

**MEMORANDUM**

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** August 17, 2021

**Subject:** Board Meeting Report

On behalf of Dr. Mike Flores, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting on August 17, 2021.

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**INVOCATION**

Edlyn de Oliveira, Palo Alto College

**CEREMONIALS/RECOGNITIONS**

Alamo Colleges District Employee of the Month (August)  
Esmeralda Wells - St. Philip's College  
Presenter: Dr. Adena Loston

**NEW BUSINESS**

Discussion and Possible Action on a Letter of Support for Dr. Yvonne Katz to Serve as an Association of Community College Trustees (ACCT) Board Governance and Bylaws Committee Member

The Alamo Colleges Board of Trustees authorizes issuance of a Letter of Support for Trustee Dr. Yvonne Katz to serve as an Association of Community College Trustees (ACCT) Board Governance and Bylaws Committee Member, substantially in the form attached.

Presenter: Dr. Yvonne Katz

**CITIZENS TO BE HEARD**

## **CHANCELLOR'S REPORT**

Presidents' Update on Student Success Initiatives

Palo Alto College Performance Update

Presenter: Dr. Robert Garza

Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation: Palo Alto College Counseling Services

Presenters: Dr. Robert Garza, Andrea Flores and Rhona O'cana

Program Highlights: Palo Alto College: The Perfect Storm: Merging OER and ePortfolio

Presenters: Dr. Robert Garza, Edlyn de Oliveria, Dr. Melissa Elston, Tina Mesa and Suzel Molina

Executive Faculty Council Quarterly Report

Presenter: Cindy Katz

### **STUDENT SUCCESS COMMITTEE – *Clint Kingsbery, Chair***

Strategic Enrollment Management

Presenters: Dr. Adelina Silva and Gilberto Becerra

The Student Parent Initiative

Presenters: Dr. Adelina Silva, Dr. Rodell Asher and Dr. Harold Whitis

Discussion and Possible Action on the Approval of Palo Alto College Associate of Applied Science Degree in Dental Hygiene

Presenter: Dr. Robert Garza

The Alamo Colleges Board of Trustees hereby approves the submission to the Texas Higher Education Coordinating Board of a new workforce education program of study for an Associate of Applied Science Degree in Dental Hygiene for Palo Alto College.

Report and Possible Discussion on Current and Future Student Success Considerations

### **LEGISLATIVE COMMITTEE - *Joe Alderete, Jr., Chair***

Special Session Update

Presenter: Priscilla Camacho

Legislative Report

Presenter: Priscilla Camacho

Report and Possible Discussion on Current and Future Legislative Considerations

**AUDIT, BUDGET AND FINANCE COMMITTEE**, *Roberto Zarate, Chair*

Discussion and Possible Action on Fiscal Year 2021-2022 All Funds Budget

Presenter: Shayne West

The Board of Trustees hereby approves the Fiscal Year 2021-22 total budget with projected revenues of \$857,591,557; restricted and plant fund balance outflow of resources of \$248,756,523; operating fund balance commitment of \$7,108,905; and expenses of \$1,113,456,986 (Exhibit I), and the All Funds Budget Report by Location (Exhibit III).

Discussion and Possible Action on FY2018-20 Financial Reports for San Antonio College, St. Philip's College, Palo Alto College and Northwest Vista College

Presenter: Patrick Vrba

The Board of Trustees approves the attached drafts of the Annual Financial Reports for San Antonio College, St. Philip's College, Palo Alto College, and Northwest Vista College for the years ended August 31, 2018, 2019, and 2020; and accepts the drafts of the Independent Accountant's Review Reports for San Antonio College, St. Philip's College, Palo Alto College, and Northwest Vista College.

Discussion and Possible Action by the Board of Trustees for consideration and approval of a Resolution providing for the defeasance and calling for redemption of certain currently outstanding obligations designated as "Alamo Community College District Limited Tax Bonds, Series 2012" directing that the Board Secretary, or a designee thereof, effectuate the redemption of these obligations; authoring the execution of agreements in relation thereto, including an Escrow Agreement; and other matters in connection therewith.

The Alamo Colleges Board of Trustees hereby adopts the attached Resolution calling for redemption of certain currently outstanding obligations designated as "Alamo Community College District Limited Tax Bonds, Series 2012": directing that the Board Secretary or a designee thereof, effectuate the redemption of these obligations; authoring the execution of agreements in relation thereto; and other matters in connection therewith. and other matters in connection therewith.

Discussion and Possible Action on Setting a Tax Rate for Fiscal Year 2021-2022

Presenter: Tracey Bedwell

The Board of Trustees hereby approved by unanimous roll call vote, orders and adopts a Maintenance and Operations (M&O) tax rate of \$0.107760/\$100 of assessed valuation and a Debt levy tax rate of \$0.041390/\$100 of assessed valuation, for a Combined tax rate of \$0.149150/\$100

of assessed valuation for FY 2021/22, which is greater than the No-New-Revenue tax rate of \$0.147897/\$100 of assessed valuation but less than the Voter-Approval tax rate of \$0.161187/\$100 of assessed valuation. The Board hereby ratifies its implied delegation to the Vice Chancellor for Finance and Administration or delegate to calculate the No-New-Revenue tax rate and the Voter-Approval tax rate, relying on the Bexar County Tax Assessor-Collector and hereby authorizes and directs the Vice Chancellor or delegate to provide the public notices and to arrange the public hearing on appropriate dates as required by the Texas Tax Code for the proposed tax rate increase. Following such notice and hearing, the Board of Trustees shall deliberate and vote on the final tax rate increase, within the applicable time frame set out in the Texas Property Tax Code.

