MEMORANDUM

To: Alamo Colleges Family

From: Mario Muñiz, District Director of Public Relations

Date: July 26, 2011

Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings at the Alamo Colleges Board of Trustees regular monthly board meeting of July 26, 2011.

Ceremonials

Mr. Tino Duran, Publisher, La Prensa was recognized as benefactor of The Millie Duran Endowed Scholarship. Mr. Duran and his wife have donated over $550,000 to the Alamo Colleges for scholarships.

Gerald Busald, Math Professor, San Antonio College was recognized for being named a 2011 Piper Professor by the Minnie Stevens Piper Foundation.

A Certificate for Achievement for Excellence in Financial Reporting was awarded to Alamo Colleges for the second consecutive year. It honors the highest standard in government reporting. Diane Snyder and her finance and fiscal services were recognized for this accomplishment.

David Mrizek, Vice-President of College Services at San Antonio College received the Alamo Colleges Chancellor’s Administrative Leadership Award.

Sgt. Al Marin was introduced as the San Antonio Officer of the Year Nominee-Small Agency Category by ASIS International.

Lydia Hannawi was recognized with an Alamo Ideas Award which included a check for $7,460.25. Her idea to merge Interpreter Services is projected to save $74,602.47 in its first year of implementation.

USA Fencing Hall of Fame - Dr. Stacey R. Johnson was inducted into USA Fencing’s Hall of Fame on July 3, 2011. Dr. Johnson was recognized for both her athletic achievements and for her contributions as an outstanding administrator for USA Fencing and the U.S. Olympic movement.
**Student of the Month – July 2011**
Not present.

**District-Wide Employee of the Month – June**
Bridget Torres, Associate Director for Residency and Reports, Northwest Vista College

**District-Wide Employee of the Month – July**
Kevin Rayhons, Senior Multimedia Specialist, San Antonio College

**Granting of Emeritus Status**
The Board **approved**, with the recognition and appreciation for 37 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Helen G. Carr, Professor Emeritus of the Reading and Education Department of San Antonio College.

The Board **approved**, with the recognition and appreciation for 27 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Ralph Conrad Professor Emeritus of the Computer Information Systems Department of San Antonio College.

The Board **approved**, with the recognition and appreciation for 30 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Michael D. Psencik Professor Emeritus of the Drafting & Design Department of San Antonio College.

The Board **approved**, with the recognition and appreciation for 35 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Juan Manuel Cantu Professor Emeritus of the Math & Computer Science Department of San Antonio College.

The Board **approved**, with the recognition and appreciation for 34 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Ann J. Angel Parsons Professor Emeritus of the Math & Computer Science Department of San Antonio College.

The Board **approved**, with the recognition and appreciation for 21 years of dedicated service to San Antonio College and with the recommendation of the faculty and administration of San Antonio College and the Chancellor of the District, Jan E. Starnes, Professor Emeritus of the Counseling and Advising Department of San Antonio College.

**Chairman’s Report**
Mr. Roberto Zárate provided a report on his participation at the Texas Quest for Excellence conference. The Alamo Colleges and St. Philip’s College received Achievement Awards for strong dedication to quality and high performance. These are a reflection of the district-wide Baldrige quality efforts. He communicated the need for greater focus. Weatherford ISD was used as an example of commitment to the Baldrige values.

Chancellor’s Report
Dr. Federico Zaragoza reported on the regional centers by providing a July and End-Of-Year report. The centers have contributed almost $1.5 million in revenue in the past year. He provided examples of their student success and community impact.

Dr. Tom Cleary provided an update on our strategic planning process. He also presented a summer and fall enrollment report. Fall enrollment is ahead of the 2010 pace. With reduced sections being offered, course availability is dwindling. The figures presented are below.

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<thead>
<tr>
<th></th>
<th>2010</th>
<th>2011</th>
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<tr>
<td>Summer I</td>
<td>22,944</td>
<td>20,353</td>
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<tr>
<td>Summer II</td>
<td>9,938</td>
<td>10,737</td>
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<table>
<thead>
<tr>
<th></th>
<th>Fall 2010</th>
<th>Fall 2011</th>
<th>% Change</th>
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<tbody>
<tr>
<td>Enrollment as of 7/26</td>
<td>37,816</td>
<td>42,554</td>
<td>12%</td>
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Program Highlights
Deaf and Hard of Hearing Services
Jo Hinton presented a review of the plan to consolidate Deaf and Hard of Hearing Services.

