MEMORANDUM

To: Alamo Colleges Family

From: Leo Zuniga, Associate Vice Chancellor of Communications

Date: December 16, 2014

Subject: Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of December 16, 2014.

Link: Board Agenda - December 16, 2014

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – November 2014
Maricela Alaniz, Alamo Colleges - St. Philip’s College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Maricela Alaniz is pursuing her Associates of Arts degree at Alamo Colleges - St. Philip’s College, and has a grade point average of 3.82. Both of Maricela’s children graduated from St. Philip’s College. For more than 30 years, Maricela focused on raising her family and caring for her husband, who served in the United States Air Force. During one of his duty leaves, he was involved in a serious car accident. Resulted in him becoming a quadriplegic. In August, 2010, Mr. Alaniz passed away. After his passing, she decided she would enroll in college. She remembers assisting her children in registering for their classes. Now, the role has been reversed.

Employee of the Month – November 2014
The Alamo Colleges family recognized Crystal Willis, Associate Director of Student Activities Alamo Colleges - Northeast Lakeview College.

Employee of the Month – December 2014
The Alamo Colleges family recognized Jacob-Aidan Martinez, Coordinator-Student Success, Alamo Colleges - San Antonio College.

Sorenson Video Relay Service (SVRS) Excellence and Innovation in Interpreter Education Award – Alamo Colleges - San Antonio College American Sign Language

GED to College Transition Program - Texas Higher Education Coordinating Board STAR Award – Alamo Colleges - San Antonio College

Recognition of Alamo Architects for work at First Responders Academy and Law Enforcement Training Center

"Community Partner of the Year" by South San Antonio Chamber of Commerce – Alamo Colleges - Palo Alto College

National Society of Hispanic MBAs Education Brillante Award to Dr. Federico Zaragoza

“Bécalos-Universia Exchange Program” A Scholarship program funded by the Ministry of Education of Mexico and the Televisa Foundation

Recognition of Dr. Adriana Contreras

Emeritus Status
  Ms. Lucy E. Duncan – SPC
  Mr. Hilario (Larry) Garcia - SPC
  Dr. Charlotte Gressett Wolf Austin - SAC
  Mr. Thomas C. Willome – SAC

New Business
Granting of Emeritus Status
  The Board approved the granting of Emeritus Status with the recognition and appreciation for 26 years of dedicated service to Alamo Colleges – St. Philip’s College and with the recommendation of the faculty and administration of Alamo Colleges – St. Philip’s College and the Chancellor of the District, Ms. Lucy E. Duncan, Professor Emeritus of the Department of Library Alamo Colleges - St. Philip’s College.

  The Board approved the granting of Emeritus Status with the recognition and appreciation for 17 years of dedicated service to Alamo Colleges – St. Philip’s College and with the recommendation of the faculty and administration of Alamo Colleges – St. Philip’s College and the Chancellor of the District, Mr. Hilario (Larry) Garcia, Assistant Professor Emeritus of the Department of Counseling and Student Development Alamo Colleges - St. Philip’s College.

  The Board approved the granting of Emeritus Status with the recognition and appreciation for 37 years of dedicated service to Alamo Colleges – San Antonio College and with the recommendation of the faculty and administration of Alamo
Colleges – San Antonio College and the Chancellor of the District, Dr. Charlotte Gressett Wolf Austin, Professor Emeritus of the Department of Reading and Education and Instructional Technologies at Alamo Colleges - San Antonio College.

The Board approved the granting of Emeritus Status with the recognition and appreciation for 40 years of dedicated service to Alamo Colleges – San Antonio College and with the recommendation of the faculty and administration of Alamo Colleges – San Antonio College and the Chancellor of the District, Mr. Thomas C. Willome, Professor Emeritus of the Fine Arts Department Alamo Colleges - San Antonio College.

Alamo Colleges E-Holiday Card Contest winners recognized

CITIZENS TO BE HEARD

CHAIR’S REPORT
Board of Trustees Training Update

As required by the Public Funds Investment Act, all Board of Trustees have viewed the 30 minute videotape entitled: “Protecting Public Funds: Your Responsibilities Under the Public Investment Act.”

Elected and appointed public officials are required by state law to receive training in Texas open government laws. All trustees have completed the training.

As required by Alamo Colleges Policy B.3.3 - Board of Trustees Ethics: All trustees have completed the 2014 Alamo Colleges On-line Ethics training.

