



March 17, 2023

Dr. Adena Williams Loston  
President  
St. Philip's College  
1801 Martin Luther King  
San Antonio, TX 78203

Dear Dr. Loston:

Thank you for submitting the following substantive change:

Substantive change:

**OCIS Closure**

**St. Gerard Catholic High School  
521 South New Braunfels Avenue  
San Antonio, TX 78203**

Submission date:

**10/6/2022**

Intended Implementation date:

**8/1/2022**

Case ID:

**SC020729**

SACSCOC requested additional information via email and phone. The institution's responses have been added to the record and are reflected in the narrative below.

St. Philip's College closed the Saint Gerard Catholic High School off-campus instructional site (OCIS) due to the high school's closure. The Archdiocese of San Antonio informed students and parents of the closure via letters, meetings, and social media. The Department of Catholic Schools and the Archdiocese of San Antonio assisted students in transferring to other Catholic high schools if desired. Students taking courses through St. Philip's College can take dual credit courses through the college or university affiliated with the high school to which they transfer. Students transferring to a high school affiliated with St. Philip's College can continue their coursework there. There were no costs to students due to the teach-out plan and no teach-out agreements.

The St. Philip's College High School Programs Department was notified of the closure by email and informed the administration. The instructors at the site were instructors for St. Philip's College and continue to be employed at the institution. The staff members at Saint Gerard Catholic High School were moved to another Catholic high school or found positions elsewhere.

**The Board of Trustees of the Southern Association of Colleges and Schools Commission on Colleges approves the closure of the Saint Gerard Catholic High School off-campus instructional site (OCIS).**



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Should you need assistance, please contact Dr. J. Matthew Melton at (404) 679-4501 or via email at [mmelton@sacscoc.org](mailto:mmelton@sacscoc.org).

Please include the Case ID number above in all submissions or correspondence about this substantive change.

Sincerely,

A handwritten signature in cursive script that reads "Belle S. Wheelan".

Belle S. Wheelan, Ph.D.  
President

BSW/TDB:lp

cc: Dr. Diane M Gavin, Dean of Performance Excellence, St. Philip's College  
Dr. J. Matthew Melton, Vice President, SACSCOC