SAFETY PLAN

Evacuation Procedures

⇒ Move to the nearest exit away from danger. Use the stairs (do not use the elevator; it will be disabled during emergencies) & proceed to 1st floor exit(s).
⇒ Use the Evacuation Chairs near stairwells to assist individuals who cannot move downstairs. Use stairwell call button & wait in designated area for assistance.
⇒ Proceed to Evacuation Points:
  Zone 1. Grassy area at Kruse Circle
  Zone 2. Behind Lot 2
  Zone 3. Campus Green
  Zone 4. Between JECA & CATE

In the event of in-house sheltering:
⇒ Proceed to the safest inner hallway, closing all classroom & office doors to protect from broken glass.
⇒ Remain calm & await further instruction.

Emergency call stations are located in stairwells & in parking lots

INJURY

Life Threatening Emergencies:
Dial 9-1-1
Non emergencies:
Dial 485-0099

FIRE

Activate fire alarm
Dial 9-1-1
Use fire extinguisher, if necessary

VIOLENCE/ACTIVE SHOOTER

Dial 9-1-1
Report all suspicious objects to ACPD.
Threats over the phone: obtain as much information as possible (bomb threat list)

BOMB OR TERRORIST THREAT

Dial 9-1-1
ACPD & Admin will determine evacuation needs

INCLEMENT WEATHER (Tornado/Lightening)

[Stay off phones & computers & stay away from windows.] When alerted by ACPD, immediately close all doors & proceed the 1st floor. Take cover under table or desk for protection from debris.

Emergency call stations are located in stairwells & in parking lots

If directed to do so, begin evacuation procedures. Use Evacuation Chairs by stairwells to assist individuals who cannot move downstairs. Proceed to evacuation points.

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201 W. Sheridan, Bldg. A, San Antonio, Texas 78204 ~ (210) 485-0200
For any accommodation issues or an alternative format, call (210) 485-0200.