MEMORANDUM

To: Alamo Colleges Family

From: Leo Zuniga, Associate Vice Chancellor of Communications

Date: October 25, 2011

Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of October 25, 2011.

Link: October 25, 2011 - Board Agenda

Recognition of Special Guests, Faculty and Staff

A. Student of the Month – October 2011
   Dontae Robinson, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship for March courtesy of the La Prensa Foundation founded by Tino and Amelia “Millie” Duran.

B. Alamo Colleges Employee of the Month - October 2011
   Marilu Argumedo, Clerk III, San Antonio College Counseling Center

C. Emeritus Status
   Dr. Frederick A. Bakenhus, Professor of the Mathematics Department, St. Philip’s College

D. The Grainger Scholarship was presented for $10,000 that will benefit 10 students

Chairman’s Report

The Chairman announced the appointment of Trustee Roberto Zarate to the Council for Continuing Improvement. He reported on sessions attended by trustees and administrators during the Texas Association of Community College Trustees conference.
Chancellor’s Report
Report by Dr. Guzman on Southern Association of Colleges and Schools (SACS) 
Reaffirmation of Accreditation of Palo Alto College who reported that the SACS team had no recommendations on core requirements

Dr. Claunch reported on Baldrige site visit at Northwest Vista College

Dr. Zaragoza reported on the Alamo Colleges Regional Centers. His report noted that center representatives have presented at numerous community events, have drawn over $18,000 in scholarships, and that total enrollment is over 3,400 students.

John Strybos reported on the four-day work week energy cost savings. In 2010 energy savings were $144,000 and in 2011 energy savings were $199,000. Recommendation made to continue the program for June and July 2012.

Program Highlights
Dr. Claunch made a special presentation on Northwest Vista College with the theme “Innovating for Student Success”.

New Business
Alamo Colleges Federal Legislative Agenda
The Board approved a Federal Legislative Agenda that would include the continuation of Pell Grant funding, support for proposal to provide community college infrastructure funding, and oppose funding cuts to Hispanic Serving Institutions and Historically Black Colleges and Universities.

Legal
A. Election Consultant Services
The Board awarded a contract to Bickerstaff Heath Delgado Acosta LLP in the estimated amount of $104,000 for a period not to exceed four years to provide for the purchase of Election Consultant Services as requested by the Alamo Colleges Office of Legal Services to coordinate all administrative functions related to Alamo Colleges’ elections in 2012 and 2014.

B. Letter Regarding the Active Employee’s Separation and Release Agreement under the Alamo Colleges Retirement Incentive Program
Approved
Policy

A. Policy F.6.2 - Student Responsibility for Success
The Trustees authorized and approved Policy F.6.2 – Student Responsibility for Success, that recognizes that academic success is directly tied to the effort students put into their studies, the degree to which they interact with faculty and peers, and the extent to which students integrate into the campus life.

B. Policy D.12.1 – Personnel Action Planning and Approval
The Trustees authorized and approved Policy D.12.1 – Personnel Action Planning, to ensure personnel actions are well planned and submitted early enough for full review, approval and processing before the proposed effective date with timely payment to employees.

C. Policy C.1.7 – Investments
The Trustees have reviewed the Alamo Colleges’ investment strategy and investment Policy C.1.7. The policy is revised as presented.

D. Policy C.1.5 - Purchasing and Acquisitions
The Trustees authorized and approved Policy C.1.5 – Purchasing and Acquisitions. The Alamo Colleges’ Purchasing department is amending the purchasing policy as result of action taken by the 82nd Texas State Legislature.

E. Policy B.3.5 – Board members: Conventions, Conferences, Workshops
Pulled from consideration

Audit, Budget and Finance

A. Amend the Retirement Incentive Program
Motion to amend the Presidents’ Retirement Incentive Program to include Vice Chancellors failed.

B. Taxation of Goods-In-Transit
The Board approved and authorized the Alamo Colleges’ district to tax tangible personal property in transit which would otherwise be exempt pursuant to Texas Tax Code, Section 11.253.

C. Investment Brokers
The Board approved Alamo Colleges’ qualified list of Investment Brokers with authorization to negotiate transactions with Alamo Colleges. Alamo Colleges is subject to the Public Funds Investments Act (the “Act”) of the State of Texas. Section 2256.025 of the Act stipulates the institution’s designated investment committee must annually adopt a qualified list of
Investment Brokers through which the investment officer may purchase or sell securities for the institution.

