MEMORANDUM

To: Alamo Colleges Family

From: Mr. Leo Zuniga, Associate Vice Chancellor of Communications

Date: May 13, 2014

Subject: Board Meeting Report

On behalf of Dr. Bruce Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of May 13, 2014.

Link: Board Agenda - May 13, 2014

CEREMONIALS
Recognition of Trustees Marcelo Casillas and Dr. Gene Sprague by Dr. Bruce Leslie and board members

Mr. Casillas is an outgoing board member. Mr. Sprague has 20 years of service on the board.

RECOGNITION OF SPECIAL GUESTS, FACULTY AND STAFF

Student of the Month – May 2014

Cynthia Archambault, Alamo Colleges – Palo Alto College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation, founded by Tino & Amelia "Millie" Duran. Cynthia is seeking to obtain an Associate of Science degree in Chemistry. She currently holds a 3.98 grade point average and is a member of Phi Theta Kappa and Sigma Alpha Pi honor societies. She is pursuing a Bachelor of Science degree in Chemistry and plans to attend pharmacy school after her time at Palo Alto College. Cynthia is one of Palo Alto College’s peer advisors at the Undergraduate Advising Center where she specializes with Science, Technology, Engineering, and Mathematic majors to bridge the gap that sometimes exists between advisors and students. Being a science major herself, she has volunteered in the Chemistry Department.
for the 2013 and 2014 “Discover PAC” events. Cynthia also works in an optometrist office as a technician.

Employee of the Month – April 2014
The Alamo Colleges family recognized Caroline Kuyumcuoglu, Academic Program Coordinator, Alamo Colleges – Northwest Vista College as employee of the month for April 2014.

Employee of the Month – May 2014
The Alamo Colleges family recognized Kathleen N. Labus, Director of Public Relations, Alamo Colleges – Northeast Lakeview College as employee of the month for May 2014.

Alamo Colleges - Palo Alto College Professor Dr. Alba DeLeon named Mentor for Institute of International Education

Alamo Colleges - Palo Alto College Public Relations Team (Jerry Arellano, Natalie Barajas and Andrew Valdez) earns awards, including National Paragon Gold award for social media marketing

Emeritus Status Recognition
Dr. Dorothy A. Haecker, PhD, Professor Emeritus, Department of Philosophy, Alamo Colleges - Palo Alto College

NEW BUSINESS
Granting of Emeritus Status
The Board approved, with the recognition and appreciation for 25 years of dedicated service to Alamo Colleges - Palo Alto College and with the recommendation of the faculty and administration of Alamo Colleges - Palo Alto College and the Chancellor of the District, Dr. Dorothy A. Haecker, Professor Emeritus of the Department of Philosophy, Alamo Colleges - Palo Alto College.

Annual Employees Campaign Gifts to Alamo Colleges Foundation, United Way and the Fund
The Board affirmatively opts not to participate in the state employee charitable contribution program for the state fiscal year beginning August 1, 2014, and further authorizes employee payroll deductions for charitable purposes as may be initiated by each employee in conjunction with the Alamo Colleges’ relationship with United Way of San Antonio and Bexar County, the Alamo Colleges Foundation, and such other charitable entities with which a formal relationships exists.

Order Calling Runoff Election and Any Corollary Agreements And Actions, If Required Because No Candidate Receives A Majority Of The Vote in the General Election For Single-Member Districts Nos. Four (4) or Eight (8)
The Trustees called a runoff election, on June 14, 2014, for either of single-member districts Nos. Four (4) or Eight (8), and authorizes the execution of any agreements and the performance of any other actions necessary to conduct any such election.

CHAIRMAN’S REPORT
Recognition of Mr. Marcelo Casillas

CHANCELLOR’S REPORT
Monthly Report on Alamo Colleges Regional Centers
The Kerrville Center has been assigned five additional academic classrooms and the Alamo Colleges – Central Texas Technology is in the process of adding an additional Academic Wing. It is expected that the Regional Centers will assist the colleges to attain the goal of 7,000 degrees and certificates by August 2015.

The Child Development Associates (CDA) graduation ceremony was held on April 29th. All eleven students that started the class attained their certificate of completion from Palo Alto College in front of approximately 100 family members, friends, and community stakeholders.

The Alamo Colleges – Central Texas Technology Center was the focus of the April meeting of the New Braunfels Chamber, Board of Directors. Mr. Ron Reeves, Chairman of the New Braunfels Mayor’s Higher Education Task Force; Mr. Chester Jenke, and Dr. Zaragoza explained the planned expansion of the CTTC, programming options, and long-range enrollment predictions.

