MEMORANDUM

To: Alamo Colleges Family

From: Mario Muñiz, Director of District Public Relations

Date: January 20, 2015

Subject: Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of January 20, 2015.

Link: [Board Agenda - January 20, 2015](#)

CEREMONIALS/RECOGNITION OF SPECIAL GUESTS

Student of the Month – January 2015
Pamela Frias, Alamo Colleges - San Antonio College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Pamela is the quintessential SAC student. She works hard, studies harder, gets involved with her community and juggles her family and work life amazingly. After working in several retail and office jobs, Pam decided to return to school to improve her life and the lives of her three sons: Brian, Isaiah and Joel. She began her first
semester at SAC in the Spring 2013 semester, and continues to excel both academically and with extracurricular activities. Majoring in Social Work, Pam is truly devoted to learning. She maintains a GPA of 3.5 (or better) each semester, and strives to make all “A”s. For her efforts, she has been awarded both the “Honors” and “Presidential Honors” recognitions. Pam will complete her associates degree and intends to ‘walk the stage’ in Spring 2015. In the meantime, she is preparing to transfer to either Texas A&M San Antonio or Texas State to earn a bachelor's degree. In addition to her studies, Pam works part-time in SAC’s Public Relations Office and is a devoted mom to three boys ranging in ages from 6 to 16. She also serves as the Vice President of the Non-Traditional Students Organization and volunteers at the Battered Women’s Shelter in her spare time.

Employee of the Month – January 2015
This recognition was deferred until next meeting

Fit Friendly Worksite: Gold Recognition by The American Heart Association
Chris Dillon accepted this recognition on behalf of the Alamo Colleges

Emeritus Status
Mr. Sam H. Creswell, Professor Emeritus, Department of Mathematics and Computer Science, SAC
Dr. Jacqueline Claunch, President Emeritus, NVC

New Business
Granting of Emeritus Status
The Board approved the granting of Emeritus Status with recognition and appreciation for 21½ years of dedicated service to Alamo Colleges – San Antonio College and with the recommendation of the faculty and administration of Alamo Colleges – San Antonio College and the Chancellor of the District, Mr. Sam H. Creswell, Professor Emeritus of the Department of Mathematics and Computer Science Alamo Colleges - San Antonio College.

The Board approved the granting of Emeritus Status with recognition and appreciation for 16 years of dedicated service to Alamo Colleges – Northwest Vista College and with the recommendation of the faculty and administration of Alamo Colleges – Northwest Vista College and the Chancellor of the District, Dr. Jacqueline E. Claunch, as Administrator of Emeritus, of Alamo Colleges – Northwest Vista College.

CITIZENS TO BE HEARD

CHAIR’S REPORT
CHANCELLOR’S REPORT
Monthly Report on Alamo Colleges Regional Centers provided by Dr. Federico Zaragoza

The Alamo Colleges – Regional Center staff is primarily involved in recruitment, testing, and enrollment services during the month of January. A total of 1,524 unduplicated students (Kerrville 725 and 799 CTTC) of expected enrollments of almost 2,300 unduplicated students are already registered and ready to begin Spring 2015 classes at the Alamo Colleges Regional Centers.

To increase community awareness of education opportunities, the Kerrville Alamo Colleges Center hosted a highly publicized Alamo Colleges Education session as part of the Leadership Kerr County Program that featured presentations from various area Superintendents including Dr. Troxell (Kerrville), Dr. Templeton (Ingram), Cody Mills (Center Point), and Crystal Dockery (Hunt K-8). Beau Saul, Alamo Colleges Greater Kerrville Center’s Specialist – Student Success, Steve Schwarz, Principal of Hill Country High School, Therese Schwarz, Principal of Our Lady of the Hills, Jarret Jachade, and Dr. Tim Summerlin Principal of Tivy High School.

Kerrville Alamo College Center is celebrating another five graduates from the San Antonio College’s Career Mobility Program (LVN to RN). The SAC mobility program nursing is an important program because the Health sector is one of the largest employment sectors in the region. The five (5) Kerrville students were pinned at the pinning ceremony at San Antonio College on December 11, 2014. These ladies began the Career Mobility program in January 2014 at the Greater Kerrville Center and as of December have met all requirements for graduation.

