



July 28, 2021 | Link: [Board Agenda – July 27, 2021](#)

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**MEMORANDUM**

**To:** Alamo Colleges District Family

**From:** Kristi Wyatt, Associate Vice Chancellor of Communications and Engagement

**Date:** July 27, 2021

**Subject:** Board Meeting Report

On behalf of Dr. Mike Flores, the following is a summary of proceedings of the Alamo Colleges District Board of Trustees meeting on July 27, 2021.

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**INVOCATION**

Rebecca Alejos-Sharadin, Staff Senate Secretary

**MEMORIALS**

- Jacob C. Fuentes, May 14, 2021  
College Services Coordinator, San Antonio College
  
- Ellen Shull, June 6, 2021  
English Professor, Palo Alto College
  
- Ray Hernandez, June 9, 2021  
Coordinator Student Success, San Antonio College

## **CEREMONIALS/RECOGNITIONS**

Alamo Colleges District Employee of the Month (June)

Timothy Pair, San Antonio College

Presenter: Dr. Robert Vela

Alamo College District Employee of the Month (July)

Leroy Ibarra, Palo Alto College

Presenter: Dr. Robert Garza

## **CITIZENS TO BE HEARD**

### **CHANCELLOR'S REPORT**

Northeast Lakeview College Performance Update

Presenter: Dr. Veronica Garcia

Four Disciplines of Execution (4DX) Report & Wildly Important Goal Presentation:

Northeast Lakeview College Student Life

Presenter: Dr. Veronica Garcia and John Jacobs

Program Highlights: Northeast Lakeview College Texas NRCS Project Green

Presenters: Dr. Veronica Garcia, Robert Vaughn, Ana Sigarrillo-Camacho and Lucia Sigarrillo-Camacho

Council of Chairs Report: Connecting the Dots

Presenter: Kathy Mayer

Quarterly Media Report

Presenter: Mario Muniz

### **STUDENT SUCCESS COMMITTEE – *Clint Kingsbery, Chair***

Report and Possible Discussion on Current and Future Student Success Considerations

### **LEGISLATIVE COMMITTEE - *Joe Alderete, Jr., Chair***

Legislative Report

Presenter: Priscilla Camacho

Discussion and Possible Action on Adoption of a Resolution of Support for DREAMers at the Alamo Colleges District

Presenter: Priscilla Camacho

The Board of Trustees hereby adopts the attached Resolution of Support for DREAMers at the Alamo Colleges District.

Report and Possible Discussion on Current and Future Legislative Considerations

**WORKFORCE DEVELOPMENT COMMITTEE**, *Gloria Ray, Chair*

Discussion and Possible Action on Amending a Contract with Various Providers Providing for Purchase of Employment Placement Services for Students

Presenters: Gary O'Bar and Linda Boyer-Owens

The Board of Trustees hereby approves amending the contracts with various providers including Manpower US, Inc., Labor on Demand, Inc. DBA LOD Resource Group, Howroyd-Wright Employment Agency DBA Apple One, Renhill Staffing Services of Texas, Inc., and 22nd Century Technologies providing for the purchase of Employment Placement Services for Students for an estimated \$2,041,875 for a one-year period as requested by the office of the Vice Chancellor for Finance & Administration.

Report and Possible Discussion on Current and Future Workforce Development Considerations

**POLICY AND LONG-RANGE PLANNING COMMITTEE**, *Dr. Lorraine Pulido, Chair*

Discussion and Possible Action on Revision of C.1.9 (Policy) Appropriate Use of Information Technology Resources

Presenter: Dr. Tom Cleary

The Board hereby approves the revisions to Alamo Colleges Policy C.1.9 Appropriate Use of Information Technology Resources

Discussion and Possible Action on Approval and Revision H1.1 and H.1.2

Presenter: Linda Boyer-Owens

Equal Education and Employment Opportunities and Policy H.1.2 Civil Rights Discrimination, Harassment.

Discussion and Possible Action on Revision of Policy B.11.1 - Student Trustee

Presenter: Sandra Torres

The Board of Trustees hereby approves revisions to Policy B.11.1.

