



July 27, 2010

Dr. Belle Wheelan, President,
Commission on Colleges
Southern Association of Colleges and Schools
1866 Southern Lane
Decatur, GA 30033

Dear Dr. Wheelan:

In keeping with the Southern Association of Colleges and Schools' *Principles of Accreditation: Foundations for Quality Enhancement*, St. Philip's College is pleased to notify you of a substantive change scheduled for fall 2010 and spring 2011. The change relates to Substantive Change Procedure One: The Review of Substantive Changes Requiring Notification and Approval Prior to Implementation and Substantive Change Procedure Two: Requiring Notification Prior to Implementation.

In June 2010, the Alamo Colleges Board of Trustees approved the transfer of two degree programs to St. Philip's College from San Antonio College, a member institution of the Alamo Colleges. In fall 2010, San Antonio College is planning to offer a limited number of courses at St. Philip's College in the Associate of Applied Science in Electronics Technology degree. This change is a transitional step in transferring programs between colleges for budgetary efficiencies. These courses will be attended by San Antonio College students and taught by San Antonio College faculty. These courses will be overseen by San Antonio College administration.

Beginning spring 2011, the Electronics Technology program along with the Occupational Safety and Health Technology program will be transferred to St. Philip's College. At this time, St. Philip's College administration will oversee the implementation of these courses with students registered at St. Philip's College. Listed below is information about the two programs that will be available under the Associate of Applied Science degree.

Associate of Applied Science in Electronics Technology.
Requires 13 new courses
Requires 2 new faculty
Three similar programs at St. Philip's College
New Resources (transferred from San Antonio College)
Associate of Applied Science in Occupational Safety and Health Technology
Requires 12 new courses
Requires 2 new faculty
No similar programs at St. Philip's College
New Resources (transferred from San Antonio College):

Attached, please find a table of the required courses, faculty, equipment, facilities, library/learning resources, and resource base for each of the programs listed above. Also listed are current College program offerings that are similar to the programs to be transferred. The courses underlined in the last column indicate those courses that are currently being offered at St. Philip's College.

I look forward to continually working to ensure that St. Philip's College complies with the guidelines set forth by the Commission. Please let me know if you have any questions or need any clarification.

Sincerely,

Adena Williams Loston, PhD
President