



HOW DO I USE MY ADVISING PING?



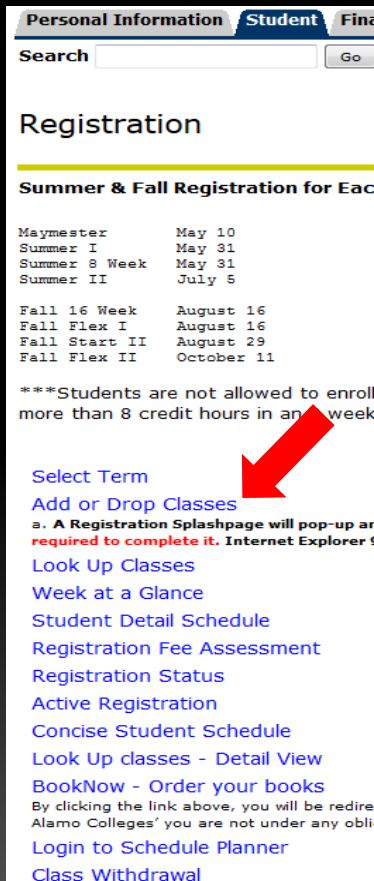
Registering with an Advising PIN

Your Advisor gave you an Advising PIN. What do you do now?

Login to ACES as you normally do to access registration.

Registering with an Advising PIN

When you click on “Add or Drop Classes”, you will be taken to a new screen where you will enter the “Alternate PIN”.



Personal Information Student Fin...

Search Go

Registration

Summer & Fall Registration for Each

Maymester	May 10
Summer I	May 31
Summer 8 Week	May 31
Summer II	July 5
Fall 16 Week	August 16
Fall Flex I	August 16
Fall Start II	August 29
Fall Flex II	October 11

***Students are not allowed to enroll more than 8 credit hours in any week

[Select Term](#)

[Add or Drop Classes](#)

a. A Registration Splashpage will pop-up and you are required to complete it. Internet Explorer 5.0 and below will not work.

[Look Up Classes](#)

[Week at a Glance](#)

[Student Detail Schedule](#)

[Registration Fee Assessment](#)

[Registration Status](#)

[Active Registration](#)

[Concise Student Schedule](#)

[Look Up classes - Detail View](#)

[BookNow - Order your books](#)

By clicking the link above, you will be redirected to Alamo Colleges' you are not under any obligation.

[Login to Schedule Planner](#)

[Class Withdrawal](#)

Alternate PIN Verification

Please enter your Alternate PIN to access registration.

Alternate PIN:

Enter the 6 digit PIN given to you by your advisor and click “submit”.

Registering with an Advising PIN

Once you enter the Alternate PIN, you will be taken to the Add or Drop Classes screen you are used to seeing. Simply add and/or drop classes.

Add or Drop Classes

To add a class, enter the Course Reference Number in the Add Classes section. To drop a class, use the options available in the Action pull-down list.

Current Schedule

Status	Action	CRN	Subj	Crse	Sec	Level	Cred	Grade Mode	Title
Web Registered on Nov 30,2015		26222	HIST	1301	164	Undergraduate	3.000	Standard Letter Grade	United States History I
Web Registered on Dec 03,2015	None	19322	OLRN	0001	007	Undergraduate	0.000	Standard Letter Grade	Orientation to Online Learning
Web Registered on Dec 04,2015	None	19653	BIOL	2401	074	Undergraduate	4.000	Standard Letter Grade	Human Anatomy and Physiology I
Web Registered on Dec 04,2015		26324	GOVT	2305	122	Undergraduate	3.000	Standard Letter Grade	Federal Government

Total Credit Hours: 10.000
Billing Hours: 10.000
Minimum Hours: 0.000
Maximum Hours: 12.000
Date: Jan 28,2016 08:27 am

Add Classes Worksheet

CRNs
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>