

# Student Success Newsletter

St. Philip's College, 1801 Martin Luther King Dr., San Antonio, TX 78203  
St. Philip's College - Southwest Campus, 800 Quintana Rd., San Antonio, TX 78211

## Student Success Leadership Team



**Dr. Mordecai Brownlee**  
Vice President of Student Success



**Dr. Paul Machen, II**  
Dean of Student Success



**Christina Cortez**  
Dean of Student Success

**Editors:** Rosalinda Rivas, Eitandria Gatlin

## Quality Enhancement Plan – Ethical Decision-Making

St. Philip's College is accredited by the Southern Association of Colleges and Schools Commission on Colleges (SACSCOC). Part of this process is the QEP (Quality Enhancement Plan) to promote student success. Our QEP topics Ethical Decision-Making.

QEP Focus: Ethical decision-making is the ability to connect values and choices to actions and consequences.

QEP Goal: Students engage in specific measurable academic activities to enhance their ethical decision-making skills.

### Ethical Decision Making Process:

- \*Stop and think to determine the facts.
- \*Identify the options.
- \*Consider consequences for yourself and others.
- \*Make an ethical choice and take appropriate action.



## MESSAGE FROM OUR VICE-PRESIDENT:

Happy Holidays St. Philip's College –

Fall Commencement is December 14th and on behalf of our president Dr. Adena Williams Loston I would like to congratulate our fall graduates on a job well done. There is a vast world that awaits your talents and St. Philip's College is honored to be a part of your journey. Remain determined in the fulfillment of your goals, and know that St. Philip's College is always here to support your endeavors. Take care.

**Dr. Mordecai Ian Brownlee**  
Vice President of Student Success  
St. Philip's College

## Student Success in the SLC – MLK Campus

For more information, contact Charleen Brammer at 210-486-2468 or 210-486-2275.

### SLC 102 Point of Contact

|                                     |                    |
|-------------------------------------|--------------------|
| Counseling Services                 | Rosalinda Rivas    |
| Disability Services                 | Maria Botello      |
| Service Learning/Financial Literacy | Elizabeth Castillo |
| Student Conduct/Title IX Programs   | John Martin        |
| Violence Prevention Grant           | James Cooper       |

### SLC 127 Point of Contact

|                   |                |
|-------------------|----------------|
| SPC Health Center | Janet Feathers |
|-------------------|----------------|

## December 2018 Hours of Operation

|                                   |                   |
|-----------------------------------|-------------------|
| Monday, Tuesday, Thursday, Friday | 8:00 am – 5:00 pm |
| Wednesday                         | 8:00 am – 7:00 pm |
| First Saturday of the Month       | 9:00 am – 1:00 pm |

## Important Dates

|                         |                               |
|-------------------------|-------------------------------|
| December 14             | Commencement                  |
| December 15             | Last Day of Fall semester     |
| December 20 - January 2 | Winter Break – College Closed |





# St. Philip's College AlamoCARES

For more information, contact Dr. Mordecai Brownlee, Vice President of Student Success at 210-486-2252.

St. Philip's College is committed to providing a supportive learning environment and to fostering, safe, healthy relationships among our students. In this effort, Alamo Colleges District initiated AlamoCARES, a prevention, education and support program regarding dating violence, domestic violence, sexual assault and stalking. It is our sincere hope that AlamoCARES will empower you to make well-informed decisions about life issues that affect your college years and beyond.

Within the AlamoCARES site, you will find information on rights granted by **Title IX** and resources to help educate and assist you when dealing with harassment and sexual violence. Coming soon are events, training and opportunities to bring awareness when dealing with difficult issues and creating discussion opportunities with students. Visit us at <http://alamo.edu/spc/alamocares/> for more information.

The Alamo Colleges District encourage individuals to bring forward information/complaints about sexual harassment and sexual violence. **Retaliation** against any **individual who reports or participates** in the investigation of alleged violations is **strictly forbidden** and will be **enforced** by the College administration.

If you believe you have experienced **Sexual Misconduct** you may consider the following options:

- Contact **Campus Police** at 210-485-0099 (non-emergency) or 210-485-0911 (emergency)
- Seek **medical attention** at a hospital or with a physician
- **Report the incident** at [www.alamo.edu/TitleIXCoordinator/](http://www.alamo.edu/TitleIXCoordinator/) (call John Martin 210-486-2746)
- **Contact SPC Counseling Services** at 210-486-2333 (for confidential counseling and or referrals)
- Contact **parents, relatives or close friends** for support

**H.1.1 Equal Education and Employment Opportunities (Policy)** [www.alamo.edu/district/policies/](http://www.alamo.edu/district/policies/) AlamoCARES has additional **Title IX** information and resources at: [www.alamo.edu/spc/AlamoCARES](http://www.alamo.edu/spc/AlamoCARES)

## **ATTENTION STUDENTS!**

All entering freshmen, former and transfer students are now required to complete "**Sexual Assault Prevention for Community Colleges**". Sexual Assault Prevention for Community Colleges is an online survey and course addressing critical life skills. The training is our way of informing St. Philip's College students about **Title IX** standards, reporting violations and resources available. **All entering freshmen, former and transfer students are required to complete the training before the end of their first semester of classes at St. Philip's College (to avoid a registration hold being placed on their account).**

To access the Sexual Assault Prevention for Community Colleges training:

1. Always sign in through ACES at <https://alamoaces.alamo.edu>.
2. Look for the AlamoCARES box on the Student tab and read the important message before accessing the course. Note: an alternative training is available; see your Vice President for Student Success for assistance.
3. Click on the link provided, and complete the confidential pre-survey at the start of the course. The Alamo Colleges District does not receive a copy of your responses.
4. The quiz at the end of the course is required to document your completion, but the score is not recorded and will not impact you in any way. Completion is documented on your student record.

**You Have the Right to Feel Safe.**

# Academic and Career Advising Services (MLK Campus)

For more information, contact Christina Cortez at 210-486-2894.


**Event:** New Student Orientation-MLK

**Date/Time:** Tuesday 9:00 am – 12:00 pm **(Last one of 2018 is December 11)**  
 Wednesday 3:00 pm – 6:00 pm **(Last one of 2018 is December 12)**

**Location:** Center for Learning Resources (CLR), Room 108

**Summary:** Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for New Student Orientation at <https://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.

