CHOOSE YOUR INSTITUTE STARTING FALL 2023

BUSINESS & ENTREPRENEURSHIP
INSTITUTE

If you want a career that lets you *take the lead*, welcome to the beginning of a rewarding journey.

While each of the Alamo Colleges has its own history, campus and culture, the Alamo Colleges Institutes have been organized to help you make the most of what our colleges collectively offer.

Each Institute represents a system of educational pathways toward specialized careers. Choose either the general field of study or a specific job you're after, and the Institute will show you the path to follow, step-by-step, to arrive at the future you want. Each course you take in the Institute you've chosen builds one upon another. We call them stackable credentials, meaning you take courses that move you toward your end goal—the career you've chosen.

This approach will help you:

- **SAVE TIME** – Take only courses you need, either to be job-ready when you graduate from one of the Alamo Colleges or to transfer to a university.

- **SAVE MONEY** – Don't pay for unneeded courses or take more credit hours than you need to graduate or transfer.

Learn more about all six Institutes and the programs available through each one. Simply talk to an advisor at any of our colleges or visit **alamo.edu.**

ALAMO COLLEGES

Dare to Dream. Prepare to Lead.™

alamo.edu

BUSINESS & ENTREPRENEURSHIP INSTITUTE

ALAMO COLLEGES

NORTHEAST LAKEVIEW COLLEGE · NORTHWEST VISTA COLLEGE · PALO ALTO COLLEGE · SAN ANTONIO COLLEGE · ST. PHILIP'S COLLEGE

Choose a career that lets you TAKE THE LEAD – as a manager, computer and information systems manager, human resources manager, management analyst, event planner, audit clerk, executive assistant, procurement clerk, financial advisor, budget analyst, actuary, credit analyst, food service manager, chef, travel guide, real estate broker, public relations specialist.

DEGREE TITLE	DEGREE / CERTIFICATE	NLC	NVC	PAC	SAC	SPC
Accounting Technology	AAS				●	
Tax Specialist Enrolled Agent	ESC				●	
Accounting Technician	CL1				♦	
Payroll Specialist	CL1				●	
Accounting Computer Applications	OSA				●	
QuickBooks	OSA				●	
Tax Preparer Specialist	OSA				●	
Administrative Assistant	AAS				♦	
Administrative Systems Specialist II	CL2				♦	
Administrative Systems Specialist I	CL1				♦	
Office Technician	CL1				♦	
Baking and Pastry Arts	AAS					●
Baking Principles	CL2					●
Artisan Breads & Specialty Desserts	CL1					●
Baking Principles	CL1					●
Cake Decorating	CL1					●
Chocolates and Plated Desserts	CL1					●
Banking and Financial Services	AAS				♦	
Banking and Financial Services	CL1				●	
Bookkeeping Specialist	AAS					●
Bookkeeping Specialist	CL2					●
Business Management	AAS				♦	
Business Management: Financial Management Option	AAS				♦	
Business Management & Operations - Entrepreneurship Specialization	AAS			♦		
Business Management & Operations - Management Specialization	AAS			♦		
Business Management & Operations - Marketing Specialization	AAS			♦		
Business Management and Technology	AAS					♦
Business Management & Operations - Management	CL2			♦		
Business Management & Operations - Entrepreneurship	CL1			♦		
Business Management & Operations - Business Operations	CL1			♦		
Business Management & Operations - Leadership	CL1			♦		
Business Management & Operations - Marketing	CL1			♦		
Entrepreneurship	CL1				●	
Small Business Management	CL1					♦
Business Management	CL1				♦	
Financial Management	CL1				●	
Cosmetology Esthetician	AAS			●		
Cosmetology Operator	AAS			●		
Cosmetology Operator	CL2			●		
Cosmetology Esthetician Specialty	CL1			●		
Cosmetology Nail Technician	CL1			●		
Culinary Arts	AAS					●
Culinary Studies	CL2					●
Culinary Studies	CL1					●
Hospitality Management	AAS					●
Hospitality Management Fundamentals	CL2					●

DEGREE TITLE	DEGREE / CERTIFICATE	NLC	NVC	PAC	SAC	SPC
Hotel Management	AAS					●
Hotel Select Service Property Management	CL2					●
Hotel Rooms Division	CL1					●
Principles of Hotel Food and Beverage Management	CL1					●
Human Resources Management	AAS				♦	
Human Resources Management	CL1				●	
International Business	AAS				♦	
International Business	CL1				●	
Marketing Management	AAS				♦	
Marketing Management	CL1				●	
Music Business	AAS				●	
Music Business Administration	CL1				●	
Music Business Technology	CL1				●	
Office Systems Technology	AAS					♦
Office Administration Specialist I	CL2					♦
Office Applications Specialist	CL1					♦
Cloud Computing	OSA					♦
Microsoft Office Specialist	OSA					♦
Social Media Specialist	OSA					♦
Operations Management – Bachelor of Applied Technology	BAT			♦		
Real Estate Management	AAS				●	
Real Estate	CL1				♦	
Restaurant Management	AAS					●
Catering Management	CL2					●
Restaurant Supervision	CL2					●
Catering Management	CL1					●
Restaurant Supervision	CL1					●
Viticulture and Enology Specialization	AAS			●		
Viticulture Specialization	CL1			●		
Bill and Account Collector	CL1			●		
Data Entry Technician	CL1			●		
General Office	CL1			●		
Legal Administrative Assistant/Secretary	CL1				●	
Fundamentals of Business Communication	OSA					●

DEGREES (AA) Associate of Arts · (AS) Associate of Science · (AAS) Associate of Applied Science

CERTIFICATES (ATC) Advanced Technical Skills Certificate · (ESC) Enhanced Skills Certificate (CL2) Certificate Level 2 · (CL1) Certificate Level 1 · (OSA) Occupational Skills Award

● Face-to-face
♦ Also available online

Based on 2023-2024 Academic calendar year.

Start your journey here or at any of our other Institutes:

HEALTH & BIOSCIENCES INSTITUTE

CREATIVE & COMMUNICATION ARTS INSTITUTE

BUSINESS & ENTREPRENEURSHIP INSTITUTE

ADVANCED MANUFACTURING & LOGISTICS INSTITUTE

PUBLIC SERVICE INSTITUTE

SCIENCE & TECHNOLOGY INSTITUTE