

Plan of Study  
Continuing Education - Alamo Colleges

<b>Student Name</b>		<b>Banner ID</b>	<b>Program</b>		<b>Campus(s) Specific</b>		
			Insurance Adjuster				
<b>Program Description</b>							
Become qualified for the All Lines Adjuster License, in accordance with the Texas State Board of Insurance (TDI) requirements. You will cover license maintenance, duration and regulation, contracts, adjusting losses, boiler and machinery insurance, auto insurance, commercial general liability, aviation insurance, surety bonds and fidelity coverage, Texas dwelling policies, Texas Business & Entrepreneurship owners' policy, workmen's compensation and other coverages. Upon successful completion of 48 hours of classroom work, you will be given the examination for the All Lines Adjuster license in class. Upon successful completion of the exam, you may then submit your certificate and application to the Texas Department of Insurance to receive your license.							
<b>Sequence</b>		<b>Notes:</b>					
Single Course							
<b>Completion Status</b>							
	<b>Course Title(s)</b>	<b>Rubric</b>	<b>Contact Hours</b>	<b>CRN</b>	<b>Prerequisite(s)</b>	<b>Grade Mode</b>	<b>Training Mode</b>
	All Lines Insurance Adjuster License Prep	INSR 1000	48			P/NR	Online
<b>Program Requirements</b>							
Background check You are at least eighteen (18) years of age Possess proficiency in English (reading, writing, and speaking skills) Some high school Must have access to computer/tablet and internet Students should review the latest license application requirements at <a href="https://www.tdi.texas.gov/agent/adjuster-all-lines-apply.html">https://www.tdi.texas.gov/agent/adjuster-all-lines-apply.html</a>							

This form is an outline of courses required to complete the elected Continuing Education program.

Reference the course syllabus; the syllabus provides an overview of the assignments and activities in a course. It is your guide to what to expect from the course and to your responsibilities as a student.

	<b>Yes</b>	<b>No</b>
<b>CE to Credit pathway eligible:</b>		X
<b>Prior Learning Credit eligible:</b>		X

CE students have access to the ACES portal at <https://aces.alamo.edu>. ACES is your official access point to student resources and information.

All Alamo Colleges CE students are given a banner ID number and official Alamo Colleges e-mail; your Official Alamo College e-mail address will be the official form of communication between you and the college.

CE courses require a minimum of 80% attendance; some State Regulated courses require a specific number of hours to qualify for a certification from a credentialing body. Students are expected to attend class on the first day and throughout the program. Students may be dropped who do not attend the first class meeting or make contact with the instructor regarding the absence.

For fully online courses, an attendance verification activity is assigned and must be completed. For courses that are less than 3-days the student is expected to complete the attendance activity on or before the Census Date.

CE students may have the option to convert CEU's to academic credits for qualifying programs which may lead towards an academic certificate or associate's degree at any of the Alamo Colleges. A six-hour academic requirement must be met before the CEU's can be transferred into college credit.

The Alamo Colleges District's grading system is available in the Academic Standards section of the academic catalog on the left hand navigation bar. A grade of NR (Not Recorded) is posted on your transcript when your instructor has not assigned a final grade. To change a grade of NR, you should follow up with the instructor or, reach out to [dst-alamoCD@alamo.edu](mailto:dst-alamoCD@alamo.edu) for further guidance.