax returns in the country this year, handling 3,200 tax returns totaling $6.7 million in tax refunds.

**RECOGNITION OF SPECIAL GUESTS, FACULTY AND STAFF**

**Student of the Month – May 2013**

John Doyle, Alamo Colleges – Northeast Lakeview College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia “Millie” Duran. With 33 credit hours, Mr. Doyle is half-way towards his goal of receiving his associate of science with a concentration in biology. Active at Alamo Colleges – Northeast Lakeview College, Doyle is president of the Science Club and a volunteer tutor in Science, Calculus, Biology, and Chemistry. He is also active in his community and has accumulated more than 300 hours of volunteer service, most of which are towards programs that support youth and his church community. He does all this while maintaining a 4.0 GPA.

**Employee of the Month – May 2013**

Azucena Rodriguez-Guerra, Learning Resource Specialist V, Alamo Colleges – Northeast Lakeview College
Public Relations in San Antonio Del Oro Award – Public Professional of the Year: Renata Serafin, Alamo Colleges – Northwest Vista College

Free Trade Alliance Educational Foundation International Business Plan Competition Winners

ASIS San Antonio Chapter Officer of The Year Nomination – Sergeant Robert Cunningham

Emeritus Status
Carol Johnson, Professor Emeritus, Department of Kinesiology, Alamo Colleges – San Antonio College

NEW BUSINESS
Granting of Emeritus Status
The Trustees approved, with the recognition and appreciation for 35 years of dedicated service to Alamo Colleges San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Carol Johnson, Professor Emeritus of the Department of Kinesiology at San Antonio College.

CHAIRMAN’S REPORT
Association of Governing Board-National Conference on Trusteeship report by trustees Joe Alderete and Dr. Yvonne Katz.

Travel Authorization for Trustees to participate in the site visit of the Alamo Colleges Summer in Spain Study Abroad Program
The Trustees approved travel expenses for Chairman James Rindfuss to participate in a site visit in conjunction with the Alamo Colleges Summer in Spain study abroad program from June 13-June 16, 2013.

CHANCELLOR’S REPORT
Monthly Report on Alamo Colleges Regional Centers
Dr. Federico Zaragoza presented a report on the activities of the Alamo Colleges regional centers, including:

The City of New Braunfels voters approved the $4M bond proposition to expand the Alamo Colleges – Central Texas Technology Center.

- Alamo Colleges – Central Texas Technology Center hosted a health care information session for all area high school students interested in a career in healthcare. The two day event had a total of 107 students who attended. The event was supported by St. Phillips College and Palo Alto College.
  - The Kerrville community celebrated the completion by 18 students of the Child Development Associate program.
Dr. Jerry Lee Hunkapiller, Floresville ISD-Superintendent, filed a TEA letter of intent to establish an Early College High School.

Legislative Update
Leo Zuniga, Associate Vice Chancellor of Communications, provided a state legislative update.

Alamo Colleges – Northeast Lakeview College Mascot Selection Announcement – Nighthawks
Presented by Dr. Eric Reno & Kathleen Johnson-Hodge

Call to Action for Student Success K-12 Partnerships Kick-Off Dinner update by Michelle Perales

Minority Male Initiative Presentation moved to July board meeting

Alamo Ideas earns Delia Pacheco $276.83

PROGRAM HIGHLIGHTS
National Society of Leadership and Success – Alamo Colleges – Northeast Lakeview College
Presentation by Cheryl L. Le Gras

AUDIT, BUDGET & FINANCE
Debt Management Plan for FY 2014
The Board directed the Chancellor or his designee to authorize the District’s outside consultants to prepare the documents necessary for Board approval to issue pursuant to parameter resolutions, defeasance of all of Maintenance Tax Notes, Series 2005; defeasance and refunding of portions of Maintenance Tax Notes, Series 2007.

Methodology for Implementing Previously Approved Parking Rates Effective Fall 2013
The Board approved the methodology to implement the previously approved parking permit fee (now referred to as Campus Access Charge) to assess all students and employees a base rate of $50, employees an additional rate of $150 for parking in a parking garage, students a rate of $1 per use for parking in a parking garage and visitors a $10 maximum daily rate for parking in a parking garage.

Supplemental Federal College Work Study Funding for the 2013-14 Award Year beginning July 1, 2013
The Trustees approved the use of $388,229 in funds budgeted as Federal College Work Study (FCWS) matching funds and $378,859 in funds budgeted as Federal Supplemental Educational Opportunity Grant (FSEOG) to supplement
work study funding for students attending the Alamo Colleges and employed beginning July 1, 2013 and throughout FY14.

Delays the Special Tuition Charge to Students Exceeding 125% of Degree Program Effective Fall 2013
The Board approved delaying the Special Tuition Charge to Fall 2014 to allow more time to determine most cost effective implementation in our systems.

Purchase of Police Radio Equipment
The Board awarded a contract to Dailey-Wells Communications providing for the purchase of Police Radio Equipment in the amount of $468,068.27 as requested by the Alamo Colleges Police Department.

