

# FREQUENTLY ASKED QUESTIONS

## DUAL CREDIT HOME SCHOOL

### *Memorandum of Understanding*

#### *What is a Home School Memorandum of Understanding?*

An Memorandum of Understanding (MOU) is an agreement between Alamo Colleges District, respective College, Home School student, and Home Schooling Parent outlining the financial and academic stipulations per stakeholder.

#### *What document(s) is homeschooling parent required to complete for the District Business Office to invoice for applicable fees?*

Home schooling parent must complete the following documentation for billing purposes: *Home School Parent Invoice Registration Form* and *Dual Credit Home School Memorandum of Understanding*.

### *Cost for Dual Credit*

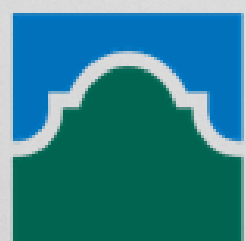
#### *What is the cost for Dual Credit?*

A Cost Share fee of \$100 is assessed for each student per course section enrolled on the College's census date per part of term. If Instructional Materials (IM) are applicable, charges will vary. Contact your respective College High School Programs team to determine if IM Charges are applicable.

#### *What fees can I expect to see on my Home School Parent Invoice?*

Homeschooling parent will be invoiced for Cost Share fee(s) and Instructional Material (if applicable) for each course section student(s) enrolled in on the College's census date per part of term.

***For additional inquiries please contact the District Business Office by email at [dst-hspcs@alamo.edu](mailto:dst-hspcs@alamo.edu) or phone at 210-485-0352***



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### Payment

***Will my son/daughter be dropped for non-payment prior to start of term?***

Dual Credit student will not be dropped for non-payment; tuition and registration fees are automatically waived. Instructional Material charge balance will not cause student to be dropped from academic registration.

***Will my son/daughter need to sign-up for payment plan to secure registration?***

Dual Credit tuition and registration fees are automatically waived. Payment plan for High School Programs is not an option at this time.

***Once payment is submitted, how will I know that it has been received and processed towards invoice?***

After payment has been made via virtual Business Office, the District Business Office and Payee will receive an immediate notification. Payment will be processed and posted to the Home School Parent's account within three to five business days.

***Is my Dual Credit student eligible for Financial Aid or Scholarships?***

A student must have a high school diploma or GED to qualify for Financial Aid. Currently, no scholarships are available for Dual Credit participants.

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### *Instructional Materials*

#### *When is the last day to withdraw to avoid to being charged?*

A student withdrawn before or on census date for the course section's part of term will not be charged the Cost Share Fee and/or Instructional Material (if applicable). Contact your respective College High School Program's team for withdrawal process and important academic dates.

#### *What are instructional materials and how do I know if it applies to my student's course?*

Instructional Materials (IM) are included in course and provided by instructor or online. The IM charge will reflect on students financial account summary. Contact your respective College High School Program's team to determine if the course section has applicable IM Charges.

### *Invoice*

#### *Can I view applicable fees via student ACES account?*

An accurate account summary will not be available via student ACES. Avoid paying the balance reflected in your student's ACES account, if they are an active Dual Credit participant. The charge will be reflected on the Home School Parent's invoice.

#### *When will I receive an invoice and how do I make payment?*

District Business Office will email the Home School parent an invoice in the time line referenced in Section 30 (Fiscal Matters) of the Home School MOU. Payment link and guide will be provided for reference.

#### *When am I required to make payment?*

The Homeschooling invoice will have a due date listed. Please reference the MOU for information on failure to meet financial responsibilities.

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