**Banner ID and Photo ID Required!**



**ALAMO COLLEGES**

## AlamoINSTITUTES

An organization of six career pathways designed for students who have key interests, such as, but not limited to the following areas:

|   |  |
|---|--|
| <b>Creative &amp; Communication Arts Institute</b>      | <i>The Arts, Audio/Video Technology and Communications*</i>  |
| <b>Business &amp; Entrepreneurship Institute</b>        | <i>Business Management &amp; Administration, Finance, Hospitality &amp; Tourism, and Marketing*</i>                          |
| <b>Health &amp; Biosciences Institute</b>               | <i>Health Sciences*</i>  |
| <b>Advanced Manufacturing &amp; Logistics Institute</b> | <i>Architecture, Construction, Manufacturing, Transportation, Distribution &amp; Logistics*</i>                              |
| <b>Public Service Institute</b>                         | <i>Education, Training, Government, Public Administration, Human Services, Law, Public Safety, Correction and Security*</i>  |
| <b>Science &amp; Technology Institute</b>               | <i>Agriculture, Food &amp; National Resources, Information Technology, Science, Technology, Engineering and Mathematics*</i> |

### Hours of Operation for Appointment Based Academic Advising:

Monday - Thursday: 8:00 am – 5:00 pm

### Hours of Operation for Walk-In Academic Advising:

Wednesday: 8:00 am – 5:00 pm  
 Friday: 1:00 pm – 5:00 pm  
 First Saturday of the month:  
 9:00 am – 1:00 pm

**Be Wise, Get Advised: Have you met with your Certified Academic Advisor? Contact your Advisor today. Below are the steps to identify who your advisor is:**

1. Log into ACES
2. Click on the My Page tab (4th tab from the left)
3. Under Academic Profile (on the left) select the current term and press Go
4. Your advisor's name will appear under the "Advisors" title
5. Visit your advisor

<https://www.alamo.edu/spc/academics/academic-resources/academic-advising/>



# Academic and Career Advising Services (continued)

For more information contact Gina Jasso at 210-486-7185.

## Institute 1: Creative & Communication Arts

Larry Medina [lmedina46@alamo.edu](mailto:lmedina46@alamo.edu)  
Victor Natera [vnatera@alamo.edu](mailto:vnatera@alamo.edu)

## Institute 2: Business & Entrepreneurship

Yolanda Ward [yward@alamo.edu](mailto:yward@alamo.edu)  
James Satchell [jsatchell@alamo.edu](mailto:jsatchell@alamo.edu)  
Joseph Hernandez [jhernandez31@alamo.edu](mailto:jhernandez31@alamo.edu)

## Institute 3: Health & Biosciences

Janet Hart [jhart26@alamo.edu](mailto:jhart26@alamo.edu)  
Frances Calderon [fcalderson4@alamo.edu](mailto:fcalderson4@alamo.edu)  
Irma Lopez [isanchez17@alamo.edu](mailto:isanchez17@alamo.edu)  
Teresa Hopwood [thopwood2@alamo.edu](mailto:thopwood2@alamo.edu)  
Tricia McElligott [tmcelligott@alamo.edu](mailto:tmcelligott@alamo.edu)  
Nathaniel Martinez [nmartinez324@alamo.edu](mailto:nmartinez324@alamo.edu)  
Doug Gable [dgable@alamo.edu](mailto:dgable@alamo.edu)  
Carly Cobb

## Institute 4: Advanced Manufacturing & Logistics Automotive Technology (MLK Campus)

Yvonne Benton [ybenton@alamo.edu](mailto:ybenton@alamo.edu)  
Christine Saucedo [csauceda1@alamo.edu](mailto:csauceda1@alamo.edu)  
Konnie Harper-Thompson [kharpertompson@alamo.edu](mailto:kharpertompson@alamo.edu)

## Institute 4: Advanced Manufacturing & Logistics (Southwest Campus)

Sarah Ramirez [sramirez260@alamo.edu](mailto:sramirez260@alamo.edu)  
Carlos Solis [csolis@alamo.edu](mailto:csolis@alamo.edu)  
Jennifer Salmeron [jleal@alamo.edu](mailto:jleal@alamo.edu)  
Marisa Zertuche [mzertuche34@alamo.edu](mailto:mzertuche34@alamo.edu)

## Institute 5: Public Service

Yvonne Benton [ybenton@alamo.edu](mailto:ybenton@alamo.edu)  
Christine Saucedo [csauceda1@alamo.edu](mailto:csauceda1@alamo.edu)  
Konnie Harper-Thompson [kharpertompson@alamo.edu](mailto:kharpertompson@alamo.edu)

## Institute 6: Science & Technology

Meredith Bess [mbess@alamo.edu](mailto:mbess@alamo.edu)  
Deborah Woods [dwoods54@alamo.edu](mailto:dwoods54@alamo.edu)  
Monica Guerrero [mguerrero151@alamo.edu](mailto:mguerrero151@alamo.edu)



## Join SPC in the MLK National Day of Service and March!

Join St. Philip's College for the Martin Luther King Jr. National Day of Service March on Monday, January 21, 2019, from 8:00 am-1:00 pm. The March begins at the MLK Academy (3500 MLK Dr.), and ends at Pittman-Sullivan Park (1101 Iowa St.). Volunteers and March participants are asked to sign-up online. Go to [www.alamo.edu/spc/](http://www.alamo.edu/spc/), and enter keyword — *MLK March*. For more information contact John Martin at 210-486-2746.

#RISETOTHEOCCASION

## Alumni Affairs (MLK Campus)

For more information, contact Dr. Sharon Crockett-Ray at 210-486-2887.

The Alumni and Friends Association is committed to bringing together alumni and friends from all walks of life. We are a rapidly expanding organization and are proud to carry forward the St. Philip's College legacy. If you are looking for a great way to stay in touch with SPC and the community, there is no better way than with a membership into the Alumni and Friends Association. For more information on membership visit <https://www.alamo.edu/spc/alumni-affairs/> or click [here](#).

## Child Development Center (MLK Campus)

For more information, contact Monica Guzman at 210-486-2501.