Redistricting Resolution Adoption Plan
The Trustees approved a resolution adopting the redistricting plan as presented. Legal counsel was authorized to seek Voting Rights Act Section 5 preclearance of adopted plan. Adoption Resolution

Presentation on Election Code Change – SB 100
Mr. David Mendez from the firm Bickerstaff Heath Delgado Acosta, presented the Trustees with a report on the impact of SB 100. The preliminary view is Bexar County election administration can accommodate the second Saturday election provision.

Fiscal Year 2011 – 2012 Operating Budget
The Trustees approved Fiscal Year 2011-12 Instruction and General (I&G) Operating Expense Budget of $278,528,383 and Capital expense budget of $3,300,000 for Total Operating Expense budget of $281,828,383; revenues of $281,828,383 and operating fund balance transfer of $0-. The Preventative Maintenance Program is increased $2,000,000 from $5.0 million to $7.0 million. Colleges and Departments can begin ramping up operations for the Fall 2011 semester. The final tax actuals came in at $926,881 higher than the estimate which negated the need for a fund balance transfer.

**Budget Presentation**

**Municipal Bond Underwriting Services for Alamo Colleges Finance and Fiscal Services**

The Board awarded a three year contract to the underwriting firms shown in attachment I for the Purchase of Municipal Bond Underwriting Services for Finance & Fiscal Services. Additionally, the Board of Trustees approved the firms as listed in Attachment II as the underwriting syndicates for the issuance of $50,000,000 of new Maintenance Tax Notes and the issuance of approximately $65,000,000 of revenue refunding bonds.

**Resolution Authorizing the Issuance of up to $50,000,000 of the District's Maintenance Tax Notes; selecting an underwriting pool; naming the senior managing underwriter and syndicate for the District's (1) Maintenance Tax Notes, Series 2011 and (2) Pledged Revenue Refunding Bonds, Series 2011**

The Board approved the adoption of the attached Parameter Resolution authorizing the Chancellor or Vice Chancellor for Finance and Administration to proceed with the issuance of the Alamo Community College District Maintenance Tax Notes, Series 2011 and related documents pursuant to a delegated sale, in an amount not to exceed $50,000,000, if the appropriate conditions precedent are met as set forth in the Parameter Resolution; selecting an underwriting pool; naming the senior managing underwriter and syndicate for the District’s (1) Maintenance Tax Notes, Series 2011 and (2) Pledged Revenue Refunding Bonds, Series 2011. The Audit, Budget and Finance Committee also recommends to the Board approval to use the maintenance and operations tax levy in lieu of the operating funds transfer to pay debt service on these Maintenance Tax Notes.

**Parameter Resolution**

**Student Debit/ID Cards for Alamo Colleges**

The Board awarded a contract to the proposal submitted by Heartland Payment Systems in the amount $320,067 (over a 5 year term) on a best value basis contingent upon successful negotiations and contract execution to provide for the Student Debit/ID Cards (“Campus Cards”) (RFP No. 11A-019) as requested by Alamo Colleges Finance and Fiscal Services. The complete end-to-end, on-line single branded “Campus Card” will serve as a student ID (with photo and embedded student Banner number) and a disbursement/refund and access control card capable of supporting the Alamo Colleges' 60,000+ students. The Campus Card will provide immediate access to financial aid funds, improve efficiencies and reduce costs associated with the issuance of paper checks.

**Digital Signage Hardware and Software for Alamo Colleges**
The Trustees awarded a contract to Four Winds Interactive in the amount of $99,984.50 providing for the purchase of Digital Signage Hardware and Software for Alamo Colleges. This contract action provides for the purchase of proprietary equipment and software for the Information Technology Services Department for use district wide. This purchase includes additional content player licenses and equipment to expand the digital signage system which was purchased and installed in 2010. One year of software maintenance is also included. The additional equipment and software must be fully compatible with the existing system to assure proper operation and will improve the availability of information to students and campus visitors.

