Please read all of the information carefully before you apply for admission. alamo.edu/AlamoENROLL

APPLY FOR ADMISSIONS

READY-SET-APPLY!

Go to http://alamo.edu/uploadedFiles/District/Employees/Departments/CAMS/files/Ready-Set-Apply.pdf
To submit your online admissions application; a valid email address is required.
Once application is processed you will receive 2 emails – One from ApplyTexas and one from Alamo Colleges. The Alamo Colleges email will include instructions and information for ACES and the AlamoENROLL START HERE tab.

Please allow 4-5 business days for application processing

APPLY FOR FINANCIAL AID

FINANCING YOUR FUTURE!


- Financial aid requires a social security number for the ApplyTexas application
- Complete your Free Online Financial Aid Application at: fafsa.ed.gov/

For Alamo Colleges financial aid information regarding how to apply, school codes, deadline dates and processing information go to: alamo.edu/district/financial-aid

Please allow 10 weeks for financial aid processing

IMPORTANT: Students enrolled at Northeast Lakeview are able to participate in financial aid programs during accreditation period if one of the following; San Antonio, Palo Alto College, St. Phillip’s College or Northwest Vista College is indicated as your primary institution. You may complete a Change of Primary Institution Form through your Admissions/Enrollment Office.

SUBMIT OFFICIAL TRANSCRIPTS

- Submit an official transcript from your last college/university attended. In order to ensure all previous coursework is posted, submit all transcripts to the Enrollment Services/Admissions & Records Office

<table>
<thead>
<tr>
<th>Northeast Lakeview College</th>
<th>Northwest Vista College</th>
<th>Palo Alto College</th>
<th>St. Philip’s College</th>
<th>San Antonio College</th>
</tr>
</thead>
<tbody>
<tr>
<td>1201 Kitty Hawk Rd.</td>
<td>3535 N. Ellison Dr.</td>
<td>1400 W. Villaret</td>
<td>1801 M. L. King Dr.</td>
<td>1300 San Pedro Ave</td>
</tr>
<tr>
<td>Universal City, TX 78148</td>
<td>San Antonio, TX 78251</td>
<td>San Antonio, TX 78224</td>
<td>San Antonio, TX 78203</td>
<td>San Antonio, TX 78212</td>
</tr>
</tbody>
</table>

- Courses in progress at another college/university must be submitted once final grades are posted. Transcripts must be official and received in their original sealed envelopes
- Students who are placed on Academic Dismissal/Suspension at their previous institutions and are seeking to transfer to the Alamo Colleges must follow the policies outlined in the Academic/Dismissal - http://www.alamo.edu/district/registration/catalogs-schedule.htm procedure in your college catalog
- Official Community College of the Air Force (CCAF) transcript fulfills the last college attended admissions requirement
- Transfer credits from foreign institutions require an official transcript evaluation by a member of the National Association of Credential Evaluation Services (NACES)

Some evaluation services require translation from a specific translation service

BACTERIAL MENINGITIS VACCINATION

- Texas state law requires entering students under the age of 22 years show evidence of receiving a bacterial meningitis vaccination or booster dose during the five year period prior to enrollment
- The law allows for few exceptions. You may obtain additional information at: www.alamo.edu/meningitis/
- Submit documents to the Enrollment Services/Admissions & Records Office you will be attending

LOGIN TO YOUR ACES ACCOUNT

- Once you have received your letter from Alamo Colleges with your ACES information go to https://aces.alamo.edu/ and click on How do I get my user name and password?
- Login to ACES and find the START HERE tab
**COMPLETE AlamoENROLL CHECKLIST**

- Login to ACES
- Click on START HERE tab
- Click on each ENROLL button to access the GO FAARR and TEST PREP courses and begin the AlamoENROLL requirements
- In order to test with Alamo Colleges you must complete the GO FAARR and TEST PREP Module

**TAKE ASSESSMENT TEST if APPLICABLE**

**SELECT YOUR COLLEGE/CENTER FOR ASSESSMENT INFORMATION**

- Northeast Lakeview College
  http://www.alamo.edu/nlc/Assessment/
- Palo Alto College
  http://alamo.edu/pac/testing-center/
- St. Philip’s College
  http://alamo.edu/spc/testing-center/
- Central Texas Technology Center
  http://www.alamo.edu/cttc/assessment/
- Northwest Vista College
  http://alamo.edu/nvc/admissions/testing/
- San Antonio College
  http://alamo.edu/sac/testing-center/
- Greater Kerrville Center
  http://www.alamo.edu/kerrville/assessment/

**COMPLETE REFRESHER COURSE(S) if APPLICABLE**

- Refresher courses give you the opportunity to save time and money!
- Refresher courses give you a second opportunity to move into a higher developmental course or a college-level course
- You will be scheduled for refresher courses during post-assessment advising

**ADVISING**

**SELECT YOUR COLLEGE FOR ADVISING APPOINTMENT INFORMATION**

Go to alamo.edu/advising/

- Academic advising is required if you are entering with less than a 2.0 GPA
- Transfer credits from a previous college/university are accepted and must be submitted to the Enrollment Services/Admissions & Records Office as official transcripts in order to be posted for credit
- Students on Academic Dismissal/Suspension, must petition for admission with a Counselor/Advisor at least two weeks before the start of the semester

**REGISTER FOR CLASSES**

**REGISTER FOR CLASSES!**

Follow your college/regional center for registration process at alamo.edu/district/register/ once Advising is complete

**PAY FOR CLASSES**

- View your Account Summary through ACES/My Page Tab/My Account
- Tuition bills will not be mailed
- Payment Options – http://alamo.edu/district/business-office
  - Financial aid award
  - Installment payments
  - Credit card or check payments must be made online through your ACES account
  - Cash payments can be made in person with the Bursar/Business Office at your college

Payment in full or by installments must be made by the payment deadlines or you will be dropped from your classes

- Please view the Registration/Payment Calendar at the Alamo Colleges homepage: http://alamo.edu/calendars/

**SMART START FIRST DAY COUNTS!**

- There is a connection between attendance, classroom participation and good grades. Your first week of class, especially the first day, provides you with important information for the rest of the semester. The Alamo Colleges requires regular and punctual attendance in all classes. Your absences are recorded immediately.
  - **Summer 2014**: If you DO NOT attend at least one class session for each registered course during the **FIRST WEEK** of class, you will be DROPPED from the class
  - **Fall 2014**: If you DO NOT attend on the **FIRST DAY** of each class in which you are enrolled, you will be DROPPED from the class

**A fee is assessed for students transferring to the Alamo Colleges**
