



ALAMO COLLEGES DISTRICT
St. Philip's College

Office of the President

July 5, 2017

Dr. Belle Wheelan, President
Southern Association of Colleges and Schools
Commission on Colleges
1866 Southern Lane, Decatur, GA 30033

Dear Dr. Wheelan,

In keeping with the Southern Association of Colleges and Schools' Principles of Accreditation: Foundations for Quality Enhancement, St. Philip's College would like to notify you of a substantive change to be implemented Fall of 2017. The change relates to Substantive Change Procedure Three for closing a program.

In Fall 2016, St. Philip's College decided to deactivate the Early Childhood and Family Studies Associate of Applied Science Degree, Specialization in Accreditation Leadership. The degree was identified as low performance by the number of enrolled students and graduates. There are four students in the programs who are declared majors. Their records have been reviewed and these students will be able to complete the degree. The College will implement a teach-out plan for the closure of the Early Childhood and Family Studies Associate of Applied Science Degree Specialization in Accreditation Leadership program by Fall 2020.

The attached teach-out plan states that the College's Administration, Dean, and Program Director will continue to adhere to the National Association for the Education of Young Children accreditation and accountability standards while overseeing the administration of the program. The College will continue to provide sufficient resources while currently enrolled students complete their studies. The Program Director, Advisors, and the Chairperson will inform currently enrolled students about the status of the program by email, phone, and a memorandum will be emailed to each student.

Faculty teaching in the degree are not affected by the deactivation because they will continue to work in the Early Childhood and Family Studies Certificate and Associate of Applied Science A.A.S. degree without specialization. Faculty was informed about the closure of the program during the program and Advisory Board meetings.

Please let me know if you have any additional questions or concerns regarding this matter.

Sincerely,

A handwritten signature in black ink that reads "Adena Williams Loston" with a small flourish at the end.

Adena Williams Loston, Ph.D.
President

Attachment: Teach-out Plan

St. Philip' College,

Early Childhood and Family Studies Associate of Applied Science Degree Specialization in Accreditation Leadership

This document contains the teach-out plan for the St. Philip's College Early Childhood and Family Studies Associate of Applied Science Degree Specialization in Accreditation Leadership degree plan.

A teach-out plan for will be offered until Fall 2020.

The degree was identified as low performance in terms of the number of enrolled students and graduates. There are four students in the programs who are declared majors. The Program Director, Advisors, and the Chairperson will inform currently enrolled students about the status of the program by email, phone, and a memorandum will be emailed to each student. Students records have been reviewed and these students will be able to complete the degree. The College will provide sufficiency of resources while currently enrolled students complete their studies. Resource support provided by the College includes financial, personnel, equipment, facilities, and organizational support. Students currently enrolled will receive the full complement of St. Philip's College resources. We are committed to their successful completion.

Faculty was informed about the closure of the program during the program and Advisory Board meetings. Faculty teaching in the degree are not affected by the deactivation, because they will continue to work in the Early Childhood and Family Studies Certificate and Associate of Applied Science A.A.S. degree without specialization.

This Teach-out Plan will be successful with the ongoing continued assessment of the students, program evaluation, faculty commitment, and administrative support.

Degree plan

Total Program Credit Hours: 60

Early Childhood and Family Studies, A.A.S. - Specialization in Accreditation Leadership

This program is designed to prepare students for a specialized career in the field of early care and education. A career that focuses on leadership development and knowledge of the basic principles of accreditation when working with children, families and communities. The AAS degree may transfer credits to other BAAS, BA or BS degrees. Students will be required to complete and clear a background check and drug screening in addition to a PPD (tuberculosis skin test) for internship experience. Students enrolled in internship experience must complete no less than 22 hours per week at an early childhood/community setting (paid or volunteer) approved by the program.

First Year

Semester I -15 Hours

* TECA 1303 - Families, School, and Community

* TECA 1311 - Educating Young Children

BMGT 1301 - Supervision

ENGL 1301 - Composition I

Select one course from the Social and Behavioral Sciences (80) Core

Semester II -15 Hours

** CDEC 1392 - Special Topics in Child Development

* TECA 1318 - Wellness of the Young Child

CDEC 1323 - Observation and Assessment

ENGL 1302 - Composition II

SPCH 1311 - Introduction to Speech Communication

Second Year

Semester III - 15 Hours

* TECA 1354 - Child Growth and Development

** CDEC 1396 - Special Topics in Child Care and Support Services Management

BMGT 2303 - Problem-Solving and Decision-Making

MATH 1332 - Contemporary Math I (Math for Liberal Arts Majors I) OR

MATH 1314 - College Algebra

COSC 1301 - Introduction to Computing

Semester IV - 15 Hours

CDEC 2304 - Child Abuse and Neglect

CDEC 2315 - Diverse Cultural/Multilingual Education

CDEC 2689 - Internship - Child Care Provider/Assistant

Select one course from Language, Philosophy & Culture (40) Core or Creative Arts (50) Core .

Teach-out course offerings

Courses that overlap with the Early Childhood and Family Studies Associate of Applied Science Degree without Specialization, will be offered regularly each semester.

These courses are:

TECA 1303 - Families, School, and Community
TECA 1311 - Educating Young Children
CDEC 1323 - Observation and Assessment
TECA 1354 - Child Growth and Development
CDEC 2304 - Child Abuse and Neglect
CDEC 2315 - Diverse Cultural/Multilingual Education,
CDEC 2689 - Internship - Child Care Provider/Assistant.

Two courses from the Early Childhood and Family Studies Associate of Applied Science Degree, Specialization in Accreditation Leadership degree plan, will be offered in two consecutive semesters, based on the students' degree plan.

These courses are:

CDEC 1392 Special Topics in Child Development
CDEC 1396 Special Topics in Child Care and Support Services Management,

Other remaining classes are common to other active degrees, and will be offered regularly each semester.

These courses are:

ENGL 1301 - Composition I
ENGL 1302 - Composition II
SPCH 1311 - Introduction to Speech Communication
BMGT 2303 - Problem-Solving and Decision-Making
MATH 1332 - Contemporary Math I (Math for Liberal Arts Majors I) OR MATH 1314 - College Algebra
COSC 1301 - Introduction to Computing
Select one course from the Social and Behavioral Sciences (80) Core
Select one course from Language, Philosophy & Culture (40) Core or Creative Arts (50)