



FORD POWELL CARSON

MEETING MINUTES

🏠	Location:	Zoom Meeting
📅	Meeting Date:	7/29/2021
🕒	Meeting Time:	4:00pm
📁	Project:	Northeast Lakeview College STEM Education Building 96601-12
👤	Prepared By:	Hector J. Machado, Senior Associate

ATTENDEES: Dr. Veronica Garcia (NLC), Will Fanning (NLC), Ana Fasone (AECOM), Tony Alfaro (AECOM), John Rocha (Turner), Jeremy Klahorst (Datum Rios), Albert Lopez (CNG), Michelle Garcia (FPC), John Mize (FPC), Hector Machado (FPC)

MINUTES – OUTDOOR LEARNING

1. Design for the Outdoor Learning area was presented and accepted by Dr. Veronica Garcia. See attached 11x17 version of the presentation (with notes added in red).
2. The area will include a painted steel structure canopy with a 3” metal deck with the underside exposed. Metal deck is unpainted. The canopy will collect water from the adjacent building and run down two downspouts attached to the canopy support columns.
3. There are three board formed concrete planters. Concrete walks surround the north planter perimeter allowing an accessible route from the upper to the lower level. An east planter separates outdoor café seating from the terraced portion to be used for informal presentations and student lounging. On the south end a planter along the Area B exterior wall helps provide a backdrop for a presenter and covers building concrete not originally meant to be exposed.
