

### **E.1.8 (Policy) International Programs**

Responsible Department: District Office of International Programs, Vice Chancellor for Economic and Workforce Development

Board Adoption: 5-19-09

Last Board Action: 2-23-10

---

The College District recognizes the value of international initiatives and is committed to providing a wide variety of opportunities, which will lead to an increased awareness and understanding of the global society in which we work and live.

The College District recognizes the importance of crisis prevention and management for all approved international programs and activities that involve employees or students traveling to another country. The College District shall not support travel to or program development in countries under a Department of State Travel Warning.

The District Office of International Programs is responsible for development and distribution of specific procedures related to safety training, employee and student orientation, appropriate notification of embassies, crisis or emergency situations abroad, and all other relevant areas.

All proposals for international programs and travel to another country shall be submitted to the District Office of International Programs for approval, and must be approved by the District Office of International Programs before promoting the program/travel or recruiting participants.

All employees and students traveling to or returning from another country shall have College District-approved insurance coverage which includes health, emergency evacuation and repatriation.

All international programs and travel to another country shall be governed by this policy, Procedure [E.1.8.1](#), and other publications and guidelines issued by the District Office of International Programs.