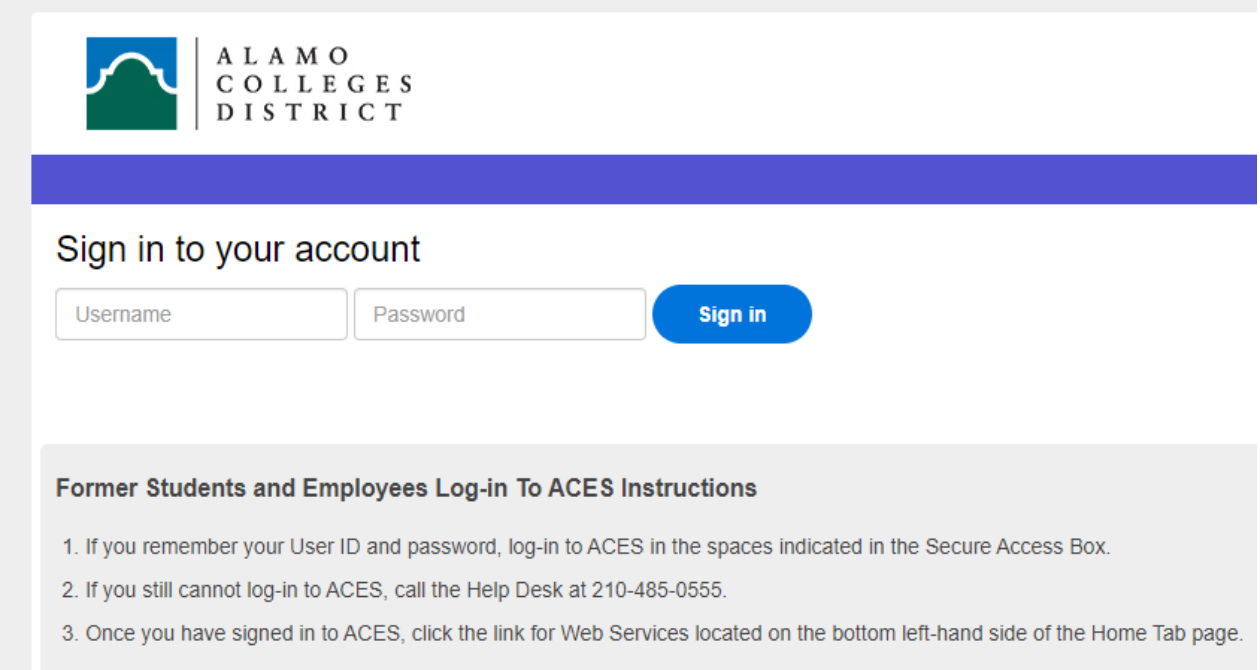
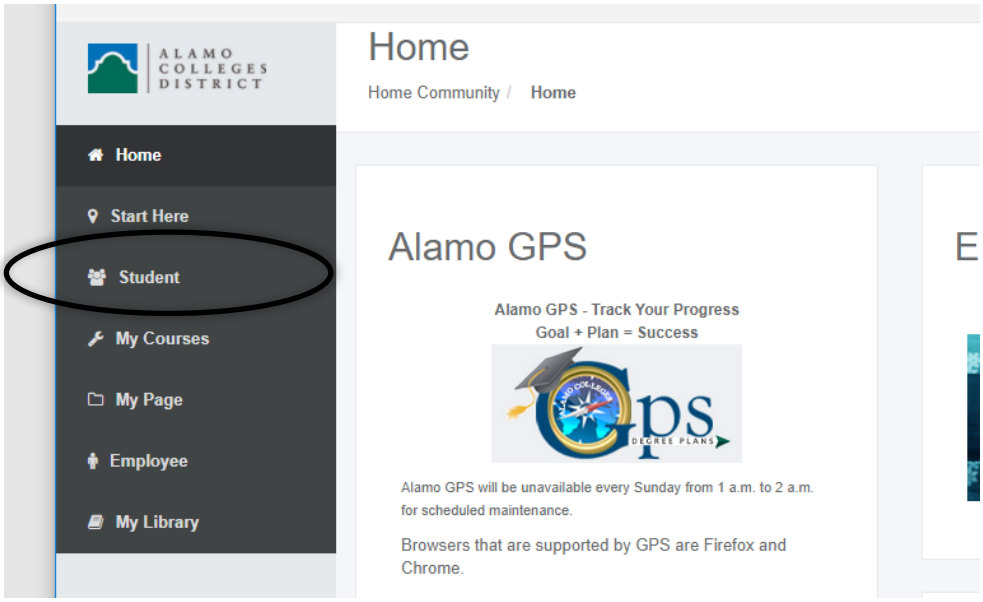
# Uploading Financial Aid Documents via ACES