4. Two sod terraced sections are edged with limestone blocks. Seating height is approximately 14” high.
5. There is 10’-6” to 11’-0” from the lowest terrace to the south planter where a presenter would approximately stand.
6. The terraces are oriented such that a presenter and attendees do not have direct sun. Also, the terraces step down in the same north-south direction as the natural site drainage. (Rotated 90 degrees from the conceptual plan the ROM is based on).
7. One or possibly two wireless access points will be provided. FPC to coordinate with True North.
8. Dr. Garcia requested electrical convenience outlets be added at several planter wall locations for presenters and a small band. (See last page for markup with outlet locations).

9. FPC will study nighttime lighting options for a presenter on the lower level and a band on the upper terrace.
10. A steel package will be issued no later than August 23, 2021. Earlier if possible.
11. The final package will be issued by September 13, 2021.
12. Follow up meeting to be scheduled as needed. (Post mtg – True North may want to meet to confirm all IT requirements for this area).

END OF MEETING NOTES

Copy to: All attendees

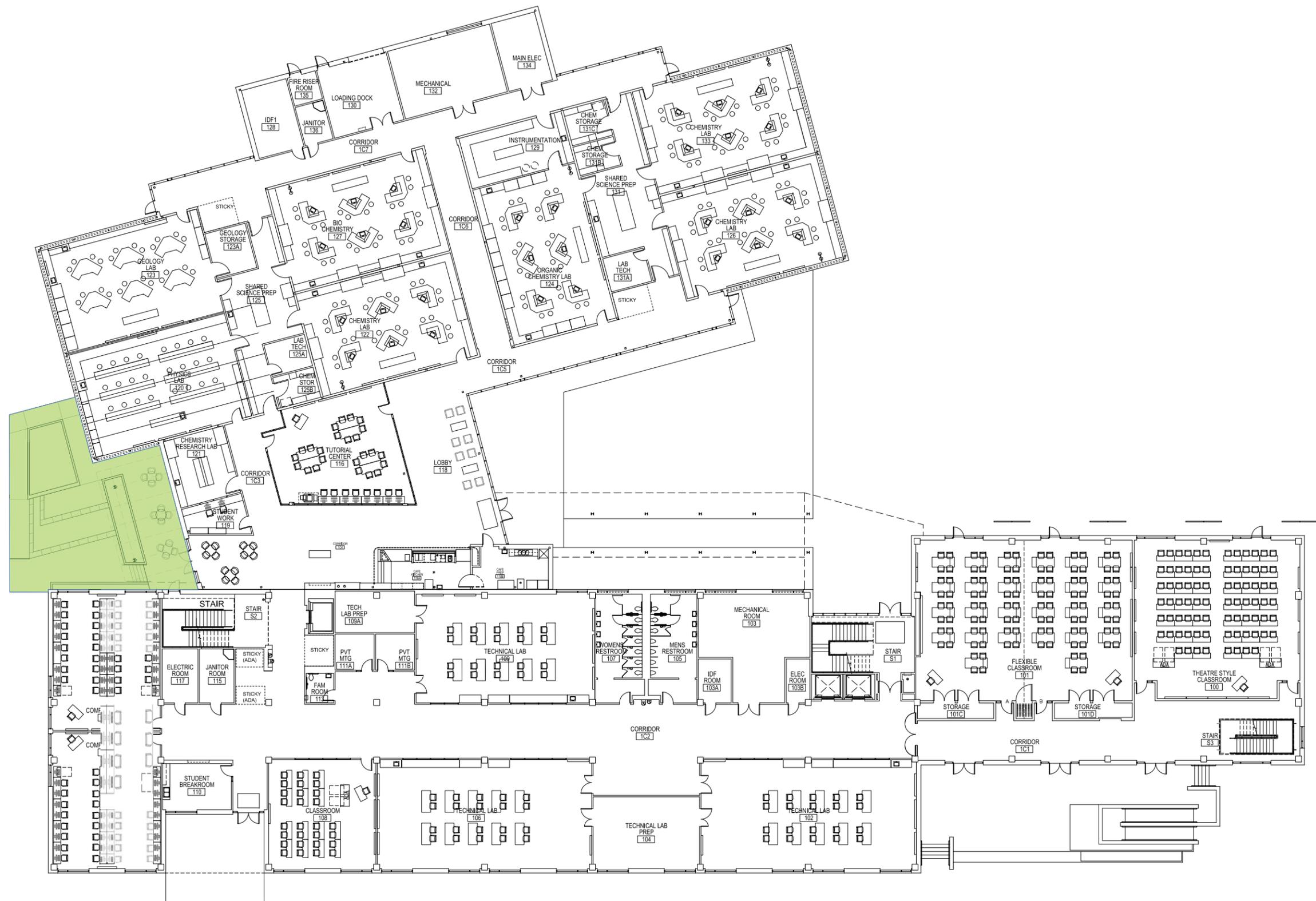
The above is Ford, Powell & Carson's record of the subject meeting. We assume the information contained herein is complete and correct unless we are immediately notified to the contrary.





