

G.1.4.4 (Procedure) Use of Alcohol at District Facilities

Responsible Department: Office of the Chancellor

Based on Board Policy: [G.1.4](#) – Use and Access to College District Facilities

Approved: 12-18-12

Last Amended:

General Restriction.

Alcoholic beverages shall not be possessed, sold, distributed or consumed on College District property or at College District functions except in full compliance with Texas Alcoholic Beverage Commission (“TABC”) requirements and as approved by the Chancellor. The Chancellor may delegate this authority and/or establish limited circumstances and locations for which prior approval is granted.

Culinary Arts Programs.

The Chancellor delegates to TABC-certified employees of College District culinary arts programs the authority to serve or supervise the service or TABC-allowed user self-service of alcoholic beverages in conjunction with food service at events that are scheduled elements of such programs and at third-party events using program facilities that have been approved by the respective College Presidents. The Chancellor also authorizes limited wine tasting instruction to students at least 21 years of age enrolled in such programs under circumstances complying with TABC requirements. The respective College presidents shall have the responsibility and authority to supervise the service of alcohol within this delegation and may establish College policies subject to approval by the Chancellor and the Office of Legal Services.

Koehler Cultural Center.

The Chancellor delegates to the President of San Antonio College the authority to sub-delegate to an employee of San Antonio College the responsibility to approve the serving of alcoholic beverages on behalf of contracted third-party temporary users of the Koehler Cultural Center (“Center”) pursuant to the standard form of Center facility use agreement, subject to the limitations of the Center facility use policy containing specific limitations upon the serving of alcoholic beverages, as such may be revised by the President with the approval of the District Office of Legal Services. The President shall have the responsibility and authority to supervise the service of alcohol within this delegation.

Other College Facilities.

The Chancellor delegates to the Presidents of the respective Colleges the authority to authorize the service of alcohol for appropriate third-party events at appropriate facilities at their respective campuses, subject to a requirement of advance written notification to the Chancellor at least five (5) business days prior to any College commitment to allow the event. All third-party events shall require the execution of an alcohol-specific form of facility use agreement approved by the Office of Legal Services. This authority may not be sub-delegated other than pursuant to a general delegation of authority during an absence of the College President. Specific advance approval by the Chancellor shall be required for the serving of any alcohol at any College-sponsored events, and for any events, by whomever sponsored, at which alcohol will be served without the services of TABC-licensed caterers.

Legal Approval Requirement.

Notwithstanding any other apparent authorization, all agreements involving the service of

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alcohol at College District properties and/or events shall require prior approval by the Office of Legal Services.

Additional Restrictions. Consumption, possession and distribution of alcoholic beverages by employees are restricted by Procedures [D.4.7.1](#) and [G.1.4.2](#). Consumption, possession and distribution of alcoholic beverages by students are restricted by Procedures [F.4.2.1](#) and [G.1.4.2](#), but the Chancellor authorizes the lawful consumption by non-minor students at Events as defined in Procedure [D.4.7.1](#). College District payment for alcoholic beverage service at official functions is restricted by Policy [C.2.10](#).