



SOUTHERN ASSOCIATION OF COLLEGES AND SCHOOLS
COMMISSION ON COLLEGES

May 17, 2018

Dr. Adena Williams Loston
President
Saint Philip's College
1801 Martin Luther King Drive
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for your letter of December 15, 2017, transmitting a prospectus for a new off-campus dual enrollment site where 50% or more of the existing Associate of Applied Science in Construction Technology will be offered, effective fall 2018.

The location of the site is as follows:

Earl Warren High School (Construction Careers Academy)
9411 Military Drive West
San Antonio, TX 78251

Offering the program at the dual enrollment off-campus site is consistent with the mission of the College and complies with the mandate from the Texas legislature to provide students with the opportunity to acquire college credit while completing a high school diploma. Appropriate planning was described. The College's dual credit program is under the leadership of the Dean of Arts and Sciences in collaboration with the Dean of Applied Science and Technology when Career and Technical courses are requested. The Dean of Arts and Sciences, Director of High School Programs, and High School Program staff members serve as college liaisons to area high schools and provide support by facilitating student advising, registration of students, acquisition of textbooks, posting of grades, ensuring transcript availability, and ensuring oversight of the faculty and curriculum through the department chairs.

Students at the site will take general education courses necessary to begin fulfilling the requirements for the Associate of Applied Science in Construction Technology. Courses which students may take in the Construction Technology program were listed. Students must meet the same requirements for admission, curriculum, and graduation requirements as the general population of students who attend the College. High school faculty members who serve as adjunct faculty of the College and who teach dual credit courses must participate in training and information sessions as do all other adjunct faculty members. Qualifications of faculty members scheduled to teach Construction Technology courses appear appropriate. Procedures for evaluation and assessment of all programs and courses were described.

The library at the off-campus high school site is managed by a Library Resource Consultant and provides internet access to the Saint Philip's College library as well as to electronic databases and resources. Students can request information and other needs through the Ask a Librarian service. In addition, there is a chat service available. Faculty and students can request library instruction training and also have Library Guides compiled by the librarians to assist with research and subject-specific assistance. Computers are available for student projects, email, internet browsing and research. Students may also access learning resources and assistance onsite at the College's two library locations.



Page 2
Dr. Loston
May 17, 2018

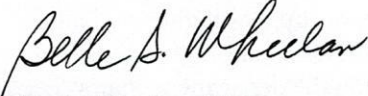
The Divisions of Student Success, Academic Success, Interdisciplinary Programs, and the Department of Arts and Sciences provide student support services both onsite and through the College website. Services include registration, academic assistance, and tutoring assistance through SMARThinking.

The Construction Careers Academy is a magnet school that is attached by an enclosed connector to the main campus building at Earl Warren High School. The facility contains two large carpentry and construction trades shops. Also available are support classrooms and two computer laboratories. Individual computer laboratories have thirty computers. Lab areas have an inventory of equipment related to trades. Financial support for the offering of dual credit courses appears adequate.

The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges reviewed the materials seeking approval of the Earl Warren High School (Construction Careers Academy) dual enrollment off-campus site where 50% or more of the Associate of Applied Science in Construction Technology will be offered. It was the decision of the Board to approve the site and include it in the scope of the current accreditation. The site will be reviewed again, which may include a site visit, as part of the institution's fifth-year or decennial review.

Enclosed is an invoice for \$500 to defray the cost of review of the prospectus.

Sincerely,


Belle S. Wheelan, Ph.D.
President

BSW/ABC:iy

Enclosure

Cc: Dr. Maria Hinojosa, Director, Institutional Planning, Research & Effectiveness
Dr. Patricia L. Donat