SITE PLAN - Outdoor Learning

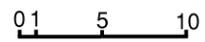




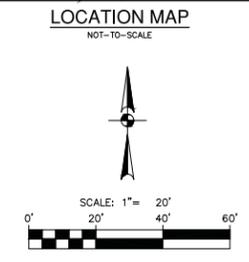
FIRST FLOOR PLAN



ENLARGED PLAN

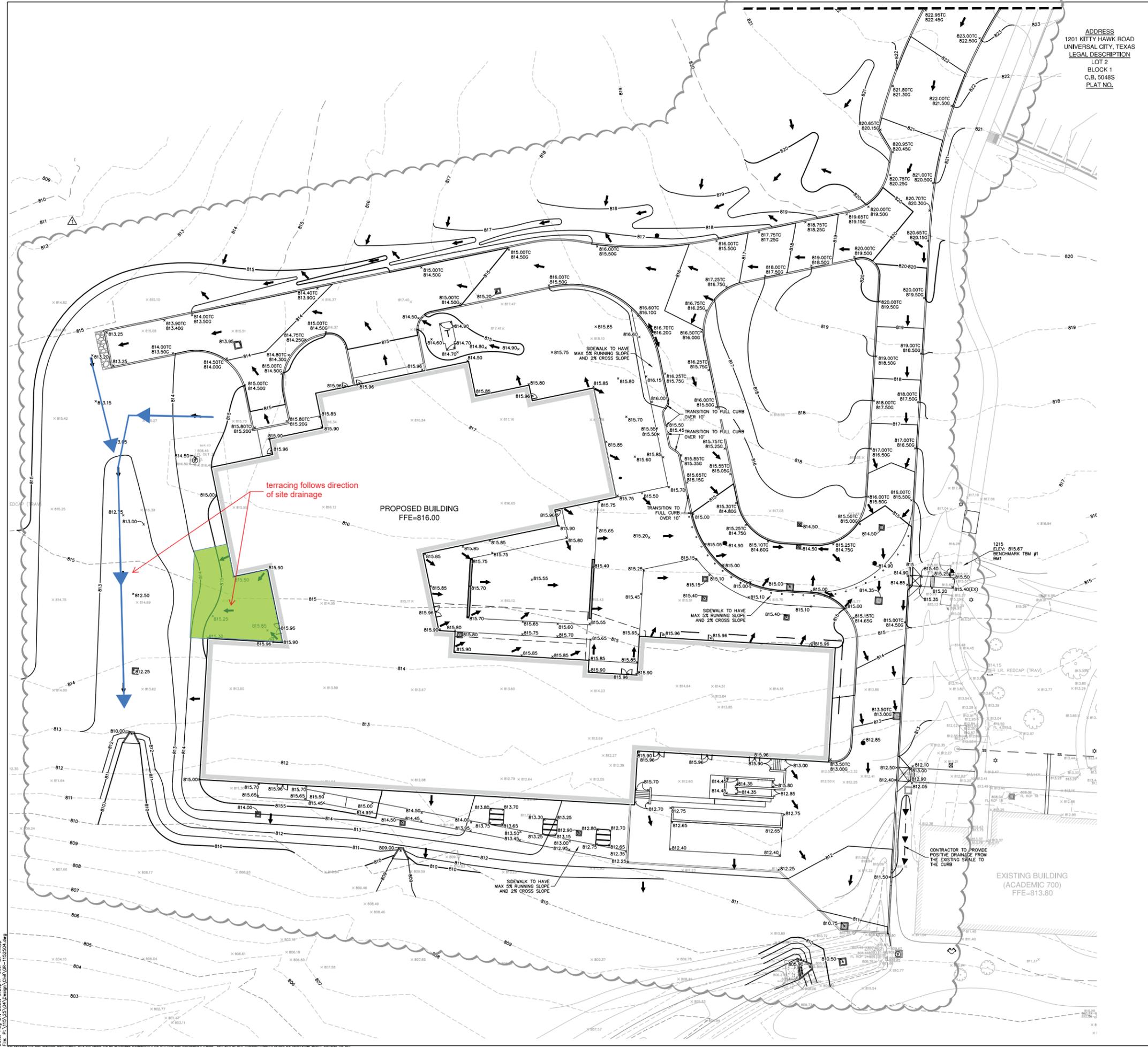


ADDRESS
1201 KITTY HAWK ROAD
UNIVERSAL CITY, TEXAS
LEGAL DESCRIPTION
LOT 2
BLOCK 1
C.B. 5048S
PLAT NO.



LEGEND

PROPERTY LINE	---
PROPOSED BUILDING	[Solid outline]
EXISTING CURB	[Dashed line]
PROPOSED CURB	[Solid line]
PROPOSED HEADER CURB	[Thick solid line]
EXISTING CONTOURS	[Dashed line with elevation]
PROPOSED CONTOURS	[Solid line with elevation]
PROPOSED SPOT ELEVATIONS	x820
EXISTING SPOT ELEVATIONS	x820
FLOW ARROW (EXISTING GRADES)	[Arrow]
FLOW ARROW (PROPOSED GRADES)	[Arrow]



terracing follows direction of site drainage

PROPOSED BUILDING
FFE=816.00

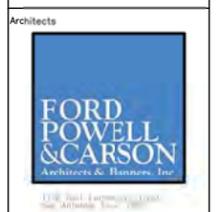
EXISTING BUILDING
(ACADEMIC 700)
FFE=813.80

