



ALAMO COLLEGES DISTRICT

Accepting Federal Student Aid Terms and Conditions

1. Log into ACES using your Username and Password at <https://aces.alamo.edu>.
2. Select the 'My Page' option from the sidebar menu.
3. Click on 'Financial Aid Awards' from the Financial Aid Awards section on the right.
4. Select the appropriate Aid Year from the dropdown box.
5. Click Submit.
6. Click on the 'Terms and Conditions' tab.
7. Read the Terms and Conditions thoroughly.
8. Select either 'Accept' or 'Do Not Accept'* at the end of the Terms and Conditions.
***If 'Do Not Accept' is selected, you will not be eligible for Federal Aid.**
9. The process is now complete.

Opting Out of Payment Authorizations Only

If you do not want Alamo Colleges to automatically apply your Federal Student Aid funds to your non-tuition and fee charges or balances owed from a prior year (if any exist), you have the option to opt out of these situations. To do so:

1. Follow steps 1-7 above.
2. Click on the Opt-Out form from the last paragraph of the Terms and Conditions.*
***This will only opt you out of using Federal Student Aid to pay non-tuition and fee charges or balances owed from a prior year.**
3. Follow the directions on the document to sign and submit your opt-out request to the Bursar's office.
4. Complete steps 8-9 above.