The Child Development Center (CDC), located at 2207 Wyoming Dr., provides excellent learning opportunities for every child. Payment assistance and subsidized rates are available for SPC students who qualify. For more information call us or visit <https://www.alamo.edu/spc/child-dev-center/>.

## Bae-B-Safe (MLK Campus)

For more information, contact Tracy Watts at 210-486-2538.



BAE-B-SAFE works to support educational success and increase graduation rates by preventing unplanned pregnancies and preparing young people with life skills to protect their future. Empower and educate yourself about healthy sexual behaviors. Participate in one of our programs to earn gift cards! Visit us in the Center for Health Professionals (CHP) Building, Room 202A. (Must be 14-19 years of age to participate.)

## Business Office (MLK Campus)

For more information, contact Sofia Zavala at 210-486-2247.

### Fall Hours:

|                                   |                   |
|-----------------------------------|-------------------|
| Monday, Tuesday, Thursday, Friday | 8:00 am – 5:00 pm |
| Wednesday                         | 8:00 am – 7:00 pm |
| First Saturday of the month       | 9:00 am – 1:00 pm |



The Business Office staff can answer questions about billing, or tuition discounts and waivers. Students may also send email to [dst-vbo2@alamo.edu](mailto:dst-vbo2@alamo.edu).



St. Philip's College's earns the Texas Award for Performance Excellence (TAPE) award.



## Disability Services (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.



**Event:** **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the **Americans with Disabilities Act of 1990 (ADA)** and **Section 504 of the Rehabilitation Act of 1973.**

**Date/Time:** Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm  
Wednesday 8:00 am – 7:00 pm  
First Saturday of the month 9:00 am – 1:00 pm

**Location:** Sutton Learning Center (SLC), Suite 102

**Summary:** Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. Disability Services is a hub of activities, support, referrals and encouragement for our students with disabilities. For more information and access to the online registration system, visit <https://www.alamo.edu/spc/experience-spc/current-students/support-centers/disability-services/>.

## Counseling Services (MLK Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

**Event:** **Personal Counseling – A Safe Space**

**Date/Time:** Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm  
Wednesday 8:00 am – 7:00 pm  
First Saturday of the month 9:00 am – 1:00 pm

**Location:** Sutton Learning Center (SLC), Suite 102

**Summary:** Students talk to Counselors about many different types of issues like career concerns, anxiety, academic stress, relationships, stress associated with deportation/family legal status, trauma, coping with illness, procrastination, and more. Counselors also provide referrals and community resource information. Make an appointment with a Counselor at 210-486-2333 if you want to talk about strategies that can help you manage your stress, school and life activities. See important links on our website <https://www.alamo.edu/spc/experience-spc/current-students/support-centers/counseling-services/>.

### DACA Allies

Find more resources (such as access to scholarships and legal assistance) for Deferred Action for Childhood Arrivals (DACA) at <https://www.alamo.edu/spc/admissions/specific-populations/daca/> or speak confidentially to District Coordinator Carmen de Luna Jones (210-485-2080), SPC Director Elizabeth Castillo (210-486-2473), or SPC Counselor Rosalinda Rivas (210-486-2117).



Someone who is homeless or who resides in a household where the housing and utility costs are greater than 50% of the household income could be described as housing insecure. **Are you experiencing housing insecurity? If so, you are not alone.**

Contact [Counseling Services](#) so we can share local resources with you.  
Come by or call for an appointment.  
(210) 486-2333  
MLK: Sutton Learning Ctr., Room 102  
SWC: LIFEspace Ctr., Bldg. 1, Room A-135

Substance Abuse and Mental  
Health Services Administration  
(SAMHSA)

1-800-662-HELP (4357)

TTY: 1-800-487-4889

Treatment referral and information 24/7

[www.samhsa.gov/find-help/national-helpline](http://www.samhsa.gov/find-help/national-helpline)

# Good Samaritan Veteran's Outreach and Transition Center (MLK Campus)

For more information, contact William Moseley at 210-486-2506.

The GSVOTC, located at 202 Connelly St. (near the St. Philip's College campus), provides free personalized services to active duty service members, veterans, their families and the community. This includes a variety of referral services, job training, financial counseling, health and wellness, business start-up, and academic advisement. We now provide no cost legal services by a licensed attorney. We are available Monday - Friday from 8:00 am - 5:00 pm.

# International Student Services (MLK Campus)

For more information, contact Meredith Bess at 210-486-2147.

**Event:** International Student Services provides many resources for all visa holders.

**Date/Time:** Monday, Tuesday, Thursday, Friday 8:00 am – 5:00 pm  
Wednesday 8:00 am – 7:00 pm  
First Saturday of the month 9:00 am – 1:00 pm

**Location:** Welcome Enrollment Center (WEC)

**Summary:** St. Philip's College supports a variety of cultures and languages at our college. For more information visit <https://www.alamo.edu/spc/admissions/specific-populations/international-student-services/>.

# Library Resources and Services (MLK Campus)

For more information, contact Rita Castro at 210-486-2337.

**Event:** Fall Hours:

**Date/Time:** Monday – Thursday 7:00 am – 8:00 pm  
Friday 7:00 am – 5:00 pm  
Saturday 9:00 am – 3:00 pm



**Location:** Center for Learning Resources (CLR)

**Summary:** The College has two physical libraries: one is located in the Center for Learning Resources (CLR) at the MLK campus, and the other is located at SWC in the Industrial Technology Center (ITC), Bldg. 1, Room C-123. Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services on our website to schedule an appointment. The online resources, including e-books, video, and credible, authoritative information sources, are always available through our online databases. For more information visit <https://www.alamo.edu/spc/experience-spc/current-students/student-resources/library/>.



# Records and Registration (MLK Campus)

For more information, contact Tracy Shelton at 210-486-2292.

Contact staff in Records and Registration or Admissions, to get answers about FERPA, grades, cumulative hours, GPA, etc. You can find resources to help continue your journey here at SPC. The staff is dedicated to your success as a student. Let us know how we can help by calling 210-486-2700, or visiting <https://www.alamo.edu/spc/experience-spc/current-students/records-and-transcripts/>. The last day for Incomplete "I" Grades to be completed are as follows:

| <u>Due Date</u>  | <u>For all parts of the term</u> |
|------------------|----------------------------------|
| December 7, 2018 | Maymester and Summer 2018        |
| April 15, 2019   | Fall 2018                        |

# Military Support Services (Off-Campus Military Sites)

For more information, contact Betsy Hamilton at 210-486-2610.