Trustee Zarate provided a THECB Leadership conference report

CHANCELLOR’S REPORT
Monthly Report on Alamo Colleges Regional Centers by Dr. Federico Zaragoza

Alamo Colleges - CTTC Center welding students completed two capstone community service programs during the month of November and December. The students restored a Wayland Baptist University landscaping trailer. Secondly, CTTC welding students completed the design and manufacturing specification plans to weld aluminum panels for use in the Canyon High School Agriculture program.

Employees from eight businesses participating in the Generations in the Workplace program completed their course of study at the Dieter Center’s Club Ed in Kerrville.

The Alamo Colleges CTTC - Student Activity Committee is actively involved in various community service events including the holiday food drive for the San Antonio Food Bank and the Angel Tree project which will provide Christmas gifts
for local families. Delivery of the items collected will be accomplished by the Student Activity Committee and CTTC Staff.

The Alamo Colleges - CTTC staff participated in the Child’s Future event held on November 10th at Seguin High School. The event had more than 150 students and over 170 parents attend seeking long-range educational and employment information for the future.

ITS Update Presentation by Dr. Tom Cleary

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentations
- NVC Natural & Physical Sciences WIG
- PAC Fine & Performing Arts/ Speech Communication WIG

AlamoADVISE Update Presentation by Dr. Adelina Silva and Ms. Blanca Bale Muniz

PROGRAM HIGHLIGHTS
From Sim to Site – Alamo Colleges - St. Philip’s College Presentation

EXECUTIVE SESSION

POLICY AND LONG-RANGE PLANNING
Policy B.5.3 - Board Policies
Policy is being amended to improve and standardize the Alamo Colleges’ policy review process and implement a policy review process that accounts for a 100% policy review within a five year period.

Policy A.1.3 College District Vision, Mission, Values and Goal
To approve the revised Mission Statements of St. Philip’s College, San Antonio College, Palo Alto College, and Northwest Vista College as developed by each college and forwarded by the College President.

STUDENT SUCCESS
Discussion and Possible Action on -AA & AS degrees – Trustee Joe Alderete: “Everything that needed to be said was said.” No action taken.

AUDIT, BUDGET AND FINANCE
FY2013-14 Comprehensive Annual Financial Report and Alamo Colleges - Northeast Lakeview College
"The Board of Trustees approves the Comprehensive Annual Financial Report for Alamo Colleges (substantially in the form of the draft presented, but revised to reflect a change related to the Foundation as a component unit requiring the restatement of the Foundation's 2012 and 2013 financial statements due to a change in accounting method from modified cash basis to accrual basis) and the Annual Financial Report for Northeast Lakeview College for the year ended August 31, 2014; and accepts the drafts of the: 1) Report of Independent Auditors; 2) Report of Independent Auditors on Internal

Acceptance of the FY 2014-2015 Budget: Amendment No. 1
The Board accepted the Budget amendment that adjusts the beginning fund balance for the FY 2014-15 Budget which has been updated based on final August 31, 2014 audited ending fund balances.

Acceptance of the FY 2014-2015 Budget: Amendment No. 2
The Trustees accepted the FY 2014-2015 Budget: Amendment No. 2 as presented.

2014 Tax Assessment Roll
The Trustees, by roll call, approved the 2014 Tax Assessment Roll for the Alamo Colleges as of October 1, 2014.

Revised Audit Protocol Update
The Trustees approved the Audit Protocol to be effective as of December 16, 2014. The internal quality control process requires that the audit protocol be reviewed and assessed each year.

Setting an Alamo Colleges Living Wage
The Board approved establishment of a living wage of $11.50 for full-time employees; $10.00 for part-time/temporary positions and $9.00 for work-study positions, effective January 1, 2015.

Purchase of Insurance Consultant Services
The Board awarded a contract to McGriff, Seibels & Williams of Texas, Inc. providing for the purchase of Insurance Consultant Services in the estimated annual amount of $93,000. This contract action provides for the purchase of Insurance Consultant Services as requested by the Human Resources & Organizational Development Department. The contractor will provide services for assisting the Enterprise Risk Management (ERM) staff in analyzing the risk issues for determining risk exposure and developing new solutions or approaches to the continually evolving needs.