GRADING NOTES

1. ALL MATERIALS AND CONSTRUCTION PROCEDURES WITHIN THIS SCOPE OF WORK WHERE NOT SPECIFICALLY COVERED IN THE SPECIFICATIONS OR GEOTECHNICAL REPORT SHALL CONFORM TO ALL APPLICABLE CITY, COUNTY AND TxDOT STANDARD SPECIFICATIONS FOR PUBLIC WORKS CONSTRUCTION (LATEST EDITION).
2. SITE PREPARATION, GRADING, EXCAVATION AND FILL SHALL BE PERFORMED IN ACCORDANCE WITH THE PROJECT GEOTECHNICAL REPORT AND SPECIFICATIONS.
3. ALL SELECT FILL MATERIAL PROVIDED SHALL BE APPROVED BY THE GEOTECHNICAL ENGINEER PRIOR TO PLACING AND COMPACTING.
4. ALL ELEVATIONS AND PROPOSED CONTOURS SHOWN ON THIS GRADING PLAN REFLECT FINISHED GRADES. THE THICKNESS OF PAVING, BASE, GRASS, TOPSOIL, AND MULCH MUST BE SUBTRACTED TO OBTAIN SUBGRADE ELEVATIONS.
5. THE CONTRACTOR SHALL IMMEDIATELY NOTIFY THE ENGINEER OF ANY QUESTIONS THAT MAY ARISE CONCERNING THE INTENT, PLACEMENT, OR LIMITS OF DIMENSIONS OR GRADES NECESSARY FOR CONSTRUCTION OF THIS PROJECT.
6. THE CONTRACTOR SHALL VERIFY THE SUITABILITY OF ALL EXISTING AND PROPOSED SITE CONDITIONS INCLUDING GRADES AND DIMENSIONS BEFORE COMMENCEMENT OF CONSTRUCTION. THE ENGINEER SHALL BE NOTIFIED IMMEDIATELY OF ANY DISCREPANCIES.
7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ACQUIRING ALL PERMITS, TESTS, APPROVALS AND ACCEPTANCES REQUIRED TO COMPLETE CONSTRUCTION OF THIS PROJECT.
8. THE CONTRACTOR SHALL REMOVE TOP SOIL, GRASS, ROOTS, DEBRIS, ETC. AND DISPOSE OFF SITE THOSE MATERIALS NOT SUITABLE FOR EMBANKMENT AND TOPSOIL. CLEAN STRIPPINGS AND TOPSOIL MAY BE STOCKPILED ON SITE FOR REUSE IN A LOCATION SPECIFIED BY THE OWNER.
9. THE SITE CONTRACTOR SHALL BE RESPONSIBLE FOR SITE STABILIZATION. ALL DISTURBED AREAS SHALL BE REVEGETATED IN ACCORDANCE WITH PROJECT SPECIFICATIONS AND TROPICAL SWPPP REQUIREMENTS. REFERENCE THE LANDSCAPE ARCHITECT'S PLAN, IF APPLICABLE.
10. THE CONTRACTOR SHALL TAKE ALL NECESSARY PRECAUTIONS (USE OF SILT FENCES, ETC.) TO KEEP DRAINAGE AND SILT FROM WASHING ONTO ADJACENT PROPERTY, STREETS, OR DRAINAGEWAYS. CONTRACTOR SHALL IMMEDIATELY REMOVE SILT/DEBRIS WHICH WASHES OFFSITE OR INTO EXISTING STORM DRAIN SYSTEMS. (SEE SWPPP PLANS & TYPES BOOK).
11. THE CONTRACTOR SHALL OBTAIN GRADES SHOWN HEREON WITHIN +/- ONE-TENTH (0.10) FOOT.
12. IN PROPOSED PAVING AREAS, IT IS INTENDED THAT THE MINIMUM GRADE IS 1%. ALL EARTHEN SLOPES SHALL BE A MAXIMUM OF 3:1 AND A MINIMUM OF 1:08 UNLESS OTHERWISE SHOWN.
13. THE CONTRACTOR SHALL PROVIDE A SMOOTH TRANSITION BETWEEN EXISTING SITE AND PROPOSED IMPROVEMENTS.
14. THE CONTRACTOR SHALL BE RESPONSIBLE FOR RESTORING TO ITS ORIGINAL OR BETTER, CONDITION ANY DAMAGE DONE TO EXISTING TREES, BUILDINGS, UTILITIES, FENCES, PAVEMENT, CURBS, OR DRIVEWAYS (NO SEPARATE PAY ITEMS).
15. THE CONTRACTOR SHALL EXERCISE EXTREME CAUTION IN WORKING NEAR UTILITIES, GAS LINES, SEWER, OR EXISTING APPURTENANCES. PRIOR TO PERFORMING ANY EXCAVATION, CONTRACTOR SHALL CONTACT ALL UTILITY COMPANIES AND ENSURE UTILITIES HAVE BEEN ADEQUATELY LOCATED AND IDENTIFIED. THE ENGINEER SHALL BE NOTIFIED IF ANY UTILITY CONFLICTS ARE DISCOVERED.
16. POSITIVE DRAINAGE SHALL BE MAINTAINED THROUGHOUT THE SCOPE OF THE PROJECT. DRAINAGE SHALL BE DIRECTED AWAY FROM ALL BUILDING FOUNDATIONS. CONTRACTOR SHOULD TAKE PRECAUTIONS NOT TO ALLOW ANY PONDING OF WATER.
17. FOR FILL PLACEMENT ON HILL SIDES OR STEEP SLOPE AREAS, THE CONTRACTOR SHALL REFERENCE THE PROJECT SPECIFICATIONS AND GEOTECHNICAL REPORT FOR SPECIAL INSTRUCTIONS REGARDING BENCHING.
18. NO WORK SHALL BE PERFORMED IN A PUBLIC RIGHT-OF-WAY WITHOUT A PERMIT.