During the month of April the Alamo Colleges – CTTC hosted Congressman Lamar Smith as part of his information gathering tour in the New Braunfels area. In addition, the CTTC and the New Braunfels Chamber of Commerce hosted the Assistant Secretary of Commerce (nominee), Jay Williams and the Regional Director of the Economic Development Administration, Pedro Garza on a tour of the CTTC facility. The Assistant Secretary was impressed with the thoughtful programming that is occurring at the CTTC to support local and regional economic development. The Assistant Secretary has characterized the Alamo Colleges – City of New Braunfels CTTC Partnership as a model for other regional areas.

Alamo Colleges – CTTC met with various companies including Continental Automotive Systems, Zip-Tie Mini-Grip and Ameridrives Corporation to discuss the possibility Just in Time Training Programs (JIT). The JIT program is awaiting approval from the Workforce Solutions Alamo.

Alamo Colleges – CTTC will be offering I-BEST training for a CAN to LVN pathway for Comal and Guadalupe County students. Seguin Adult Education is sponsoring the new I-BEST healthcare program.
Communities Foundation of Texas/Educate Texas - John Fitzpatrick, addressed the board and commended the Alamo Colleges for its work in establishing Early College High Schools and for being the first community college in Texas to appoint a student trustee.

PROGRAM HIGHLIGHTS
Presentation by Vincent Bosquez: Meet our Veterans and Family Members – Alamo Colleges - Palo Alto College

AUDIT, BUDGET & FINANCE
Annual Debt Management Plan for FY 2015
The Trustees approved the recommendations as presented in the FY 2015 Debt Management Plan to a) reapportion an amount of the Debt Tax Rate to the M&O Rate for preventative maintenance and capital needs, and b) with remaining available funds, cash defease portions of the Series 2007 Maintenance Tax Notes for savings and debt reduction. The Chancellor or his designee is directed to authorize the District’s outside consultants to prepare the documents necessary for Board approval.

Federal College Work Study Matching for the 2014-15 Award Year beginning July 1, 2014
Discussed by the board and to be considered at a later date.

FACILITIES
Purchase of Electrical Labor Services
The Board awarded contracts to A.M. Electric, Morlandt Electric Company, and Cosmo Electric Services providing for the purchase of Electrical Labor Services in the estimated annual amount of $200,000.

Alamo Colleges' Participation in a Lease Agreement for Classroom Facility at Alamo Colleges - Greater Kerrville Center
The Trustees approved Alamo Colleges’ participation in a lease agreement with the Kerrville-Kerr County Airport Board to lease a building at the Kerrville-Kerr County Municipal Airport, Kerrville, Texas. The purpose for participation in this lease agreement is to continue to have in place specific terms and conditions to lease a building at the airport for use as a classroom facility for welding and fabrication classes for the Alamo - Colleges Greater Kerrville Center. Lease Term: August 1, 2014 – July 31, 2016. Rent: $1.00 per year.

ACADEMIC ACCOUNTABILITY AND STUDENT SUCCESS
Offering of an Associate of Applied Science Degree in Cosmetology; Level 2 Certificate in Cosmetology Operator and Advanced Technical Certificate in Esthetician Specialty by Alamo Colleges - Palo Alto College
The Trustees approved the recommendation of the Chancellor for Alamo Colleges – Palo Alto College to submit a new workforce program of studies for
Cosmetology Associate of Applied Science Degree with Level 2 Certificate and Advanced Technical in Esthetician Specialty.

POLICY
Policy C.2.11 – Legal Services
The Board reviewed and revised the Alamo Colleges’ Legal Services Policy C.2.11 as presented. This revised policy supersedes all previous versions of Policy C.2.11.

Debt Management Policy
Trustees reviewed and approved the Board Policy on Debt Management with no changes. The Policy states that it will be reviewed annually by the Board.

PERSONNEL
Recommendation of Tenure Awards
The Trustees in accordance with the policies of promotion in rank adopted and authorized the recommendation of Tenure Awards to 45 faculty members of the Alamo Colleges.

Renewal of Certain Administrative Contracts
The Trustees authorized the Chancellor or his designee to issue employment agreements for the administrative positions to meet the operational needs of the College District and Instructional needs of students.

Appointment of Full Time Faculty
The Trustees approved the appointment of Full Time Faculty submitted by the colleges Presidents for the 2014-2015 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Next Regular Board Meeting Date: Tuesday, July 29, 2014.