The St. Philip's College, Military Support Services team is honored to serve our Active Duty Military, National Guard and Reserve students and their dependents. Our offices are located on the military installations listed below and at the Good Samaritan Veterans Outreach and Transition Center. We assist students with academic guidance, admission, ACES navigation, registration, military residency classification (Military Verification Forms) and initial advising. Additionally, we help students with questions and issues related to **Military Tuition Assistance (TA)** and the **Military Spouse Career Advancement Account (MyCAA)** scholarship program. Email questions to our Military Support Team at [dst-military@alamo.edu](mailto:dst-military@alamo.edu).

## Military, Veterans and Dependents

St. Philip's College offers a variety of terms and reserved online and on-campus courses specifically for military members, veterans and their dependents in addition to courses offered on JBSA Ft. Sam Houston, Lackland and Randolph.

- Reserved courses for our Military and Veteran Families, face to face at SPC, and Online – see **Reserved Mil/Vet/Dependents** in the online schedule.
- **Reserved Face to Face biology courses held at SPC main campus** (Look for these classes in the online class schedule marked, "**Reserved Mil/Vet/Dependents.**")
- **8-week evening courses held on Joint Base San Antonio (JBSA) Ft. Sam Houston, Lackland and Randolph** [JBSA Fall 2018 Course Listing](#) (priority registration is given to all active service members). All other students wishing to attend Joint Base San Antonio courses may submit a [Request for Registration](#) and [Release of Personal Information](#) to our Site Coordinators: [Fort Sam Houston Request Form](#), or [Lackland & Randolph Request Form](#).
- View District Military Webpage: <https://www.alamo.edu/admission--aid/special-populations/military/enrollment/>. Contact information below:

### **IBSA- Ft. Sam Houston**

2408 N. New Braunfels  
Bldg. 2248, Room 207  
Office (210) 486-2004  
Fax (210) 486-9907

Classroom Location  
Trailer #4011A  
2427 Hood St.

### **IBSA -Lackland**

1550 Wurtsmith St.  
Bldg. 5725, Room 144  
Office (210) 486-7224  
Fax (210) 486-9878

Classroom Location  
Bldg. 5725  
1550 Wurtsmith St.

### **IBSA- Randolph**

301 B Street West,  
Bldg. 208, Room 1  
Office (210) 486-2  
Fax (210) 486-987

Classroom Location  
Bldg. 208  
301 B Street West



## Phi Theta Kappa Honor Society (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.



Students who have a cumulative (overall) GPA of 3.5 or higher and have completed at least 12 college hours are qualified! Graduate with honors by accepting membership! For more information, contact a Chapter advisor at <https://www.alamo.edu/spc/experience-spc/campus-life/get-involved/honor-society/> and visit the organization's website <http://www.ptk.org/Join.aspx>.

## Student Conduct/Title IX (MLK Campus)

For more information, contact John Martin at 210-486-2746.

All entering freshmen, former and transfer students are now required to complete "Sexual Assault Prevention for Community Colleges". Registration holds have been placed on student accounts who still need this training. The exam at the end of the training is required to document your completion.

To complete the training:

1. Login to ACES
2. Select the Student Tab
3. Click the link located in the AlamoCARES box to begin the training course



## Student Financial Services (MLK Campus)

For more information, contact Grace Zapata 210-486-2269.

**Federal Work Study positions:** Stop by to learn more about positions and the application process. There may be an opening for you! For more Financial Aid news (priority dates, deadlines, resources and more), call our staff at 210-21ALAMO (210-212-5266), or visit: <https://www.alamo.edu/spc/admissions/pay-for-college/financial-aid/>.

### College Connection Financial Aid Saturdays

Attend a Session! Complete the FAFSA/TAFSA!

February 2, 2018      April 6, 2018  
March 2, 2018      May 4, 2018

9:00 am to 1:00 pm

## Strategies of Behavioral Intervention (MLK Campus)

For more information, contact Maria Botello at 210-486-2199.

The Strategies of Behavioral Intervention (SOBI) mission is to promote student, faculty and staff success and campus safety. The SOBI protocol guides our college community to recognize, prevent and respond to incidents.

**ALAMO COLLEGES DISTRICT**

DREAMers  
Need Assistance Applying for State Aid?  
Texas Application for State Financial Aid (TASFA)

Call the Community Education & Training Centers near you to schedule an appointment at:

|   |   |  |
|---|---|--|
| <b>Brackenridge (Eastside) Center</b><br>532 N. Center<br>San Antonio, TX 78202<br>(210) 485-0280 | <br><b>Harlandale (Southside) Center</b><br>901 March Avenue<br>San Antonio, TX 78214<br>(210) 989-5999 |  |
|---|---|--|

[www.alamo.edu/district/etc](http://www.alamo.edu/district/etc)  
[www.alamo.edu/district/daca](http://www.alamo.edu/district/daca)

The Alamo Colleges District does not discriminate on the basis of race, color, religion, gender, national origin, age, disability, veteran status, genetic information or sexual orientation with respect to access, employment programs, or services. Inquiries or complaints concerning these matters should be brought to the attention of Associate Vice Chancellor of Human Resources and Organizational Development, Title IX Coordinator, (210) 485-0200. Address: Human Resources Department, 201 W. Sheridan, Bld. A, San Antonio, Texas 78204

## SPC Health Center (MLK Campus)

For more information, contact Janet Feathers at 210-486-2222.

### Tips to prevent holiday stress and depression

When stress is at its peak, it's hard to stop and regroup. Try to prevent stress and depression in the first place, especially if the holidays have taken an emotional toll on you in the past. Consider these strategies:

1. Acknowledge your feelings.
2. Reach out.
3. Be realistic.
4. Set aside differences.
5. Stick to a budget.
6. Plan ahead.
7. Learn to say no.
8. Don't abandon healthy habits.
9. Take a breather.
10. Seek professional help if you need it.
11. Take control of the holidays.