Northeast Lakeview College
STEM EDUCATION BUILDING
ALAMO COLLEGES



ADDENDUM NO. 3
CONSTRUCTION
DOCUMENTS

REVISIONS

MARK	DATE	DESCRIPTION
1	8/28/20	ADDENDUM #3

Date	08/28/2020	Checked By	AB
Project Number	11525-04	Drawn By	AA

GRADING PLAN

Sheet Number
C5.01

Date: Aug 27, 2020, 2:29pm User ID: Mjwpj
File: P:\11525-04\Drawings\Grading\Grading.dwg

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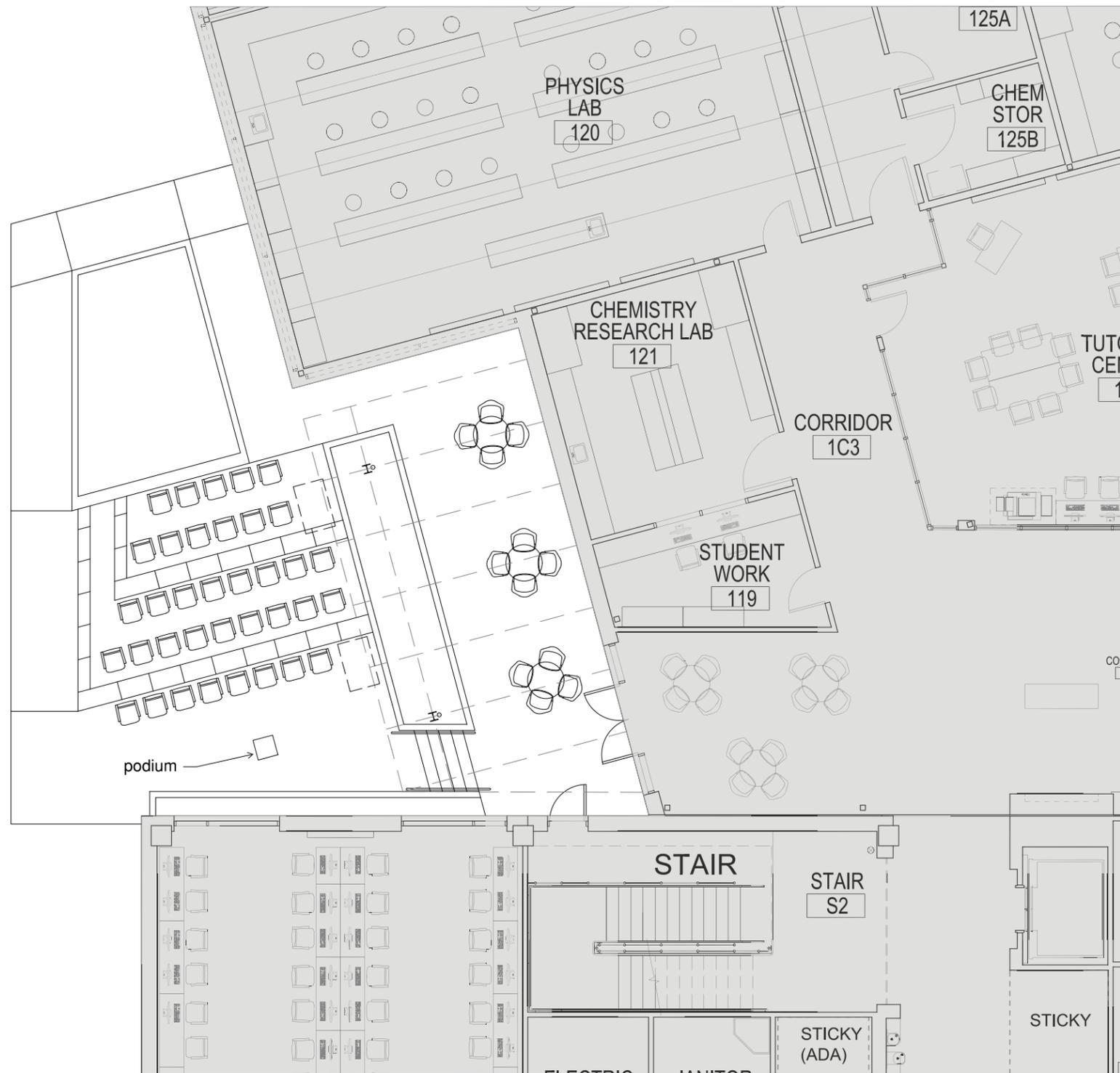