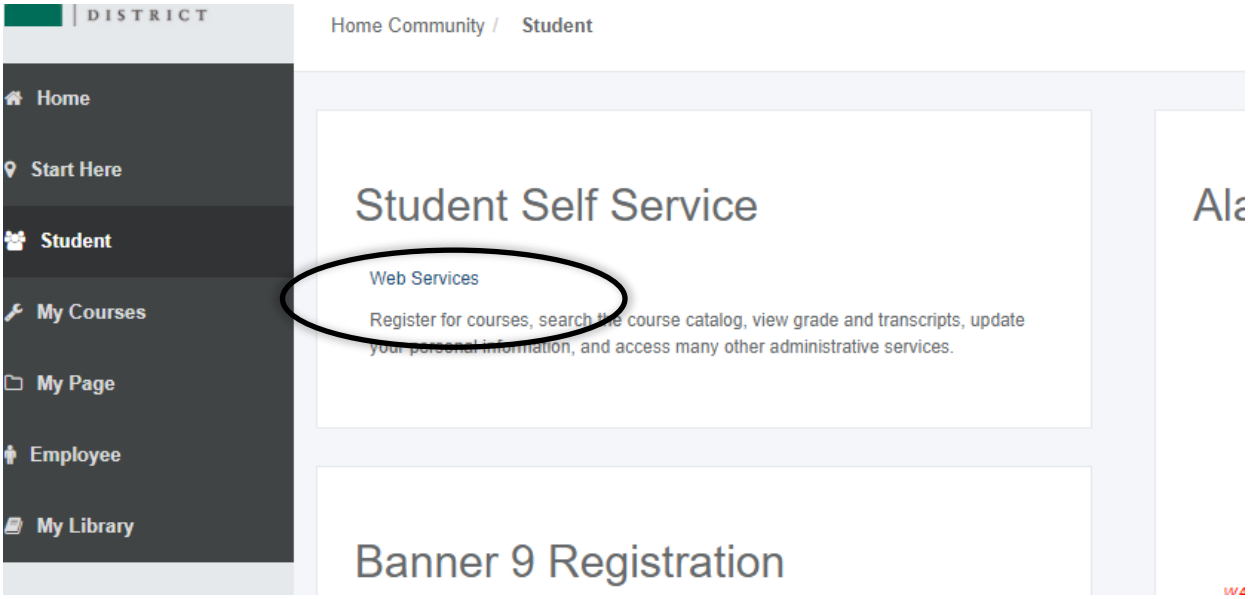
1. Log into ACES at https://aces.alamo.edu using your Username and Password.



