

**PALO ALTO COLLEGE
COLLEGE PROCEDURES**

Procedure Number: S 11.0
Procedure Title: Academic Honors Standing by Term
Relevant Board Policy:
Originating Unit: Student Life
Maintenance Unit: Vice President Student Success

- I. Purpose: To establish criteria for Honors and Presidential Honors awards for students.

- II. Procedure Statement: Honors are granted to students who earn an institution GPA of 2.0 in addition to a current semester institution GPA of 3.5 or higher in their Fall or Spring semesters at Palo Alto College. Grades earned for developmental courses beginning with the number zero (0) are not considered in Honors calculations. The appropriate notations appear on the official and unofficial permanent record (transcript) but will not appear online.
 - A. The criteria for Honors awards at Palo Alto College are listed below as noted in the College Catalog:
 - i. **Honors:** Students enrolled for twelve (12) or more semester credit hours with a cumulative institution GPA of at least 2.0 and a semester institution GPA of 3.5-3.99.
 - ii. **President's Honors:** Students enrolled for twelve (12) or more semester credit hours with a cumulative institution GPA of 2.0 and a semester institution GPA of 4.0.
 - iii. **Part-Time Honors:** Students enrolled for six (6) to eleven (11) semester credit hours with a cumulative institution GPA of at least 2.0 and a semester institution GPA of 3.5-3.99.
 - iv. **President's Part-Time Honors:** Students enrolled for six (6) to eleven (11) semester credit hours with a cumulative institution GPA of 2.0 and a semester institution GPA of 4.0.

 - B. An Honors Ceremony may be held each semester to recognize students' achievements.

Issued: January 26, 2011

Approved: Ana M. Guzman
President

Revised: May 16, 2017

Approved: (signed: Dr. Mike Flores)
President