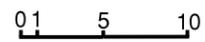




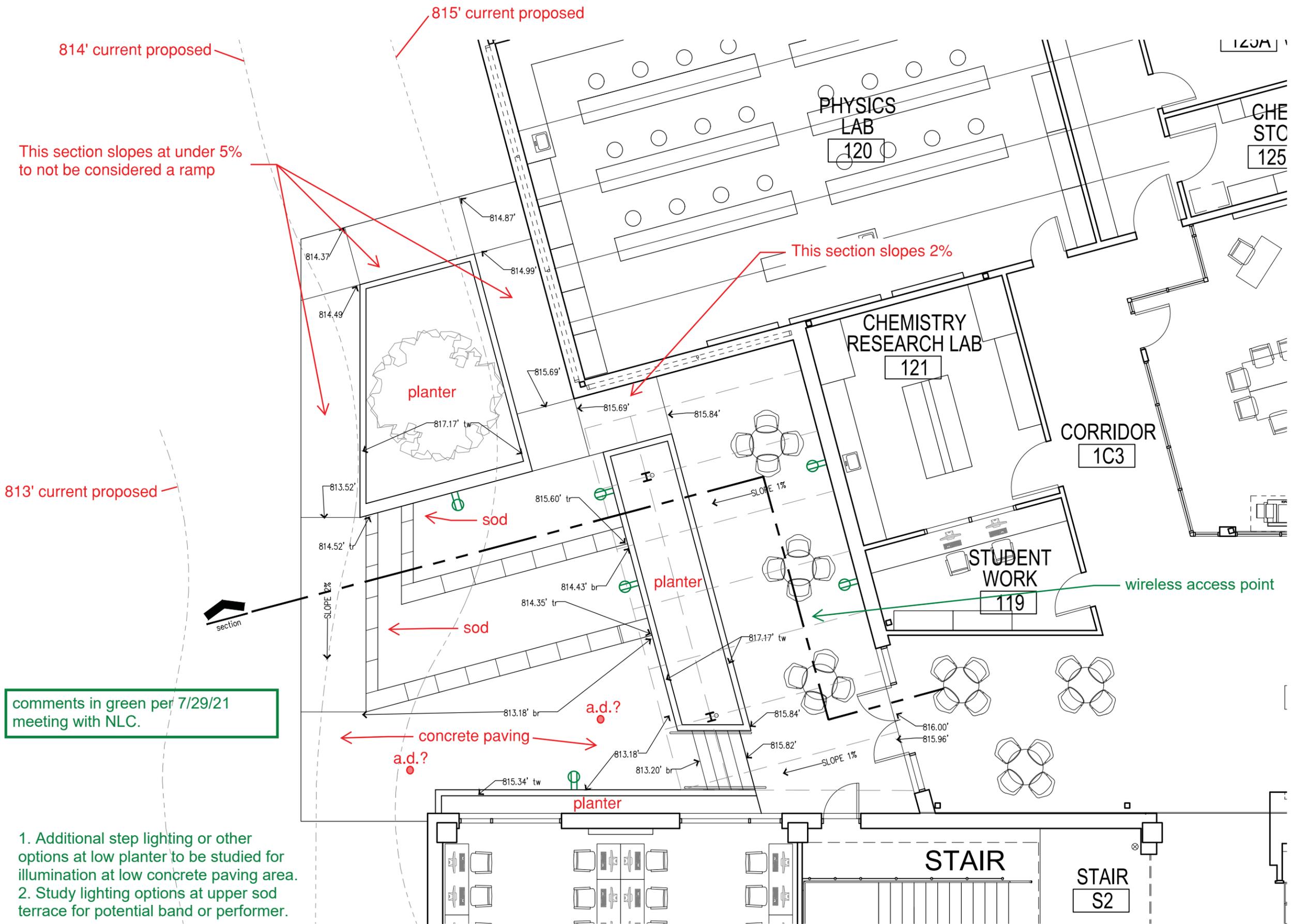




ENLARGED PLAN



PODIUM WITH 38 SEATS (36 FOLDING WITH TWO ACCESSIBLE SPACES)



comments in green per 7/29/21 meeting with NLC.

1. Additional step lighting or other options at low planter to be studied for illumination at low concrete paving area.
2. Study lighting options at upper sod terrace for potential band or performer.

plan 1/8" = 1'-0"