Purchase of Temporary Employment Services
The Trustees awarded a contract to the following vendors: ManpowerGroup US, Inc., (items 1, 2, 3); InGenesis, Inc. (items 1, 2, 3, 4); Randstad General Partner, US (items 1, 2, 3 4); AppleOne Employment Services (items 4), providing for the purchase of Temporary Employment Services on an as needed basis. The
estimated amount of temporary employment services purchased for a one year period is approximately $800,000; the estimated amount of fees paid to the awarded contractors providing the temporary employment services is $454,300 annually.

Ratification of Contracted Rates for Department of Defense
The Trustees ratified a per credit hour contracted rate of $80 per credit hour for service members assigned to duty in Texas and $250 per credit hour for service members assigned to duty outside of Texas under the Memorandums of Understanding between the Department of Defense (DoD) and Alamo Colleges - San Antonio College, St. Philip’s College, Palo Alto College and Northwest Vista College, effective Spring 2015.

Approving Authority for the Chancellor to Select and Retain Mediators
The Board Delegated to the Chancellor of Alamo Colleges the Authority to Select and Retain, in Consultation with the General Counsel, Mediators as appropriate. To authorize the Chancellor, or the General Counsel as his designee, to select and retain attorney mediators who are qualified and appropriate for the particular dispute and who are available at the time the mediation services are needed.

FACILITIES
Alamo Colleges - St. Philip’s College Capital Improvement Program Construction Manager at Risk Skanska USA
The Board approved the cost savings in the amount of $1,728,826 and authorization for the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings toward completion of the remaining projects at Alamo Colleges - St. Philip’s College.

Purchase of Construction Services for the Phase I Renovation of Concho Hall at Alamo Colleges – Palo Alto College
The Trustees awarded the contract to AAA Time Saver Services for the Purchase of Construction Services for Renovation of the Concho Hall building at Alamo Colleges - Palo Alto College in the amount of $74,104.

Purchase of Construction Services for Conference Room Renovations at Alamo Colleges – Palo Alto College
The Trustees awarded the contract to Interior – Exterior Construction Services dba Ogo Services for the Purchase of Construction Services for Conference Room Renovations at Alamo Colleges - Palo Alto College in the amount of $99,347.

Purchase of Construction Services for Phase II of Renovations of the Ozuna Building for Alamo Colleges – Palo Alto College
The Trustees awarded the contract to Crownhill Builders Inc. for the Purchase of Construction Services for Phase II of Renovations of the Ozuna Building for Alamo Colleges - Palo Alto College in the amount of $1,312,290.
Funding HVAC Repairs for the Alamo College - Palo Alto College Natatorium
The Board approved District funding for HVAC Repairs to the Alamo Colleges – Palo Alto College Natatorium in the Amount of $3,011,225.

Purchase of Construction Manager at Risk Services for Natatorium HVAC Renovations for Alamo Colleges – Palo Alto College
The Board awarded the contract to J.T. Vaughn Construction LLC. for the Purchase of Construction Manager at Risk Services for renovation of the HVAC system at the Natatorium. Preconstruction fees in the amount of $51,951, Construction Phase fee in the amount of $211,765 (approximately 6.9% of $3,061,225), and General Conditions fee of $294,393 are also approved.

Election to Operate Under Government Code Chapter 2267 for Consideration of Unsolicited Real Property TransactionProposals Qualifying as Public Private Partnership Projects
The Trustees adopted the Resolution Electing to Operate Under Texas Government Code Chapter 2267 for Consideration of Unsolicited Real Property Transaction Proposals Qualifying as Public Private Partnership Projects Thereunder. To elect to operate under Government Code Chapter 2267 for consideration of and carrying out qualifying project Public Private Partnership proposals received on an unsolicited basis.

Authorizing the Execution of a Settlement Agreement and Release between Alamo Colleges and Weatherproofing Technologies, Inc.
The Trustees approved the Alamo Colleges’ execution on behalf of St. Philip’s College a Settlement Agreement and Release with Weatherproofing Technologies, Inc.

PERSONNEL
Appointment of Full Time Faculty
The Trustees approved the appointment of 19 Full Time Faculty submitted by the College Presidents for the 2014-2015 academic year.

CONSENT AGENDA
Approved

Next Regular Board Meeting Date: Tuesday, January 19, 2015
George E. Killen Community and Education Service Center
101 Community Meeting Room
201 West Sheridan, San Antonio, Texas