MEMORANDUM

To: Alamo Colleges Family
From: Leo Zuniga, Associate Vice Chancellor of Communications
Date: August 13, 2013
Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of August 13, 2013.

Link: August 13, 2013 - Board Agenda

Executive Session
The board approved the negotiated settlement with Mr. Thomas Brown

Open Session
The board upheld management’s decision regarding a grievance filed by a Palo Alto College employee

AUDIT, BUDGET & FINANCE
Acceptance of the FY 2012-2013 Budget: Amendment No. 4
The Board accepted the FY 2012-2013 Budget: Amendment No. 4 as presented. The amendment formalizes the budgetary impact for the following previously approved Board items.

Tuition and Fee Schedule Revisions for Fiscal Year 2013-2014
The Board approved the revised tuition and fee schedule for Fiscal Year 2013-2014. This action is to increase fees to recover costs for international insurance and for assessment tests and to update schedule for previously approved Campus Access Fee methodology.

Fiscal Year 2013-2014 Operating Budget
The Board approved a Fiscal Year 2013-2014 Educational and General (E&G) Operating Expense Budget of $296,882,953; Auxiliary Enterprise Budget of $1,497,996; Mandatory Transfers for Texas Public Education Grants and Revenue Bond Debt Service of $13,171,098; Natatorium Major Repair Fund Addition of $51,000; Non-mandatory Transfers for San Antonio River Authority and State Energy Conservation Office of $502,142; and Capital Expense Budget of $3,300,000 for Total Operating Expense Budget of $315,405,189 based on revenues of $303,036,098 and operating fund balance commitment of $12,369,091, including Tax Revenues based on receipt of final tax rolls.

Terminology Previously Approved as it relates to Employees: Campus Access Fee/Charge modified to Parking Permit Fee

The Trustees approved a terminology change from Campus Access Fee/Charge to Parking Permit Fee for employees. This action is to provide accurate terminology for the Parking Permit Fee for employees.

FY 2014 Supplemental Employer Contribution for ORP Participants

The Board approved a supplemental employer contribution of 0.2% for all eligible ORP participants. The Board will make a local supplemental contribution for eligible ORP plan participants only if a supplemental contribution is necessary to provide a total contribution equal to the total TRS contribution Alamo Colleges is required to make for TRS plan participants.

Purchase of Truck Driving Instruction Program for Alamo Colleges - St. Philip’s College and Palo Alto College

The Board awarded a contract to the SAGE Corporation providing for the purchase of a Truck Driving Instruction Program of approximately $846,000 annually as requested by Alamo Colleges – St. Philip’s College and Palo Alto College. The instruction program is designed to train qualified driver applicants for employment in the transportation industry and prepare them for exams to obtain a commercial drivers license.

Authorize the Chancellor to Negotiate and Execute the Thirteenth Annual Renewal of the Interlocal Agreement Related to the Utility Escrow Settlement between the City of San Antonio and the Alamo Colleges

The Trustees authorized the Chancellor or his designee to negotiate and execute the FY 2013-14 Interlocal Agreement related to the Utility Escrow Settlement with the City of San Antonio in the amount of $916,159. These funds are used, in part to support the Alamo Area Academies.

City of San Antonio Tax Increment Reinvestment Zone (TIRZ) Board Appointments

The Board appointed the following trustees to the Tax Increment Reinvestments Zones (TIRZ) managed by the City of San Antonio (City): Verano TIRZ #28 – Anna U. Bustamante, Houston St. TIRZ #9 – Anna U. Bustamante, Inner City TIRZ #11 – Denver McClendon, Plaza Fortuna TIRZ #12 – Roberto Zarate, Lackland Hills TIRZ #13 – Marcelo Casillas, Northeast Crossing #15 – Denver McClendon.
District Internal Audit Department’s Proposed Fiscal Year 2014 Budget and Staffing

The Board approved the Internal Audit Department’s proposed operating budget for fiscal year 2014 which the Audit, Budget, and Finance Committee recommends to the Board of Trustees for its consideration and approval. This budget was presented and discussed at the July 16, 2013 meeting. The authorized department budget is $412,721 for direct salaries and operating expenses plus an additional amount for allocable personnel benefit costs to be determined for fiscal year 2014.

POLICY

Policy B.3.3 – Board of Trustees Ethics
The Board adopted revisions to Policy B.3.3. This policy is being amended to correct item 15 which states that the Board member will strive to: “confer on another, solicit, accept, or agree to accept any contribution in exchange for favorable treatment in the course of exercising my official duties” when in reality; it shall read: “Will not confer on another, solicit, accept, or agree to accept any contribution in exchange for favorable treatment in the course of exercising my official duties.”

Policy D.1.1 – Compliance with Policies and Procedures
The Trustees adopted Policy D.1.1. This policy is being amended to comply with the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC) principles of accreditation 3.13.1, which requires all institutions to comply with the policies of the Commission on Colleges.

Policy D.2.3 – Qualifications for Hire
The Trustees adopted revisions to Policy D.2.3. This policy is being amended to make emphasis on pre-employment drug testing results and also criminal and education records checks.

PERSONNEL

Appointment of Full-Time Faculty
The Board approved for the 2013-2014 Academic year the appointment of Full Time Faculty submitted by the College Presidents for the 2013-2014 year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Appointment of Administrators
The Trustees approved the recommendation of employment for the following administrative positions:
Vice President of Academic Success, Alamo Colleges – Northeast Lakeview College, Gary Ergish and Vice President of Student Success, Alamo Colleges – Palo Alto College, Robert Garza, both effective August 14, 2013.

Next Regular Board Meeting Date: Tuesday, August 20, 2013.