



July 27, 2010

Dr. Belle Wheelan, President,
Commission on Colleges
Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan:

In keeping with the Southern Association of Colleges and Schools' *Principles of Accreditation: Foundations for Quality Enhancement*, St. Philip's College is pleased to notify you of a substantive change scheduled for fall 2010 and spring 2011. The change relates to Substantive Change Procedure Two: Requiring Notification Prior to Implementation.

In fall 2010, St. Philip's College is planning to offer a limited number of courses at San Antonio College in the Associate of Applied Science in Architectural Drafting program. This change is a transitional step in closing the program for budgetary efficiencies. These courses will be attended by St. Philip's College students and taught by St. Philip's College faculty. These courses will be overseen by St. Philip's College administration. Below are all the courses offered in the Drafting program along with the courses that will be taught in the fall at San Antonio College

| Associate of Applied Science in Architectural Drafting | |
|---|---------------------------------------|
| All Course Offerings | Fall 2010 Course Offerings |
| DFTG1409 Basic Computer Aided Drafting | ARCE 1421 Architectural Illustration |
| DFTG1417 Architectural Drafting | DFTG 2428 Architectural Drafting II |
| ARCE1421 Architectural Illustration | DFTG 2432 Adv Computer Aided Drafting |
| ARCE1303 Architectural Materials/Methods | |
| ARCE1452 Structural Drafting | |
| DFTG2419 Intermediate Computer Aided | |
| DFTG2428 Architectural Drafting II | |
| DFTG2432 Adv Computer Aided Drafting | |
| DFTG2400 Intermediate Architectural | |
| Drafting - Residential | |
| DFTG1315 Architectural Blueprint | |
| DFTG2438 Final Project - Lab | |
| DFTG2466 Drafting Practicum | |

Beginning spring 2011, the Architectural Drafting Program will be closed and transferred to San Antonio College. At this time, San Antonio College administration will oversee the implementation of these courses with students registered at San Antonio College. The teach-out agreement states:

San Antonio College (SAC) agrees to, upon approval of the transfer of the Architectural Drafting Program from St. Philip's College (SPC) to San Antonio College (SAC), maintain the current approved program Curriculum in place until such time as all currently enrolled SPC students have either matriculated, transferred to an existing SPC comparable AAS or Certificate program, officially dropped from the program or indicated an unwillingness to continue in it, or transferred to a comparable program currently offered at SAC.

In preparation of this anticipated move, all current students were advised that current coursework, faculty, course offering times and dates, and learning resources would remain in place in the program, and that the only changes would be in the location of classrooms, moving from St. Philip's College to San Antonio College. Students were further advised of the improvements and increased degree options available as a result of the program move. Please see attachment for teach-out agreement plan.

I look forward to continually working to ensure that St. Philip's College complies with the guidelines set forth by the Commission. Please let me know if you have any questions or need any clarification.

Sincerely,

Adena Williams Loston, PhD
President