Discussion and Possible Action on the Purchase of Executive Recruitment Services

Presenters: Linda Boyer-Owens and Gary O'Bar

The Board of Trustees hereby awards a contract to Academic Search Inc., Baker Tilly US LLP, Gold Hill Associates, Greenwood/Asher & Associates LLC, Helbling & Associates, Kaye/Bassman International Corporation, R H Perry & Associates, and The Spelman & Johnson Group providing for the purchase of Executive Recruitment Services for an estimated amount of \$117,000, as requested by the office of the Associate Vice Chancellor for Human Resources and Organizational Development.

Discussion and Possible Action on the 2021 Annual Risk Assessment and the Proposed Fiscal 2022 Internal Audit Plan

Presenter: Frank Cortez

The Board of Trustees hereby approves the 2021 Annual Risk Assessment and Proposed Fiscal Year 2022 Internal Audit Plan

Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

**BUILDING, GROUNDS & SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*

Discussion and Possible Action to Approve the Preventive Maintenance Plan for FY22-FY24

Presenters: Dr. Diane Snyder and Greg McClure

Overview of Construction Minute Order Actions

Presenters: Lacy Hampton and Greg McClure

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Early Child Care and Micronauts Center, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC (CSP-18C-005)

Presenter: Lacy Hampton

The Board of Trustees hereby approves an amendment to increase the Guaranteed Maximum Price by \$1,264,192 to \$15,635,715 under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Early Child Care and Micronauts Center, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by the Chancellor or delegate.

Discussion and Possible Action on Amending the Guaranteed Maximum Price (GMP) and Extension of the Construction Manager at Risk Construction Time Schedule for the Alamo Colleges District - St. Philip's College (SPC) Bowden Replacement Building Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Skanska USA Building, Inc. (CSP 18C-005)

Presenter: Lacy Hampton

The Board of Trustees hereby approves an amendment to increase the Guaranteed Maximum Price by \$1,615,722 to \$12,422,223 under the contract with Construction Manager-at-Risk Skanska USA Building, Inc. for the construction cost to add a Cyber Range to the Alamo Colleges District – St. Philip's College (SPC) Bowden Replacement Building Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by the Chancellor or delegate. The scheduled final completion date shall also be extended from October 8, 2021, to May 15, 2022.

Discussion and Possible Action to Renew the Interlocal Agreement with Texas A&M Engineering Experiment Station (TEES) Providing for the Purchase of Energy Savings Services

Presenter: Greg McClure

The Board of Trustees hereby approves renewing the Interlocal Agreement with Texas A&M Engineering Experiment Station Providing for the Purchase of Energy Savings Services in the amount of \$387,707 annually, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management.

Discussion and Possible Action for the Purchase of Construction Services for an Amphitheatre for Palo Alto College

Presenters: Greg McClure and Dr. Robert Garza

The Board of Trustees hereby awards a contract to Alpha Building Corporation in the amount of \$916,000.00 providing for the purchase of Construction Services for an Amphitheatre for Palo Alto College, as requested by the Associate Vice Chancellor for Facilities Operations and Construction Management subject to subsequent execution of an agreement on terms acceptable to District counsel.

Discussion and Possible Action on Amending and Extending the Facilities Lease Agreement with New Frontiers Public School, Inc. for the Frank L. Madla Early College High School at Palo Alto College

Presenter: Dr. Robert Garza

The Board of Trustees hereby Approves an Extended Facilities Lease Agreement with New Frontiers Public School, Inc. for the Frank L. Madla Early College High School at Palo Alto College, substantially in the form presented on terms acceptable to District counsel.

Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

**WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

Report and Possible Discussion on Current and Future Workforce Development Considerations

**POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*

Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

**LEGAL AFFAIRS COMMITTEE**, *Leslie Sachanowicz, Chair*

Report and Possible Discussion on Current and Future Legal Affairs Considerations

**PERSONNEL**

Discussion and Possible Action on the Employment Contract of the District Director of Internal Audit

Discussion and Possible Action on Appointment of Administrators

Presenter: Linda Boyer-Owens

The Board of Trustees hereby approves the recommendation of employment for the administrator positions listed.

Discussion and Possible Action on Appointment of Full-Time Faculty

Presenter: Linda Boyer-Owens

The Board of Trustees hereby approves the appointment of Full-Time Faculty submitted by the College Presidents for the 2021-2022 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

**CONSENT AGENDA**

**EXECUTIVE SESSION**

**Next Regular Board Meeting Date: Tuesday, September 21, 2021**

Alamo College District Board Room

2222 N. Alamo St.

San Antonio, Texas, 78215