

B.10.2 (Policy) Summer Four-Day Work Week

Responsible Department: Chancellor's Office

Board Adoption: 3-22-16

Last Board Action:

The College District shall operate under a summer four-day work week (except for those programs already committed to operate on Fridays, Saturdays or Sundays) as a utility cost-saving measure in conjunction with its participation in the CPS Energy Demand Response program. Daily hours worked shall be increased to compensate for work time lost due to the shortened work week.

The implementation of a summer four-day work week reduces costs of water, gas, and electricity consumption. The summer four-day work week has been implemented for five consecutive years immediately preceding the adoption of this policy, during which it has proven to be a successful utility and budget saving initiative without adverse impacts on student success.

The summer four-day work week shall be implemented by Friday facility closures starting in June and ending in July or early August. Administration, in consultation with the Human Resources and Facilities Departments, will determine the exact dates annually in advance and report them to students, faculty, staff and Trustees no later than the April Board meeting preceding each such closure.