Next, learn to recognize your holiday triggers, such as financial pressures or personal demands, so you can combat them before they lead to a meltdown. With a little planning and some positive thinking, you can find peace and joy during the holidays.

Source: <https://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/stress/art-20047544>

## Student Life (MLK Campus)

For more information, contact Dr. Angela McPherson Williams at 210-486-2090.

**Event:** Spirit Day  
**Date/Time:** December 5 11:00 am – 1:00 pm  
**Location:** Turbon Student Center (TSC), Lobby  
**Summary:** Wear your favorite St. Philip's shirt or wear school colors (royal blue and white)!



**Event:** Power Up for Finals – Stress Relief Week  
**Date/Time:** December 10 and 11 8:00 am – 5:00 pm  
**Location:** Turbon Student Center (TSC), Lobby  
**Summary:** Come relieve the stress of Finals Week with helpful tips and snacks to keep you going!

## Tutoring Services and Service Learning (MLK Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

### DACA Allies

Find more resources (such as scholarships and legal assistance) for Deferred Action for Childhood Arrivals (DACA) visit <https://www.alamo.edu/spc/admissions/specific-populations/daca/>, or speak confidentially to District Coordinator Carmen de Luna Jones (210-485-2080), SPC Director Liz Castillo (210-486-2473), or to SPC Counselor Rosalinda Rivas (210-486-2117).

### Financial Literacy

**Event:** Free Online Financial Coaching  
**Date/Time:** By appointment  
**Location:** <https://www.aie.org/coaching/>  
**Summary:** This free service in partnership with Trellis is designed to help you make smart financial decisions. For more information contact Enida Rehome at 210-486-2140.

# Tutoring Services and Service Learning (continued)

For more information, contact Elizabeth Castillo at 210-486-2473.

## Tutoring Services and Perpetual Book Loan Program

**Event:** General tutoring, a great place to study, and free Book Loan Program!

**Date/Time:** Monday – Thursday 8:00 am – 7:00 pm  
Friday 8:00 am – 5:00 pm  
Saturday 10:00 am – 3:00 pm

**Location:** Center for Learning Resources (CLR),  
3<sup>rd</sup> floor Lobby (new location)

**Summary:** Tutoring in speech, history, business, accounting (I and II) and Spanish. The Perpetual Book Loan Program is offered year-round and is available via online reservations at <https://www.alamo.edu/spc/experience-spc/current-students/student-resources/book-loan-program/>. For more information contact Liz Castillo at 210-486-2473.



## Veterans Affairs (MLK Campus)

For more information, contact Veronica Griego at 210-486-2540.

**Veterans Affairs** Tony Gable [lgable@alamo.edu](mailto:lgable@alamo.edu) 210-486-2521  
**Certified Academic Advisors:** Gloria (Maria) De Luna [mdeluna@alamo.edu](mailto:mdeluna@alamo.edu) 210-486-2522  
Alicia Stolte [astolte2@alamo.edu](mailto:astolte2@alamo.edu) 210-486-2539

**Event:** VA Work Study Opportunity

**Location:** Welcome Enrollment Center (WEC), Room 205

**Summary:** If you receive GI Bill Educational Benefits and are certified at least  $\frac{3}{4}$  time, you could be eligible to work for the Veterans Affairs office. The federal work study positions have flexible work schedules. To apply, call 210-486-2111, or visit <https://www.alamo.edu/spc/admissions/specific-populations/military-dependents/veteran-affairs/>.

**Event:** SPC Veterans Graduation Luncheon

**Date/Time:** December 6 2:00 pm

**Location:** Turbon Student Center (TSC), Room 216

**Summary:** Student veterans that are graduating this fall are invited to the SPC Veterans Graduation Luncheon. We will be handing out to our students veterans the Red, White and Blue honor cord.

**OUR PROGRAMS ARE NATIONALLY RECOGNIZED**

The National Security Agency and the Department of Homeland Security have reaffirmed St. Philip's College as a National Center of Academic Excellence in Cyber Defense Two-Year Education. This designation covers academic years 2014 through 2020.

The St. Philip's College Aircraft Technology program is certified by the Federal Aviation Administration to provide the required training to allow graduates to apply and test for their Airframe Mechanics license, Powerplant Mechanics license, and/or Airframe and Powerplant Mechanics license issued by the FAA.

The St. Philip's College Automotive Technology has two programs, the GM ASEP Automobile technician training and the Automobile technician training, that are recognized by the National Automotive Technician Education Foundation (NATEF) with Master Accreditation. This status is the *highest level of achievement* through NATEF.



## Academic and Career Advising Services (SW Campus)

For more information, contact Gina Jasso at 210-486-7185.

**Event:** New Student Orientation

**Date/Time:** Mondays 9:30 am – 12:30 pm **(Last one of 2018 is December 10)**

**Location:** Industrial Technology Center (ITC), Bldg. 1, Student Services, Conference Room B-172A

**Summary:** Check your student email as you will be receiving periodic email from your assigned Certified Academic Advisor with important information. You can register for New Student Orientation at <https://spcweb.alamo.edu/StudentSuccess/Registration.aspx>.

**Event:** Academic Advising by Appointment

**Location:** Industrial Technology Center (ITC), Bldg. 1, Student Services, Room B-172

**Summary:** The SWC Advising hotline is 210-486-7281. Please monitor your student ACES email account for important appointment links from your advisor.

## Business Office (SW Campus)

For more information, contact Claudia Hernandez at 210-486-7002.

**Event:** Fall Hours

**Date/Time:** Monday, Tuesday, Thursday 9:00 am – 1:00 pm  
Wednesday 8:30 am – 3:30 pm (closed 12:30 pm – 1:00 pm)  
Closed Fridays and weekends

**Location:** Industrial Technology Center (ITC), Bldg. 1, Student Services, Room B-172

**Summary:** The Business Office staff can answer questions about billing, or tuition discounts and waivers. Students may also send email to [dst-vbo2@alamo.edu](mailto:dst-vbo2@alamo.edu). For additional services visit <https://www.alamo.edu/district/business-office/>.



## Centers of Excellence for Math and Science (SW Campus)

For more information contact Dr. Jo Dee Duncan at 210-486-7121.