Discussion and Possible Action on Amending Policy B.5.3 to Add the Biennial Texas Association of School Boards/Texas Association of Community College Attorneys Post-Legislative Seminar to the List of Conferences Pre-Approved for Trustee Attendance

Report and Possible Discussion on Current and Future Policy and Long-Range Planning Considerations

**AUDIT, BUDGET AND FINANCE COMMITTEE, Roberto Zárate, Chair**

Discussion and Possible Action to Authorize Former Student Trustee to attend the 2021 ACCT Leadership Congress

Presenter: Sandra Torres

The Board of Trustees hereby approves travel expenses for the former Student Trustee to attend the 2021 ACCT Leadership Congress on October 12-17, 2021 in San Diego, California.

Discussion and Possible Action on FY22 Smart Talent Compensation Adjustments

Presenter: Linda Boyer-Owens

The Alamo Colleges District Board of Trustees hereby approves compensation adjustments effective September 1, 2021, and January 1, 2022, as noted for full-time regular faculty, adjunct faculty, CE Instructors, full-time and part-time/temporary staff, work study students and administrators.

Discussion and Possible Action on FY 2022 Supplemental Employer Contribution for ORP Participants

Presenter: Linda Boyer-Owens

The Alamo Colleges District Board of Trustees hereby approves a supplemental employer contribution of 1.15% for all eligible ORP participants.

Discussion and Possible Action on Adoption of Employee Holiday for Juneteenth Day

Presenter: Linda Boyer-Owens

In accordance with our commitment to equity and diversity, and our mission of “empowering our diverse communities for success,” the Alamo Colleges District Board of Trustees hereby adopts Juneteenth as an official Alamo Colleges District holiday.

Discussion and Possible Action on Approval of FY22 Operating Budget

The Alamo Colleges District Board of Trustees hereby approves a Fiscal Year 2021-2022 Educational and General (E&G) Operating Expense Budget of \$384,952,213; Auxiliary Enterprise Budget of \$2,047,781; Mandatory Transfers for Texas Public Education Grants and Revenue Bond Debt Service of \$16,123,567; Natatorium Major Repair Fund Addition of \$51,000; Non-mandatory Transfers for San Antonio River Authority and State Energy Conservation Office of \$1,257,453; and Capital Expense Budget of \$5,300,000 for Total Operating Expense Budget of \$409,732,014, based on revenues of \$402,623,108 and operating fund balance commitment of \$7,108,905 of prior year savings.

Discussion and Possible Action on Amending a Contract with Helbling & Associates, Inc.  
Providing for the Purchase of Executive Recruitment Services

Presenter: Gary O'Bar and Linda Boyer-Owens

The Board of Trustees hereby approves amending a contract with Helbling & Associates, Inc. providing for the Purchase of Executive Recruitment Services for an increased authorization of \$56,308 for a new amended estimated annual purchase amount of \$112,616, as requested by the Associate Vice Chancellor for Human Resources & Organizational Development.

Discussion and Possible Action on the Purchase of Group Life, Accidental Death &  
Dismemberment, Short-Term and Long-Term Disability Insurance

Presenters: Gary O'Bar and Linda Boyer-Owens

The Board of Trustees hereby awards a contract to The Prudential Insurance Company of America providing for the purchase of Group Life, Accidental Death & Dismemberment, Short-Term and Long-Term Disability Insurance for approximately \$333,068 annually, as requested by the office of the Vice Chancellor for Finance & Administration.

Discussion and Possible Action on the Purchase of Campus Dining Services

Presenter: Gary O'Bar

The Board of Trustees hereby awards a contract to Eastpointe Holdings, Inc. DBA Heartland Food Group providing for the purchase of Campus Dining Services for the Alamo Colleges District for estimated annual receipts of \$287,500 (\$135,000 from facilities rental, \$115,000 from sales commission to cover ACD's indirect costs, \$30,000 from sale of equipment, and \$7,500 for student scholarships).

Discussion and Possible Action on Ratifying an Amendment to the Memorandum of  
Understanding with Communities in Schools of San Antonio, a non-profit  
Corporation, CIS-SA, Providing for the Purchase of Student Retention and Recruitment  
Services for Palo Alto College

The Board of Trustees hereby approves ratification on amending the Memorandum of Understanding with Communities in Schools of San Antonio, a non-profit Corporation, CIS-SA, providing for the purchase of Student Retention and Recruitment Services for an increased authorization of \$35,000, for a new annual purchase amount of \$159,395, as requested by the Office of the President for Palo Alto College.

