

# eLumen Quick Guide – Student Success

**What:** Changing Password

**eLumen Role:** Department Coordinator/ Faculty

Login to eLumen at <https://alamo.elumenapp.com/elumen/>

1. Click Account Settings
2. Click box I Want to Change My eLumen Password
3. Enter new password (up to 24 characters long letters/numbers)
4. Confirm new password
5. Click Save Settings

The screenshot shows the eLumen user interface. At the top, the eLumen logo is on the left, and a navigation bar contains 'Inbox', 'Account Settings', 'Support', and 'Log Out'. Below this is a secondary navigation bar with 'Strategic Planning', 'SLOs & Assessments', 'Org Management', 'Reports', and 'System Settings'. The main content area is titled 'My Account Settings' and includes a section for 'Available Functions'. This section contains fields for 'Current User Profile Photo', 'Upload User Profile Photo', 'Email Address', and 'Display Hover text on Scorecards?'. A checkbox labeled 'I want to change my eLumen Password' is checked. Below this are two password input fields: 'Enter your new password:' and 'Confirm your password:'. A 'Save Settings' button is at the bottom, with a 'Feedback & Support' link below it. Five numbered callouts (1-5) with arrows point to the 'Account Settings' link, the password change checkbox, the new password field, the confirm password field, and the 'Save Settings' button, respectively.