Purchase of Training Services for the Economic and Workforce Development Department
The Board awarded a contract to WHY Group, LLC providing for the purchase of training services in the estimated annual amount of $164,907 as requested by the Economic and Workforce Development Department.

Participation in an Interlocal Agreement with the City of San Antonio for the Reconstruction and Widening of Villaret Boulevard at Alamo Colleges - Palo Alto College by the City of San Antonio
The Trustees approved participation in an Interlocal Agreement with the City of San Antonio for the Reconstruction and Widening of Villaret Boulevard at Alamo Colleges - Palo Alto College by the City of San Antonio contingent upon City Council approval, Verano TIRZ board approval and amendment of the other TIRZ interlocal agreement and the TIRZ finance plan.

Request of City of San Antonio for opposition to HB 3589 affecting Tax Increment Reinvestment Zones (TIRZ)
The Trustees approves opposition to HB 3589, including, without limitation, sending a letter of opposition to legislators. To communicate the concern of the Board of Trustees of Alamo Community College District that the passage of legislation limiting the contractual options of public participants in Tax Increment Reinvestments Zones (TIRZ) will have an adverse effect on the financial choices available to the Alamo Community College District.

POLICY
Employee Tuition Reimbursement for Employees and Child Dependents
The Board adopted revisions to the Alamo Colleges Tuition Assistance Programs as presented in the revised Procedure D.6.1.3 Tuition Reimbursement for Employees and Child Dependents.

Policy B.7.1 - Tax Officials
The Board adopted revisions to Policy B.7.1. This policy is being amended to remove the Legal Representation section of this policy and make it a separate policy as directed by the Board of Trustees.

Policy B.7.2 - Legal Representation
The Trustees adopted revisions to Policy B.7.2. This new policy is being introduced to include the Board's Legal Representation.

Policy B.9.1 - Educational Philosophy
The Trustees approved revisions to Policy B.9.1 – Educational Philosophy, to include the three dynamic models that together drive increased employee and student performance, greater organizational efficiency and effectiveness, and leadership at the Alamo Colleges.

Policy C.2.6 - Mail Services and College District Address
The Board adopted revisions to Policy C.2.6. This policy is being amended to bring the policy up-to-date with current Alamo Colleges’ practices.

Policy C.3.1 - Debt Management Policy
The Board Policy on Debt Management is approved as amended. In May of 2011, the Board adopted a Policy on Debt Management C.3.1 that establishes conditions and procedures for the use of debt. This policy is not required by statute, but is considered a “best practice”, and the process is viewed favorably by the Rating Agencies

FACILITIES
Purchase of Equipment and Installation Services for Access Control Components at the Alamo Colleges - San Antonio College Tobin Parking Structure
The Trustees awarded the contract to Kratos Public Safety & Security Solutions, Inc., providing for the purchase of Equipment and Services for the installation of access control components at the Alamo Colleges - San Antonio College Tobin parking structure in an amount of $480,755.00.

Equipment and Installation Services for Access Control Components at the Alamo Colleges - San Antonio College Parking Structure
The Trustees awarded the contract to Kratos Public Safety & Security Solutions, Inc., providing for the purchase of Equipment and Services for the installation of access control components at the Alamo Colleges - San Antonio College parking structure in an amount of $823,381.00.

Purchase of Equipment and Installation Services for Access Control Components at the Alamo Colleges - Northwest Vista College Parking Structure
The Board awarded the contract to Kratos Public Safety & Security Solutions, Inc., providing for the purchase of Equipment and Services for the installation of access control components at the Alamo Colleges - Northwest Vista College parking structure in an amount of $496,231.00.
Fourth Amendment of Guaranteed Maximum Price Alamo Colleges - St. Philip's College Capital Improvement Program Construction Manager-at-Risk Skanska USA Building, Inc. (RFP 06C-121) Renovation of the Sutton Learning Center

The Board approved a fourth amendment in the amount of $783,323 in addition to the $26,431,271 Guaranteed Maximum Price (GMP) Construction Manager-at-Risk fee negotiated with Skanska USA Building, Inc. for the Renovation of the Sutton Learning Center at Alamo Colleges - St. Philip's College.

PERSONNEL
Appointment of Administrators

The Trustees approved the recommendation of employment for the following administrative position:

Recommendation of Tenure Awards

The Trustees in accordance with the policies of promotion in rank adopted and authorized the recommendation of Tenure Awards to 36 faculty members of the Alamo Colleges.

Renewal or Non-renewal of Administrative Contracts

The Board in accordance with Policy D.2.5 adopted authorized the Chancellor or his designee to issue employment agreements for administrative positions to meet the operational needs of the College District and instructional needs of students. All salaries are subject to the availability of funds. Approval of administrators on the attached lists does not preclude reassignment if the need for such assignment provides benefit for operations or the instructional needs of the students of the College District.

Personnel Matter: Grievance Filed by Neal Reed
The Board of trustees upheld the disciplinary, January 23, 2013 and reassignment dated April 8, 2013

CONSENT AGENDA — Approved

Next Regular Board Meeting Date: Tuesday, July 30, 2013.

END OF-REPORT