Discussion and Possible Action on the District Internal Audit Department's Proposed  
Fiscal Year 2022 Budget and Staffing

Presenter: Frank Cortez

The Board of Trustees hereby approves the proposed Internal Audit Department operating budget for the fiscal year 2022 of \$640,846 plus an additional amount of \$171,630 for

allocable benefit costs, for a total of \$812,476. This total does not include any adjustments for salaries that are included in the general budget presentation for the new fiscal year. The final Internal Audit budget will be considered for approval with the overall Alamo Colleges fiscal year 2022 budget.

Report and Possible Discussion on Current and Future Audit, Budget and Finance Considerations

**BUILDING, GROUNDS & SITES SELECTION COMMITTEE**, *Anna U. Bustamante, Chair*  
Overview of Construction Minute Order Actions

Presenter: Lacy Hampton

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Physical Plant, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-005)

Presenter: Lacy Hampton

The Board of Trustees hereby approves an amendment to decrease the Guaranteed Maximum Price by \$60,000 to \$2,360,596 under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Physical Plant, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on Amending the Guaranteed Maximum Price for the Alamo Colleges District - San Antonio College (SAC) Parking Garage/Added Scope San Pedro Improvements, Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with J.T. Vaughn Construction, LLC. (CSP 18C-0052)

Presenter: Lacy Hampton

The Board of Trustees hereby approves an amendment to decrease the Guaranteed Maximum Price by \$210,000 to \$17,388,165 under the contract with Construction Manager-at-Risk J.T. Vaughn Construction, LLC for the construction of the Alamo Colleges District – San Antonio College (SAC) Parking Garage/Added Scope San Pedro Improvements, Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Discussion and Possible Action on Amending the Guaranteed Maximum Price for Alamo Colleges District - St. Philip's College (SPC) Clarence Windzell Norris Building Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Skanska USA Building, Inc. (CSP 18C-005)

Presenter: Lacy Hampton

Discussion and Possible Action on Amending the Guaranteed Maximum Price for Alamo Colleges District - Northeast Lakeview College (NLC) Science and Technology Building (STEM) Capital Improvement Project (CIP), Construction Manager-at-Risk Contract with Turner Construction Company (CSP 18C-005)

Presenter: Lacy Hampton

The Board of Trustees hereby approves an amendment to increase the Guaranteed Maximum Price by \$1,473,311 to \$37,636,209 under the contract with Construction Manager-at-Risk Turner Construction Company for the construction of the Alamo Colleges District – Northeast Lakeview College (NLC) Science and Technology Building (STEM) Capital Improvement Project (CIP), subject to subsequent execution of GMP amendment acceptable to District counsel by Chancellor or delegate.

Report and Possible Discussion on Current and Future Building, Grounds and Sites Selection Considerations

**LEGAL AFFAIRS COMMITTEE**, *Leslie Sachanowicz, Chair*

Report and Possible Discussion on Current and Future Legal Affairs Considerations.

**PERSONNEL**

Discussion and Possible Action on Appointment of Administrators

Presenter: Linda Boyer-Owens

The Board of Trustees hereby approves the appointment of Full Time Faculty submitted by the College Presidents for the 2021-2022 academic year. Further Board action will not be required for these persons to teach in the indicated disciplines.

Discussion and Possible Action on Renewal of Certain Administrative Contracts Including but not Limited to Presidents and Vice Chancellors

Presenter: Linda Boyer-Owens

Discussion and Possible Action on the Employment Contract of the District Director of Internal Audit

The Board of Trustees has reviewed the effectiveness of the internal audit function and the District Director of Internal Audit's performance, and hereby authorizes a new employment contract that extends the current appointment of Francisco Cortez as the District Director of Internal Audit through August 31, 2023 on the terms discussed in Executive Session.

**CONSENT AGENDA**

**EXECUTIVE SESSION**

**Next Regular Board Meeting Date: Tuesday, August 17, 2021**

Alamo College District Board Room

2222 N. Alamo St.

San Antonio, Texas, 78215