D. Revision of Policy C.1.7 - Investments
   No action taken as this item was considered under Policy agenda, item C

E. Policy C.1.5 – Purchasing and Acquisitions
   No action taken as this item was considered under Policy agenda, item D

F. Tuition and Fee Schedule for Fiscal Year 2011-2012
   The Board approved the Tuition and Fee Schedule for FY 2011-2012. Effective spring 2012: increase out of District/non-resident from 2x/4x to 3x/6x in district tuition rates, charge $3 per instruction hour for college prep fee, and charge $100 fee for new transfer students.

G. Vendor Hosted Enterprise-Wide Learning Management System for the Alamo Colleges
   The Board awarded a contract to Instructure, Inc. providing for the purchase of a Vendor Hosted Enterprise-Wide Learning Management System in the amount of $949,800 for a three-year period. This system facilitates a virtual learning environment enabling delivery and management of learning content, training, and resources that student can access anytime and anywhere. The Learning Management System enables students to participate in online, hybrid, and web enhanced courses.

H. Enterprise-Wide Vendor Hosted Mobile Applications Solution for Alamo
   The Trustees awarded a contract to Blackboard, Inc. providing for the purchase and implementation of an enterprise-wide vendor hosted Mobile Applications Solution in the amount of $66,000 as requested by the Alamo Colleges District Information Technology Department. This contract action provides for the purchase of design services, software, training, and vendor hosted services to deliver access to mobile devices both on and off any campus.

I. Nursing Student Testing Materials and Services for St. Philip’s College and San Antonio College
   The Trustees awarded a contract to Assessment Technologies Institute, LLC (ATI) providing for the purchase of Nursing Student Testing Materials and Services on an as-needed basis for approximately $450,000 as requested by St. Philip’s College and San Antonio College. The services include online Learning System Practice Assessments, NCLEX content Practice Assessments, and a Customized Focused Review.
Comprehensive Assessment review Program is also comprised of skills modules and real life clinical reasoning scenarios for clinical remediation.

J. College Readiness Preparation for Alamo Colleges Economic and Workforce Development

The Trustees awarded a contract to Region 20 Educational Service Center of $112,500 providing for the purchase of basic education services for college readiness training as requested by the Alamo Colleges Economic and Workforce Development. The program will provide intensive academic instruction and intrusive advising and support, including financial aid counseling, Texas Success Initiative (TSI) advising and preparation, and computer skills to students prior to their enrolling into a college. The purpose of an IP-AES is to determine if short-term and accelerated academic instruction and support can positively affect transition to college, college persistence and success for students who are underrepresented in college enrollment rates and at-risk of dropping out of college.

Facilities

A. Construction Trades Training and Staging Deck, St. Philip’s College Southwest Campus

The Board awarded the contract to R.L. Rohde General Contracting, Inc., for the purchase of labor and materials to install a solar energy structural steel construction trades training and staging deck at St. Philip’s College Southwest Campus in the amount of $99,990.

B. Interlocal Agreement with the City of San Antonio for a Joint Use Veterans Outreach and Transition Center, St. Philip’s College

The Board approved the Alamo Colleges’ participation on behalf of the St. Philip’s College in the Interlocal Agreement with the City of San Antonio for oversight of the construction of a joint use Veterans Outreach and Transition Center (“Center”) located at 1602 Dakota. Approval of operating the Center is contingent upon St. Philip’s College obtaining grant funding.

Personnel

A. Recognition for District Employee's 25 Years of Service

The Board, in accordance with District Policy, recognized 18 employees who have given 25 years of service to their respective College and/or District for their faithfulness, dependability, and continuing public service.
B. Appointment of Administrators
   The Board approved the recommendation of employment for Emma Mendiola for the administrative position of Dean of Student Affairs at San Antonio College.

C. Granting of Emeritus Status
   The Board approved, with recommendation of the faculty and administration of St. Philip’s College and the Chancellor of the District, Dr. Frederick A. Bakenhus, Professor Emeritus of the Mathematics Department of St. Philip’s College, with recognition and appreciation for 16 years of dedicated service to St. Philip’s College.

D. Grievance filed by Angela Wilson
   The Trustees upheld the Step III, Final Warning disciplinary action dated, June 27, 2011.

E. Grievance filed by Rebecca Sanchez
   The Trustees upheld the reprimand dated June 22, 2011.

Consent Agenda – Approved

Next Regular Board Meeting Date: Tuesday, December 13, 2011.

END OF-REPORT