**FORMER STUDENT ENROLLMENT CHECKLIST**

Please read all of the information carefully before you apply for admission. [www.alamo.edu/AlamoENROLL](http://www.alamo.edu/AlamoENROLL)

<table>
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<tr>
<th>APPLY FOR ADMISSIONS</th>
<th>READY-SET-APPLY!</th>
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<td></td>
<td>Go to <a href="http://alamo.edu/uploadedFiles/District/Employees/Departments/CAMS/files/Ready-Set-Apply.pdf">alamo.edu/uploadedFiles/District/Employees/Departments/CAMS/files/Ready-Set-Apply.pdf</a> to submit your online application; a valid email is required. Students who previously attended one or more of the Alamo Colleges and have not enrolled within the past 12 months must satisfy all applicable admissions requirements prior to registration and complete the ApplyTexas Application. <strong>Returning students whose last status was Academic Dismissal must petition for readmission as outlined under Academic Standing and Probation.</strong> Once application is processed you will receive 2 emails – One from ApplyTexas and one from Alamo Colleges. The Alamo Colleges email will include instructions and information for ACES and the AlamoENROLL Start Here tab. <strong>Please allow 5 business days for application processing.</strong></td>
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<tr>
<th>APPLY FOR FINANCIAL AID</th>
<th>FINANCING YOUR FUTURE!</th>
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|                        | Go to [alamo.edu/uploadedFiles/District/Employees/Departments/CAMS/files/financing-Your-Future.pdf](http://alamo.edu/uploadedFiles/District/Employees/Departments/CAMS/files/financing-Your-Future.pdf) for information on how to pay for your college education. | • Financial aid requires a social security number on the ApplyTexas application  
• Complete your Free Online Financial Aid Application at: [fafsa.ed.gov](http://fafsa.ed.gov/)  
• For Alamo Colleges financial aid information regarding how to apply, school codes, deadline dates and processing information go to: [alamo.edu/district/financial-aid](http://alamo.edu/district/financial-aid) |

| SUBMIT OFFICIAL TRANSCRIPTS | |
|-----------------------------| | If the last college you attended is one of the Alamo Colleges, you do not need to submit a transcript |

| BACTERIAL MENINGITIS VACCINATION | |
|----------------------------------| | • Texas state law requires entering students under the age of 22 years show evidence of receiving a bacterial meningitis vaccination or booster dose during the five year period prior to enrollment  
• The law allows for few exceptions. You may obtain additional information at: [alamo.edu/meningitis/](http://alamo.edu/meningitis/)  
• Submit documents to the Enrollment Services/Admissions & Records Office of the college you will be attending |

| LOGIN TO YOUR ACES ACCOUNT | |
|---------------------------| | • Once you have received your letter from Alamo Colleges with your ACES information go to [aces.alamo.edu](http://aces.alamo.edu/) and click on How do I get my user name and password?  
• Login to ACES and find the START HERE tab to get started on AlamoENROLL requirements |

| COMPLETE AlamoENROLL REQUIREMENTS | |
|-----------------------------------| | • Login to ACES  
• Open START HERE tab  
• Click on each ENROLL button to access the GO FAARR and TEST PREP courses to begin the AlamoENROLL requirements  
• In order to test with Alamo Colleges you must complete the GO FAARR and TEST PREP |
TAKE THE TSI ASSESSMENT if APPLICABLE

SELECT YOUR COLLEGE/CENTER FOR ASSESSMENT INFORMATION

- Northeast Lakeview College
  - http://alamo.edu/nlc/Assessment
- Palo Alto College
  - http://alamo.edu/pac/testing-center/
- St. Philip's College
  - http://alamo.edu/spc/testing-center/
- Central Texas Technology Center
  - http://www.alamo.edu/cttc/assessment/

- Northwest Vista College
  - http://alamo.edu/nvc/admissions/testing/
- San Antonio College
  - http://alamo.edu/sac/testing-center/
- Greater Kerrville Center
  - http://www.alamo.edu/kerrville/assessment/

COMPLETE REFRESHER COURSE(S) IF APPLICABLE

- Refresher courses give you the opportunity to save time and money!
- Refresher courses give you a second opportunity to move into a higher developmental course or a college-level course
- You will be scheduled for refresher courses during post-assessment advising

ATTEND ADVISING SESSION

SELECT YOUR COLLEGE/CENTER FOR ADVISING APPOINTMENT INFORMATION

- Schedule a session with a Counselor/Advisor about courses and educational concerns if pursuing a 2 year degree program, planning to transfer, or simply taking selected courses
- Academic advising is required if you are entering with less than a 2.0 GPA
- Course and degree requirements, policies and procedures are subject to change
- Stay informed of any changes that affect your goals by meeting with a Counselor/Advisor regularly

Students on Academic Dismissal/Suspension must petition for admission with a Counselor/Advisor at least two weeks before the start of the semester

REGISTER FOR CLASSES

REGISTER FOR CLASSES at alamo.edu/district/register or choose the college/center of your choice to begin:

- Northeast Lakeview College
  - http://alamo.edu/nlc/groupadvising/
- Palo Alto College
  - http://alamo.edu/pac/first-time-students/
- St. Philip's College
  - http://alamo.edu/spc/first-time-students/
- Central Texas Technology Center
  - http://www.alamo.edu/cttc/course

- Northwest Vista College
  - http://alamo.edu/nvc/future-students/first-time-in-college/
- San Antonio College
  - http://alamo.edu/sac/first-time-college-students/
- Greater Kerrville Center
  - http://www.alamo.edu/kerrville/course
- Floresville Center
  - http://www.alamo.edu/floresville/course

PAY FOR CLASSES

- View your Account Summary through ACES/My Page Tab/My Account
- Tuition bills will not be mailed
- Payment Options – alamo.edu/district/business-office/
  - Financial aid award
  - Installment payments
  - Credit card or check must be made online through your ACES account
  - Cash payments can be made in person with the Bursar/Business Office at your college

Payment in full or by installments must be made by the payment deadlines or you will be dropped from your classes

- Please view the Registration/Payment Calendar at the Alamo Colleges homepage: alamo.edu/calendars/

- Smart Start First Day Counts!

- There is a connection between attendance, classroom participation and good grades. Your first week of class, especially the first day, provides you with important information for the rest of the semester. The Alamo Colleges requires regular attendance in all classes. Your absences are recorded immediately.
  - Summer 2014: If you DO NOT attend at least one class session for each registered course during the FIRST WEEK of class, you will be Dropped from the class
  - Fall 2014: If you DO NOT attend on the FIRST DAY of each class in which you are enrolled, you will be Dropped from the class