



ALAMO COLLEGES DISTRICT
San Antonio College

Faculty Senate
San Antonio College

Minutes

May 6th, 2022

12:00pm-2:30 pm, via Zoom

Meeting called to order by: Senate President Ruby Martinez at 12:32 pm
Note taker: Robyn McGilloway, Senate Secretary

Senators absent: Rolando Barrientez, Jose Moreno, Bruce Norton, and Curtis Ogland

I. Call to Order

II. Approval of Minutes

Senator Luis Rodriguez made a motion to approve the April 22th, 2022 minutes. The motion was seconded by Senator Barbara Knotts. The motion passed unanimously.

III. Reports of Officers

Senate President Ruby Martinez and Senate Vice-President Isabel Garcia:

President Ruby Martinez gave Executive Faculty Council (EFC) and United Faculty Senate (UFS) updates. The tenure ad hoc committee will send an email out once approved by all the senate leaders. The email will then be sent to all the Alamo Colleges faculty.

The ad hoc committee on faculty evaluation has moved to Phase II. They will be looking for a new product to be used for faculty evaluation with the assistance of District personnel. Most of the committee members will remain into the Fall 2022 semester. They are looking for someone to be on the committee from workforce.

Regarding AlamoBooks+, the District is looking to incentivize faculty going to OER. The hope is that more faculty using OER will bring down the price of AlamoBooks+. The student service fund will fund the incentive for faculty. At this time, OER will not be mandated. Faculty Senate will be a part of the conversation going forward.

Senator Frances Ervin stated that they use textbooks currently not in print. She is planning on using OER due to lack of textbook availability. President Ruby Martinez stated that a proposal for OER/AlamoBooks+ is being generated. Once the proposal has been completed, it will be passed onto faculty.

No leadership meeting with Drs. Vela and Lovato was held.

Senate Vice-President Isabel stated that Dwayne Bohuslav, SAC Minnie Stevens Piper Nominee, wanted to thank senate for their help in completing his nomination process. Dwayne Bohuslav wanted to thank specifically President Ruby Martinez, Senator Lennie Irvin, and Dr. Robert Vela. Dwayne Bohuslav stated that the process was a positive experience, and encouraged faculty to participate in the future.

Senate Secretary Robyn McGilloway: Secretary Robyn McGilloway acknowledged the leadership of President Ruby Martinez and Vice-President Isabel Garcia. They were presented with plaques of appreciation.

IV. Adjunct Faculty Council

Senator Amanda Martin: Senator Amanda Martin stated the ACE Award Nomination Forms are available until Monday. They may extend the deadline, so faculty should look for an announcement. If you need a form contact Senator Amanda Martin. The Council is collecting comments about the Adjunct Faculty Handbook, and will have an outline or draft of the handbook in Fall 2022.

V. Topical Items

- **SAC Teaching and Learning Committee (Faculty Development) – Senator Linda Robertson-Schule** – Senator Linda Robertson-Schule stated that the Committee is looking for new members to join. If faculty are interested, contact Dr. Joan Jaimes.

VI. Committee Updates

- Curriculum and Instruction – Senator Jose Moreno, Chair
No Report.
- Communication – Senator Jennifer Caraway, Chair
No Report.
- Policy and Procedures – Senator Lennie Irvin outlined some thoughts for next year. The process for getting faculty input on new or revised policies or procedures will be important in the Fall 2022 semester. Five policies may be coming forward, and will require faculty feedback.
Senator Dee Joseph discussed the condition of some of the older buildings on campus, and asked if this topic can be discussed next year. Several senators are concerned about mold, asbestos and pests in some of the older buildings (for example, McCrelles and Gonzales Halls, Moody Learning Center). Senators would like to pursue a sense of environmental justice, as we deserve a healthy workplace. Senators referenced illnesses and cancers faced by several faculty members over the years. Senators would like the topic of environmental justice to be on a future agenda. This is a liability issue for the College, and may require an independent group evaluate the environmental quality of the older buildings.
Senators also discussed including faculty and senators in future leadership meetings.
- Research – Senator Patricia Portales, Chair
No Report.
- Surveys and Elections – Senator Anahita Lorestani, Chair
No Report.

VII. New Business/Announcements

- Senator Dee Joseph stated that there is confusion regarding whether final exams are required. According to Senator Luis Rodriguez, there has been a change in the wording of the online catalog regarding final exams. The catalog from last year stated, ‘a final shall be given’, while in the catalog for this year states, ‘a final may be given’. Senator Lennie Irvin stated there may be a problem with contact hours if final exams are not required. The final

exam requirement was changed without faculty input. Senator Kim Hochmeister would like to see the final exam requirement be in writing to avoid confusion. Senator Jennifer Caraway would like to see departments establish final exam requirements to maintain a uniformed level of rigor.

- Senator Saumil Christian discussed an academic integrity issue regarding an exam taken online with LockDown Browser. According to the department, it is necessary for LockDown Browser to flag an event, in order to bring the student to campus for future testing. Senator Saumil Christian asked if faculty agreed to this policy. Senator Jennifer Caraway suggested creating a standard for evaluating academic integrity issues for online testing. Other senators stated that online testing conditions should be clearly stated in the syllabus. President Ruby Martinez asked for the Research Committee to evaluate if there is an online testing policy. In addition, this may be a question for the Vice-President of Student Success to verify if adding these conditions to our syllabus is valid.
- President Ruby Martinez shared an email from Aaron Prado regarding tenure. The full email will be shared in our SAC Faculty Senate Canvas page. The ad hoc committee for tenure will not be presenting to the Board on May 17th.

VIII. Adjournment

The Faculty Senate Meeting was adjourned at 2:14 pm

Next Faculty Senate Meeting will be on Fall 2022.