<div align="center">

EXAMPLE

SUBSTITUTION FORM

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TO: Rachel Marez
            Associate Director of Records

FROM: Frank Quijano, Chair
            Industrial Automation Technology

DATE: January 19, 2011

RE: Substitution of Class

Student Name: Any Student

Banner ID: 900XXXXXX

Major: Industrial Automation Technology

Course(s) Taken:	Substituted for:
Course Names & Numbers	Course Name & Number
EECT 1049 Basic Group AND ELPT 1091 E – 1 (072) B	CETT 1303 DC Circuits

Approval:

_____   _____
Student   Date

_____   _____
Chairperson   Date
Industrial Automation Technology

_____   _____
Dean   Date
Career & Technical Education