Our programs focus on expanding college and career awareness of science, technology, engineering and mathematics (STEM). Students that engage with us can receive a stipend for their time and effort. Call us, or refer to our website for more information at <https://www.alamo.edu/spc/academics/academic-centers/centers-of-excellence/centers-of-excellence-science/>.

### Inclement Weather Closure

Dear Students and Employees,

Please be safe and take precaution. For the most up-to-date information on college closures, go to [alamo.edu/spc](http://alamo.edu/spc) or check social media channels.



## Counseling Services (SW Campus)

For more information, contact Rosalinda Rivas at 210-486-2333.

**Event:** Personal Counseling – A Safe Space

**Date/Time:** Monday and Wednesday 8:00 am – 5:00 pm, or 10:00 am – 7:00 pm

**Location:** Industrial Technology Center (ITC), Bldg. 1, Room A-135

**Summary:** Students talk to Counselors about many different types of issues like career and academic concerns, anxiety, relationships, stress associated with deportation/family legal status, trauma, coping with illness, procrastination, and more. Counselors also provide referrals and community resource information. Let's talk about strategies that can help you manage your stress, school and life activities. See important resources at <https://www.alamo.edu/spc/experience-spc/current-students/support-centers/counseling-services/>.



**DACA Allies** - Find scholarships and legal assistance for Deferred Action for Childhood Arrivals (DACA) at <https://www.alamo.edu/spc/admissions/specific-populations/daca/> or speak confidentially to District Coordinator Carmen de Luna Jones (210-485-2080), SPC Director Elizabeth Castillo (210-486-2473), or SPC Counselor Rosalinda Rivas (210-486-2117).

Counselors can help address problems that interfere with your academic growth in college. See a Counselor if you believe your substance use is affecting your academic success.

***SAMHSA's Free Mobile Apps:  
Substance Use Treatment Locator:***

[https://www.samhsa.gov/search\\_results?k=substance+use+treatment+locator](https://www.samhsa.gov/search_results?k=substance+use+treatment+locator)

**Substance Abuse and Mental Health Services Administration (SAMHSA)**

1-800-662-HELP (4357)

TTY: 1-800-487-4889

Treatment referral and information 24/7  
[www.samhsa.gov/find-help/national-helpline](http://www.samhsa.gov/find-help/national-helpline)

## Disability Services (SW Campus)

For more information, contact Maria Botello at 210-486-2199.



**Event:** **Schedule your appointment.** To be eligible for disability-related services, students must have a disability as defined by the **Americans with Disabilities Act of 1990 (ADA)** and **Section 504 of the Rehabilitation Act of 1973.**

**Date/Time:** Tuesday and Thursday 8:00 am – 5:00 pm

**Location:** Industrial Technology Center (ITC), Bldg. 1, Room A-135

**Summary:** Disability Services ensures reasonable academic support to qualifying students with disabilities. We follow national best practices to ensure that our students have access to the latest information and technologies. DS provides support, referrals and encouragement for our students with disabilities. See <https://www.alamo.edu/spc/experience-spc/current-students/support-centers/disability-services/>.

St. Philip's College is committed to providing a supportive learning environment and to fostering safe, healthy relationships among our students. For more information visit

<https://www.alamo.edu/spc/experience-spc/current-students/support-centers/counseling-services/>

# Library Resources and Services (SW Campus)

For more information, contact Rita Castro at 210-486-2337.



**Event:** Fall Hours:

**Date/Time:** Monday – Thursday 8:00 am – 7:00 pm  
Friday 8:00 am – 5:00 pm

**Location:** Industrial Technology Center (ITC), Bldg. 1, Room C-123

**Summary:** Students can use the Ask-A-Librarian button on our website to call, email, text or chat with a Librarian. If you would like in-depth research help, use the Individual Research Assistance Form under Library Services to schedule an appointment with a Librarian! The online resources, including e-books, video, and credible, authoritative information sources, are available through our online databases. For more information visit <https://www.alamo.edu/spc/experience-spc/current-students/student-resources/library/>.

# SPC Health Center (SW Campus)

For more information, contact Brenda Major at 210-486-7166.

## Tips to prevent holiday stress and depression

When stress is at its peak, it's hard to stop and regroup. Try to prevent stress and depression in the first place, especially if the holidays have taken an emotional toll on you in the past. Consider the following strategies:

1. Acknowledge your feelings.
2. Reach out.
3. Be realistic.
4. Set aside differences.
5. Stick to a budget.
6. Plan ahead.
7. Learn to say no.
8. Don't abandon healthy habits.
9. Take a breather.
10. Seek professional help if you need it.
11. Take control of the holidays.

Next, learn to recognize your holiday triggers, such as financial pressures or personal demands, so you can combat them before they lead to a meltdown. With a little planning and some positive thinking, you can find peace and joy during the holidays.

Source: <https://www.mayoclinic.org/healthy-lifestyle/stress-management/in-depth/stress/art-20047544>

# Student Life (SW Campus)

For more information, contact Paul Lede at 210-486-2581.

**Event:** Spirit Day

**Date/Time:** December 5 11:00 am – 1:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Crossroads

**Summary:** Wear your favorite St. Philip's shirt or wear school colors (royal blue and white)!

**Event:** Power Up for Finals – Stress Relief Week

**Date/Time:** December 10 and 11 8:00 am – 5:00 pm

**Location:** Industrial Technology Center (ITC), Building 1, Crossroads

**Summary:** Come relieve the stress of Finals Week with helpful tips and snacks to keep you going!







## Holiday E-Card Contest

**Theme:**  
Hope for the Holidays

**Deadline:**  
December 7, 2018 (12:00 noon)

**Learn more at:**  
[www.alamo.edu/holiday-ecard](http://www.alamo.edu/holiday-ecard)

**Winners:**  
First Place – \$500 scholarship  
Second Place – \$100 scholarship  
Third Place – \$75 scholarship

## St. Philip's College's



# FEED THE TIGER

Do you want to give feedback to SPC? Did you have a great experience with a service offered at the college or something you want to address? You can now do that with our "Feed the Tiger" form. This form is available to all that would like to express their experience at SPC and rate how we are doing. Please feel free to share your thoughts with us. We want to make sure you are heard and that we address any concerns you might encounter. Click on the orange "**Feed the Tiger**" button at <http://spcweb.alamo.edu/feedback/index.html>.