The New Braunfels Higher Education Task Force has agreed to pursue several facility expansion “add-alternate” requested for the Building expansion project. The planned modifications include the relocation of the science/chemistry lab, redesigned of the restrooms to incorporate emergency showers, incorporating emergency eyewash/shower stations in strategic lab areas. The preliminary construction documents have been completed and a Request For Proposal Bids is in process to select the CTTC Construction Firm.

The Alamo Colleges – CTTC met with New Braunfels ISD to identify HB 5 pathways for their health care cluster. Currently, New Braunfels High School is
offering their junior and senior students the opportunity to complete the Certified Nurses Aid (CNA) before high school graduation. The meeting held explored long-range career pathways for these students and included topics such as Licensed Vocational Nursing, Associate Degree Nursing (ADN) and the SAC Career Mobility LVN – RN Program.

The CTTC staff is currently working with the Seguin Industrial Relations to customize training programs for several area firms including Caterpillar, Hexcel, Mini-Grip, CMC Steel, and the new bakery GIRO Group that will be locating within the Seguin area. Hexcel corporate representatives will be meeting with Alamo Colleges and the Texas Workforce Commission on Skill Development Fund program in February.

4 Disciplines of Execution (4DX) Report & Wildly Important Goal (WIG) Presentation provided by Usha Venkat - Alamo Colleges - San Antonio College

A Progress Report: Alamo Colleges Employees Giving Back Presentation by Pam Tyler, Institutional Advancement

Summary of Community Based Partnerships/Programs – Dr. Leslie delivered an overview of our new role in this process

Legislative Update and Schedule, 84th Legislative Session – Presentation by Leo Zuniga, Department of Communications

PROGRAM HIGHLIGHTS
Scobee Education Center at Alamo Colleges - San Antonio College Presentation by Rick Varner, Center Director

EXECUTIVE SESSION

AUDIT, BUDGET AND FINANCE
2014 Internal Audit Projects Status, 2015 Proposed Audit Plan Projects and Risk Assessment Results
The Trustees approved the 2015 Internal Audit Plan which is based on a fall 2014 risk assessment. The Board tasked the Audit, Budget, and Finance
Committee with reviewing the annual risk assessment and audit plan. The Internal Audit Protocol requires these documents to be presented to Board of Trustees annually. The risk assessment helps identify and rank potential risk areas for Alamo Colleges. This document was the basis for the Internal Audit Department to recommend the proposed project plan for next year.

Annual Review of the Audit Committee Charter
The Trustees approved the Audit Committee Charter attached to this Minute Order to be effective as of January 20, 2015. Annually, the Audit, Budget, and Finance Committee must review and assess the adequacy of its charter. At this time, changes are recommended to bring the charter into alignment with the current model Audit Committee Charter published by the Institute of Internal Auditors in May 2013. Any updates to the charter require Board approval.

Annual Review of the Internal Audit Charter
The Board approved the Internal Audit Charter to be effective as of January 20, 2015. Professional practice standards require an annual review of the Internal Audit Charter. At this time, changes are recommended to bring the charter into alignment with the current model Internal Audit Charter published by the Institute of Internal Auditors in May 2013. Any updates to the charter require Board approval.

BUILDING, GROUNDS AND SITES SELECTION
Naming of the William and Salomé Scanlan Telescope Gallery at the Alamo Colleges - San Antonio College Scobee Education Center

The Board approved the naming of the William and Salomé Scanlan Telescope Gallery at the Alamo Colleges - San Antonio College Scobee Education Center.

PERSONNEL
Appointment of Administrators
The Trustees approved the recommendation of employment for Jothany Blackwood, Vice President for Academic Success, Alamo Colleges – San Antonio College, effective February 9, 2015.

Appointment of Full Time Faculty
The Trustees approved the appointment of five Full Time Faculty submitted by the College Presidents for the 2015-2016 academic year.

Personnel Matter: Grievance Filed by Frances Gauss

CONSENT AGENDA
Approved

**Next Regular Board Meeting Date:** Tuesday, February 17, 2015
George E. Killen Community and Education Service Center
101 Community Meeting Room
201 West Sheridan, San Antonio, Texas