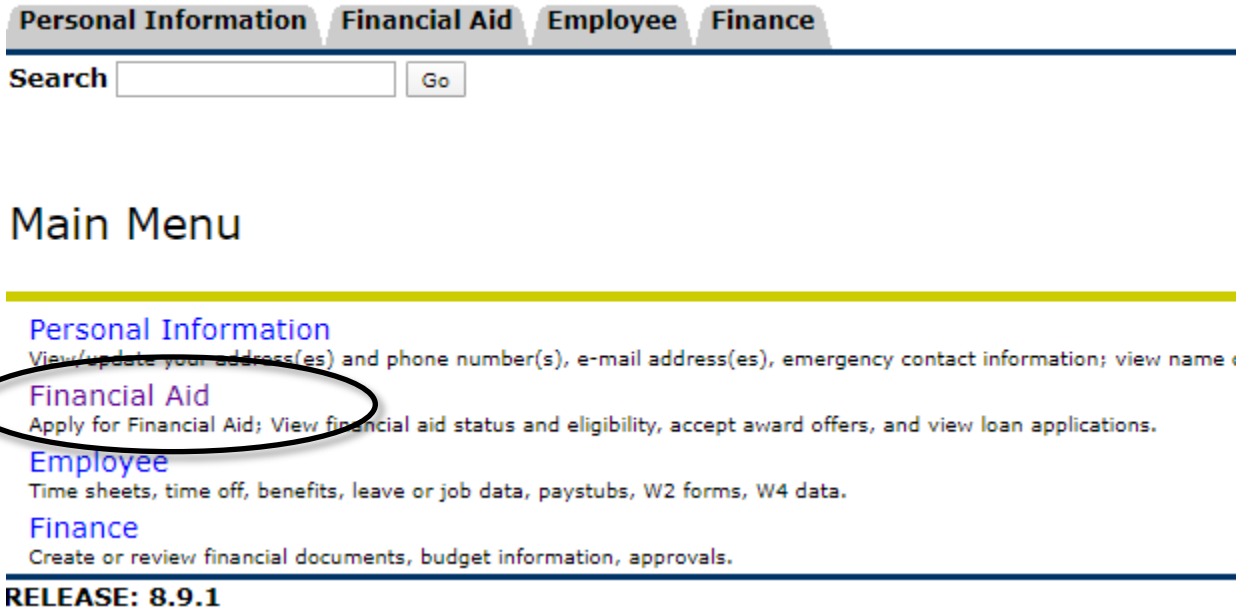

2. Select the 'Student' option from the sidebar menu.



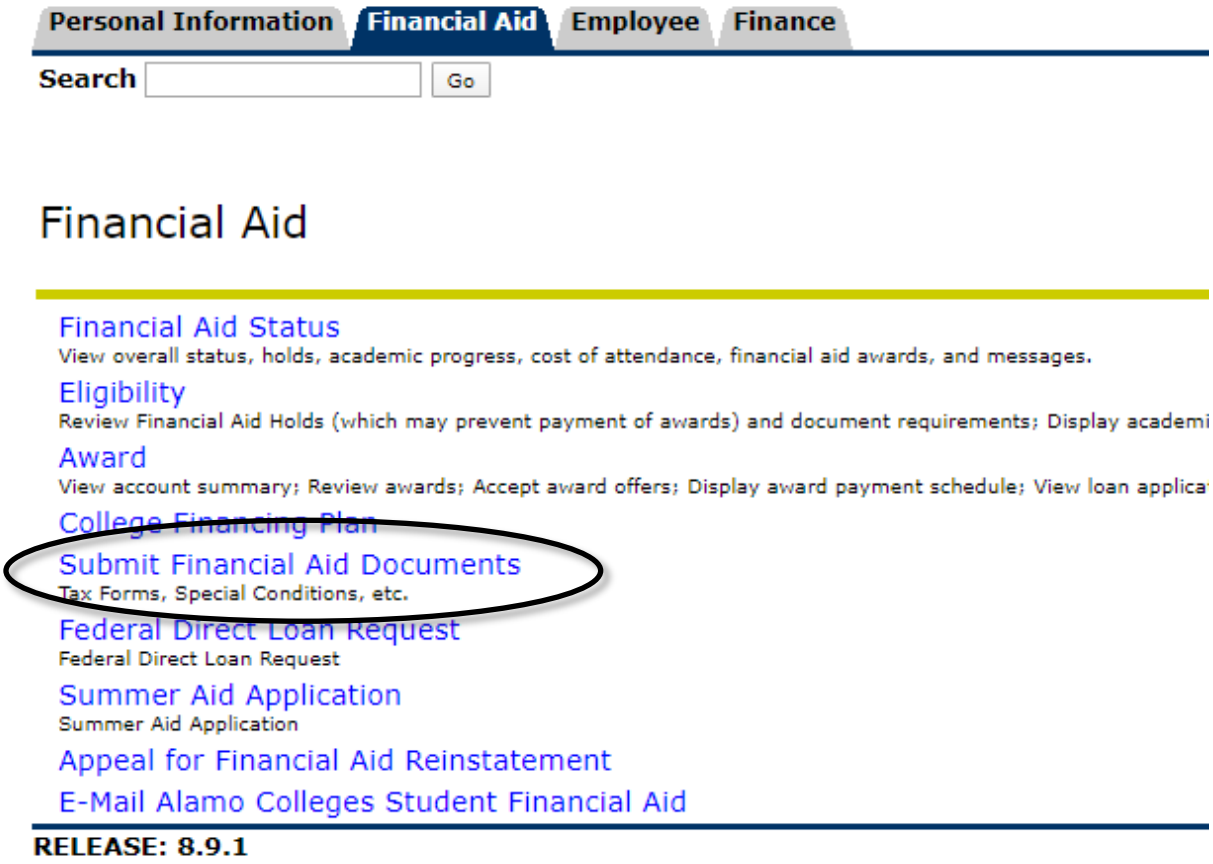
3. Click on ‘Web Services’ in the Student Self Service area.




4. Select ‘Financial Aid’.



5. Select ‘Submit Financial Aid Documents’ from the list of options.




6. This will open an Adobe Sign form.
    a. Follow the prompts on the Adobe Sign Document Upload Form.
    b. Any item you check will require an attachment. If you accidentally check an item, you can always uncheck it.