MEMORANDUM

To: Alamo Colleges Family

From: Leo Zuniga, Associate Vice Chancellor of Communications

Date: January 24, 2012

Subject: Board Meeting Report

On behalf of Dr. Leslie, the following is a summary of proceedings of the Alamo Colleges Board of Trustees meeting of January 24, 2012.

Link: January 24, 2012 - Board Agenda

Recognition of Special Guests, Faculty and Staff

Student of the Month – January 2012

Crystal Gutierrez, Northeast Lakeview College, is the recipient of a $500 La Prensa Foundation Inspirational Scholarship, courtesy of the La Prensa Foundation founded by Tino and Amelia “Millie” Duran.
Alamo Colleges Employee of the Year – 2011

Bridget Torres, Associate Director of Residency and Reports, Northwest Vista College/San Antonio College

Chancellor’s Report

Completion by Design presented by Ms. Karen Wallace. Regional Centers reflects stable enrollment at all three Regional Centers Training continued for Caterpillar employees at the Central Texas Technology Center. Nine students completed the RN program provided by San Antonio College at the Kerrville Regional Center. A total of 44 Alamo Colleges employees completed the Baldrige Examiners’ Training program. Dr. Debra Morgan presented “Promoting Performance Improvement and Accountability” being implemented by 38 district units. Dr. Ana “Cha” Guzman reported on the City of San Antonio bond issue that has a proposed $3.7 million to expand Villaret Road to four lanes.

Program Highlights

A presentation was made by Dr. Theresa Martinez and Mr. Jin Ha on Mathematics Scholars 2015 - Northeast Lakeview

New Business

Resolution Related to the Election Date for Trustees Due to Changes in Texas Election Law (Senate Bill 100)

The Trustees rejected the resolution to change the election date for Trustees to the uniform election date in November of even numbered years.

Academic

Revision of the Northeast Lakeview College Mission Statement

The Board approved the new Northeast Lakeview College Mission Statement. “Northeast Lakeview College is a public community college within the system of Alamo Colleges, established in partnership with its communities, that is focused on student success through the offering of Associate degrees and continuing education, promoting engagement in civic activities and organizations, and encouraging participation in cultural and enrichment programs.”
Reactivate Northwest Vista College Level 1 Certificate Program on Advanced Water Treatment

The Board approved the reactivation of the Northwest Vista College - Level 1 Certificate Program on Advanced Water Treatment. The program will be revised into a program of studies of 39 semester credit hours for a Level 1 Certificate in Water Treatment Technology. The demand for program graduates is strong. The San Antonio Metropolitan area's population and water needs are expected to double in the next few decades, according to the San Antonio Water System. This increased demand, in addition to cyclical drought conditions and growing concerns about the purity and security of our water supply, is changing the way businesses and governmental agencies approach water use and treatment.

Policy
Revisions to Alamo Community College District MOU with the Alamo Colleges Foundation, Operations and Support and Functional Coordination

The Trustees authorized the Chancellor, or his designee, to sign the revised Alamo Community College District MOU with the Alamo Colleges Foundation, Operations and Support and Functional Coordination.

Policy B.3.2 – Board Member Training
The Trustees adopted Policy B.3.2 amendment. Policy is being amended to comply with the Texas Legislature House Bill 1206 which became effective on September 1, 2011 and requires the Texas Higher Education Board to establish a training program for members of the governing boards of institutions of higher education.

Policy D.4.5 – Harassment
The Board adopted Policy D.4.5 amendment. Policy is being amended to include a clause for reporting any suspected child abuse, sexual abuse of minors, and/or criminal acts against minors on campus.

Policy D.8.1 – Reclassification
Audit, Budget and Finance

Northeast Lakeview College Financial Statements FY 2010-2011
The Trustees approved the draft of the Annual Financial Report for Northeast Lakeview College for year ended August 31, 2011 and 2010; and accepted the drafts of the: 1) Report of Independent Auditors; and 2) Letter on Conduct of Audit and Management Letter Comments.

Purchase of Software Migration Services and a Software Maintenance Agreement Renewal for the Alamo Colleges' Libraries
The Board awarded a contract to Innovative Interfaces, Inc. providing for the purchase of Software Migration Services and a Software Maintenance Agreement Renewal in the amount of $65,300.00 as requested by the Alamo Colleges’ Libraries. The contract provides for the purchase of software migration services to move Innovative Interfaces, Inc. software and Alamo Colleges’ data to a vendor hosted server; and a software maintenance agreement renewal, for a one-year period, enabling use of and updates to the software. This software enables instruction and reference functions and is essential to accessing and maintaining the automated database of holdings, acquisitions/funds, user circulation records, regular/digital course reserves and publicly accessible online catalogs at all campus libraries.

Purchase of a Talent Management Software Module for the Alamo Colleges
The Board approved the purchase of the SunGard Talent Management Software module for approximately $207,900 during fiscal year 2012 and $469,800 for the three-year contract period as requested by the department of Human Resources and Organizational Development. This action provides for the purchase of the Banner HR Talent Management Suite (TMS) software module for development and support of online, employee performance evaluation: employee training and development: and, succession and career path planning activities that are fully accessible across the workforce and fully integrated into the Banner HR employee database.

Alamo Colleges' Internal Audit Protocol
The Board approved the Alamo Colleges’ Internal Audit Protocol effective as of January 24, 2012. This procedure clarifies how internal audit activities will add value to the College District’s operation. The goal is to increase accountability and transparency through collaboration between the Administration, staff, and the internal audit department.
Facilities
Palo Alto College CIP Renovations
The Trustees approved an amendment in the amount of $563,000 in addition to the $1,199,564 Guaranteed Maximum Price (GMP) Construction Manager-at-Risk fee negotiated with SpawGlass Contractors, Inc. for the renovation of Building L (Gymnasium) and Science of Exploration Laboratory and Interpretive Center (SELIC) Landscaping.

Acceptance of a Low Interest Loan from the State Energy Conservation Office (SECO)
The Trustees approved the Alamo Colleges’ acceptance of a $5,000,000 low interest loan from the State Energy Conservation Office (SECO) for Energy Cost Reductions Measures (ECRM) projects district-wide.

Personnel
Appointment of Administrator
The Trustees approved the recommendation of employment for the following administrative position:

Jennifer Comedy-Holmes, Dean of Student Success, Northwest Vista College, effective January 24, 2012.

Appointment of Full Time Faculty
The Board approved selection for the 2011-2012 Academic year, the appointment of Full Time Faculty at St. Philip’s College, Vocational Nursing Education, Jill DeHoog, Wilson Gatundu and Ivette Sterling.

Personnel Matter: Grievance filed by Warren Parker
The Board hereby upholds the termination action dated June 27, 2011.

Consent Agenda – Approved

Next Regular Board Meeting Date: Tuesday, February 21, 2012.