



ALAMO
COLLEGES
DISTRICT

Purchasing & Contract Administration

January 27, 2021

Tejas Premier Building Contractor, Inc.
Julissa Carielo, President
1811 S. Laredo St.
San Antonio, TX 78207
julissa@tejaspremierbc.com

RE: CSP 21C-001 – Purchase of Construction Services for Renovations to the Eastside Education Training Center (EETC) for Alamo Colleges

Dear Ms. Carielo:

On January 26, 2021, the Alamo Colleges District Board of Trustees selected Tejas Premier Building Contractor, Inc. to provide Construction Services for Renovations to the Eastside Education Training Center (EETC) for Alamo College, pending successful contract negotiation.

In accordance with Texas Government Code 2252.908, please visit the Texas Ethics Commission website at http://www.ethics.state.tx.us/whatsnew/elf_info_form1295.htm to create a log in and complete the required Certificate of Interested Parties Form 1295. Please use “21C-001 – Purchase of Construction Services for Renovations to the Eastside Education Training Center (EETC) for Alamo Colleges for field 3 on the 1295 form. Once you have returned the completed, signed form to Alamo Colleges District, we will “acknowledge” the form using the Texas Ethics Commission website and will move forward to finalize the contract award.

Please forward original certificate(s) of insurance meeting the requirements outlined in Section 5.6 of the proposal documents. Certificate(s) of Insurance may be emailed to kgottfried@alamo.edu with the **ORIGINALS TO FOLLOW** by mail. Please note the following special requirements:

1. ACCD must be named as additional insured on the general and auto liability policies.
2. Certificate must include waiver of subrogation against Alamo Colleges District, its Officers, employees, and elected officials.
3. A 30 day notice of cancellation clause is required instead of the usual 10 days.

The **TEXAS FAMILY CODE CERTIFICATION** (please have all shareholders who own 25% or more of the shares complete and execute this document), and **HB 89/SB 252 CERTIFICATION - ISREAL BOYCOTT**, documents must also be received before we can execute the contract.

Please forward these documents as soon they are available so we can execute the contract.

If you have any questions or need additional information please contact Karen Gottfried at 210-845-0122 or by email at kgottfried@alamo.edu.

Thank you for your time and effort in submitting your proposal and for your interest in the Alamo Colleges District.

Cordially,

Karen Gottfried

Karen Gottfried,
Assistant Director, Purchasing & Contract Administration