District Internal Audit Department’s Proposed Fiscal Year 2012 Budget and Staffing
The Board approved the Internal Audit Department’s proposed operating budget for fiscal year 2012. This budget was presented and discussed at the July 19, 2011 Audit, Budget and Finance Committee meeting. The authorized departmental budget is $406,001 for direct salaries and operating expenses plus an additional amount for allocable personnel benefit costs to be determined for fiscal year 2012.

Extension of the Alamo Colleges Retirement Incentive Program
The Board approved the extension of the Alamo Colleges Retirement Incentive Program as presented. See the presentation at the link below. The Board of Trustees desires to extend the current Retirement Incentive Program in order to promote the well-being of employees transitioning into retirement; support improved projections of future staffing levels, costs and needs; provide a total incentive to employees on a first-come, first-served basis as determined by time of receipt of eligible employees’ elections by the Alamo Community College District Human Resources Department with total Retirement Incentive, current and extended, not to exceed a total of Eight Million Dollars ($8,000,000); and produce cost savings through the elimination of positions and salaries.

Extension of the Alamo Colleges Retirement Incentive Program Presentation

St. Philip’s College Capital Improvement Program Cost Savings
The Trustees approved the cost savings in the amount of $10,426 and authorize the Chancellor or his designee to execute documents necessary to acknowledge and reapply the cost savings toward completion of the remaining projects at St. Philip’s College.

Palo Alto College Capital Improvement Program Construction Renovation
The Trustees approved the Guaranteed Maximum Price Construction Manager-at-Risk fee negotiated with SpawGlass Contractors, Inc. in the amount of $1,199,564 for the Renovation of Building L (Gymnasium) at Palo Alto College.

Emergency Telephones for San Antonio College, St. Philip’s College, and Palo Alto College
The Board awarded the contract for the Emergency Telephone Installation for San Antonio College, St. Philip’s College, and Palo Alto College to Cothron Security
Solutions, LLC, of Austin, Texas, having submitted the lowest responsive and responsible bid of $223,400. A 10% contingency of $22,340 was also approved.

Air Filtration System for the Performing Arts Center at Northeast Lakeview College
The Board awarded the contract for the purchase of an Air Filtration System for the Performing Arts Center at Northeast Lakeview College to Swinerton Builders, of San Antonio, Texas, having submitted the lowest responsive and responsible bid, including alternate no. 1, of $72,474.00. A 15% contingency of $10,871.00 was also approved.

Solar Energy System Teaching and Observation Deck at St. Philip’s College Southwest Campus
After discussion by the Board, this minute order was withdrawn for further review. No action was taken.

Policy C.1.9 - Appropriate Use of Information Technology Resources
The Board approved Policy C.1.9 as amended to designate the Alamo Colleges’ email as the official method of communication between the district, students, and employees by way of the provided @alamo.edu email address. A review of current communication practices between the Alamo Colleges’ students and employees revealed a variety of electronic methods of exchange. Students and employees use of personal email accounts often resulted in them not receiving official communications regarding admissions, financial aid, and other employee critical information.

Policy F.6.1 - Procedures for Student Success
The Board approved Policy F.6.1 as amended to support long-term, institution-wide practices that promote student engagement and commitment to learning while requiring strategies that are proven to increase student success.

Policy B.9.1 - Educational Philosophy
The Board approved Policy B.9.1 - Educational Philosophy as the framework to advance and align goals, strategic plans, policies, budgets, and administrative actions to improve the Alamo Colleges and our students’ success. This policy is to formally adopt the process that continues to drive increased student performance and greater efficiency and effectiveness at the Alamo Colleges.

Appointment of Administrators
The Trustees approved the recommendation of employment for Mr. Lacy K. Hampton, Vice President of College Services, St. Philip’s College; and Mr. Gary O’Bar, District Director of Purchasing.

Appointment of Full Time Faculty
The Trustees approved selection for the 2011-2012 Academic year, the appointment of Full Time Faculty submitted by the College Presidents and shown on list for the 2011-2012 year. St. Philip’s College, Health Sciences, Surgical Technology Program - Garza, Jessica.
2011-2012 Tenure Awards
The Trustees approved and authorized the recommendation of Tenure Awards on the following faculty members as set forth on the attached list. David Przekupowski, San Antonio College, Assistant Professor, Philosophy Department.

Next Regular Board Meeting Date: Tuesday, August 16, 2011.

END-OF-REPORT