## Tutoring Services & Service Learning (SW Campus)

For more information, contact Elizabeth Castillo at 210-486-2473.

### DACA Allies

Find more resources (such as access to scholarships and legal assistance) for **Deferred Action for Childhood Arrivals (DACA)** at <https://www.alamo.edu/spc/admissions/specific-populations/daca/>, or speak confidentially to District Coordinator Carmen de Luna Jones (210-485-2080), SPC Director Liz Castillo (210-486-2473), or SPC Counselor Rosalinda Rivas (210-486-2117).

### Financial Literacy Program

**Event:** Free Online Financial Coaching

**Date/Time:** By appointment

**Location:** <https://www.aie.org/coaching/>

**Summary:** This free service in partnership with Trellis is designed to help you make smart financial decisions. For more information contact Enida Rehome at 210-486-2140.

### Tutoring Services and Perpetual Book Loan Program

**Event:** General tutoring, a great place to study, and free Book Loan Program!

**Date/Time:** Tuesday and Thursday 10:00 am – 12:00 pm, and 1:00 pm – 4:00 pm

**Location:** Industrial Technology Center (ITC), Bldg. 1, Library, Room C-123N

**Summary:** Tutoring in speech, history, business, accounting (I and II) and Spanish. The Perpetual Book Loan Program is offered year-round and is available via online reservations at <https://www.alamo.edu/spc/experience-spc/current-students/student-resources/book-loan-program/>.

For more information contact Liz Castillo at 210-486-2473.

# Deferred Action for Childhood Arrivals (DACA)

For more information, contact Carmen de Luna Jones at 210-485-0280.

To locate resources on immigrant rights to advocate for yourself and protect your community, visit <https://www.alamo.edu/spc/admissions/specific-populations/daca/>. View an important immigrant's training video, "Know Your Rights & Family Preparedness". The video can also be viewed in Spanish.

## What should I do if I believe an enforcement action has taken place that is inconsistent with this guidance?

DHS has explained that there are a number of locations where an individual may lodge a complaint with DHS about a particular immigration enforcement action that may have taken place in violation of these or other policies. You may find information about these locations, and information about how to file a complaint, on the DHS website at <https://www.dhs.gov/>, the CBP website at <https://www.cbp.gov/>, or ICE website at <https://www.ice.gov/>.

You may contact ICE Enforcement and Removal Operations (ERO) through the Detention Reporting and Information Line at 888-351-4024 or through the ERO information email address at [ERO.INFO@ice.dhs.gov](mailto:ERO.INFO@ice.dhs.gov), also available at <https://www.ice.gov/webform/ero-contact-form>. The Civil Liberties Division of the ICE Office of Diversity and Civil Rights may be contacted at 202-732-0092 or [ICE.Civil.Liberties@ice.dhs.gov](mailto:ICE.Civil.Liberties@ice.dhs.gov).

You may contact the CBP Information Center to file a complaint or compliment via phone at 877-227-5511, or submit an email through the website at <https://help.cbp.gov>.

## Where should I report discrimination if I believe it is taking place in my school?

Anyone with information about discrimination occurring in schools, including discrimination on the basis of race, color, or national origin (which may include citizenship or immigration status), may file a complaint by contacting the U.S. Department of Education, Office for Civil Rights via <https://www.state.gov/s/ocr/>, 800-421-3481 or TDD: 800-877-8339 (for language assistance contact 800-USA-LEARN (800-872-5327)) or by contacting the U.S. Department of Justice, Civil Rights Division, Educational Opportunities Section via <https://www.justice.gov/crt/educational-opportunities-section>, 877-292-3804, or TTY: 800-514-0383.

## Will enforcement actions ever occur at sensitive locations?

DHS has explained that immigration enforcement actions may occur at sensitive locations in limited circumstances, but should generally be avoided. DHS officers and agents from U.S. Immigration and Customs Enforcement (ICE) or U.S. Customs and Border Protection (CBP) may conduct an enforcement action at a sensitive location only with prior approval from an appropriate supervisory DHS official, or if the enforcement action involves exigent circumstances related to national security, terrorism, or public safety, or where there is imminent risk of destruction of evidence material to an ongoing criminal case.

For more information about these civil rights protections, please see the U.S. Department of Education (ED) and U.S. Department of Justice joint Dear Colleague letter <https://www2.ed.gov/about/offices/list/ocr/letters/colleague-201309.html>



ALAMO COLLEGES DISTRICT

DREAMers  
Need Assistance Applying for State Aid?

Texas Application for State Financial Aid  
(TASFA)



Call the Community Education & Training Centers near you to schedule an appointment at:

|  |   |
|--|---|
| <b>Brackenridge (Eastside) Center</b>                    | <b>Harlandale (Southside) Center</b>                        |
| 532 N. Center<br>San Antonio, TX 78202<br>(210) 485-0280 | 901 March Avenue<br>San Antonio, TX 78214<br>(210) 989-5999 |

[www.alamo.edu/district/etc](http://www.alamo.edu/district/etc)  
[www.alamo.edu/district/daca](http://www.alamo.edu/district/daca)

The Alamo Colleges District does not discriminate on the basis of race, color, religion, gender, national origin, age, disability, veteran status, genetic information or sexual orientation with respect to access, employment programs, or services. Inquiries or complaints concerning these matters should be brought to the attention of Associate Vice Chancellor of Human Resources and Organizational Development, Title IX Coordinator, (210) 485-0200. Address: Human Resources Department, 201 W. Sheridan, Bld. A, San Antonio, Texas 78204



## FACT SHEET FOR FAMILIES AND SCHOOL STAFF: LIMITATIONS ON DHS IMMIGRATION ENFORCEMENT ACTIONS AT SENSITIVE LOCATIONS

All children have a right to a free public education, regardless of their actual or perceived immigration or citizenship status or that of their parents.<sup>1</sup> Education leaders, teachers, students, and families, have asked questions about guidance that was released by the U.S. Department of Homeland Security (DHS) that limits immigration enforcement actions from occurring at schools and other “sensitive locations.” This DHS guidance is at: <https://www.cbp.gov/border-security/sensitive-locations-faqs>. To respond to those questions, the U.S. Department of Education has worked with DHS to prepare this fact sheet, intended to help parents, families, educators, and other school staff understand the DHS guidance.

In general, DHS has explained that immigration enforcement actions may not occur at or in “sensitive locations.”

These locations include:



Schools, such as known and licensed daycares, pre-schools and other early learning programs; primary schools; secondary schools; post-secondary schools up to and including colleges and universities; as well as scholastic or education-related activities or events.



School bus stops that are marked and/or known to the officer, during periods when children are present at the stop.



Medical treatment and health care facilities, such as hospitals, doctors' offices, accredited health clinics, and emergent or urgent care facilities.



Places of worship, such as churches, synagogues, mosques, and temples.



Religious or civil ceremonies or observances, such as funerals and weddings.



During public demonstrations, such as a march, rally, or parade.





**OCEAN  
EXPLORATION  
TRUST**

# Join Us!

Opportunities for  
students & educators  
to participate in the  
**2019 E/V Nautilus  
Expedition**



*Fisheries and Oceans Canada*

The Ocean Exploration Trust is now accepting applications for students and educators to participate in the 2019 Nautilus Exploration Program. Participants will gain exposure to and experience in the applications of science, technology, engineering, and mathematics (STEM) in the field of ocean exploration. The Nautilus Exploration Program, founded in 2008 by Dr. Robert Ballard is conducted by the Ocean Exploration Trust and centers of scientific exploration of the ocean launched from Exploration Vessel *Nautilus*, a 64-meter research ship equipped with remotely

## SCIENCE COMMUNICATION FELLOWSHIP

Formal classroom educators, informal educators, and artists are eligible to apply.

Application Deadline : December 14, 2018

## SCIENCE & ENGINEERING INTERNSHIP PROGRAM

ROV Engineering, Video Engineering  
Ocean Science & Seafloor Mapping

Community college, undergraduate, graduate students, and recent graduates are eligible to apply.

Application Deadline : January 4, 2019

“  
*I've always thought the best teachers were those who experience things and then bring it back to help their students have their own experiences. I also can't understate the energizing effect of having OET invest in me this way; it just feels empowering*

- 2018 Science Communication Fellow

*An all-around amazing experience. I was given a large amount of responsibility right away, but felt the experts around me were invested in my success, which in turn helped inspire me to be the best intern ROV engineer I could be.*

- 2018 Science & Engineering Internship Program participant



**FOR MORE INFORMATION & TO APPLY VISIT:**

[www.oet.org/education](http://www.oet.org/education)

# Scholarship Opportunities

**HBCUs in LA** Deadline for the program is 11:59 pm PST / January 6, 2019.

The Entertainment Industry College Outreach Program (EICOP) is proud to announce the **HBCU in LA Internship Program** application is now open!! This highly competitive program will be open to both undergraduate and graduate students with an interest to pursue a career in the entertainment, media and communication industry. Selected Scholars will participate in an 8-10 week paid internship in Los Angeles, Summer 2019!

To apply and for more information click <https://www.eicop.org/wordpress/how-to-apply/>.

## Educational Aid Exemption (EAE) Application

The EAE is available to eligible students taking courses toward teacher certification and pays for the tuition and required fees for said coursework in the semester for which it was applied. For more information and the <http://www.collegeforalltexas.com/apps/financialaid/tofa2.cfm?ID=572>.

1. Both the student and authorized school official (at the place of their employment verifying employment) must complete and sign off on the application.
2. The completed application, it is brought to the Alamo academic advisor.
3. The academic advisor completes the Advisor-Cert-Form.
4. Forms and information are forwarded to the Student Financial Services office on your campus.
5. Awarding and applying the funds will be processed by the office of Student Financial Services on your campus.
6. Application must be completed and process each semester that student is seeking funds.



**EVEN A HIGH-EFFICIENCY EDUCATION ENGINE NEEDS REVENUE TO FUEL IT.**

In the race to provide South Texas with affordable academic and workforce education, the colleges of the Alamo Colleges District have created an extraordinarily high performance machine. But even the most efficient engine needs revenue to fuel it properly.

**ACD has the 8th lowest tuition and fee rate in Texas.\***

\$200 - \$1700  
**LESS**  
per credit hour than other area colleges and universities.

Since 2011, tuition here has crept up  
**ONLY 8% VS. OVER 35%**  
at most Texas colleges.

ACD STUDENTS PAY  
**ONLY 19¢**  
out of pocket for each expense dollar.

**Yet we consistently yield high performance success.**

Rapidly increased the number of graduates annually from 3,707 to 12,756 since 2005.

Real student success -  
**244%↑**  
increase in degree and program completion rates since 2005.

**1M** Preparation to serve a population increase of **over 1M** in our area by 2035.  
Source: census.gov and Texas Demographic Center Projections

**Now, state funding cuts threaten our ability to serve over 80,000 students annually.**

**STATE MONEY.**  
**10%**  
We compete with **50 peer colleges** for a share of a declining pool of money.  
Challenges will include: "unfunded growth" and a potential **10% cut**.

**PROPERTY TAX REVENUE.**  
Previously, we used excess to fund expenses and keep tuition flat. Now, **100%** must go for new building operating costs.

**TUITION.**  
With insufficient state and tuition revenue streams causing us to **LOSE MONEY** as we grow, tuition must go up or we'll have to cap growth.

**THE SOLUTION:**

A \$13/credit hour "catch-up" increase starting in Spring 2019.

Why is this actually good news?

**\$4/hr ↓**

Tuition and fees: Still affordable - \$4/hour below statewide average!\*

**OVER 75%**

\*With the impact of 1988 Summer Momentum classes for students.

**STUDENT BENEFITS**  
STILL FAR OUTWEIGH THE INCREASE.

Personalized advising means **INCREASED DEGREE/PROGRAM COMPLETION.**

New institute advising ensures every ACD class is degree applicable upon transfer to student's preferred university, so each student **SAVES \$8,800 - \$52,800**

public university      private university

In short, we're still in the race. And still working to make our students winners - first, last and always.