

ANGELA M. GUADIAN-MENDEZ

OBJECTIVE

To secure a challenging position with a growth-oriented organization utilizing my experience and personal abilities.

EDUCATION

- 3/03 California State University, Bakersfield Bakersfield, CA**
- ◆ Masters of Arts Degree in Sociology
 - ◆ Areas of study included: advanced research design & analysis, advanced statistical & quantitative methods, family intervention, and modern systems
- 3/99 California State University, Bakersfield Bakersfield, CA**
- ◆ Bachelors of Arts Degree in Sociology with a Minor in Psychology

KEY PROJECT SKILLS AND ABILITIES

Presentations

- ◆ AACRAO Technology & Transfer Summit (2022) – Seamless Transfer Pathways & the Impact on Student Success
- ◆ Texas Association of Collegiate Registrars and Admissions Officers (TACRAO) 2022 – Seamless Transfer Pathways w/UTSA
- ◆ Texas Higher Education Coordinating Board – Course Sequencing 2021 – Seamless Transfer Pathways
- ◆ The Future of Transfer & Transition 2021 – Aspen Prize Winner – San Antonio College & Alamo Colleges District Seamless Transfer Pathways
- ◆ Ability to Benefit 2020 – Connecting the Dots for Students – A Case Study in Using ATB for Guided Pathways
- ◆ Malcolm Baldrige National Quality Award Presentation 2019 – Collaborative Approach to Advising & Pathways Integration Using MyMAP
- ◆ Access Network Conference 2019 – My Journey Designed for Me: Transferability vs. Degree Applicability with Transfer Advising Guides (TAGs)
- ◆ Students in Transition 2019 – Transferability vs. Degree Applicability with Transfer Advising Guides (TAGs)
- ◆ Achieving the Dream 2020 – Building a Transfer – Efficient Culture: Reverse Mapping Transfer Advising Guides (TAGs)
- ◆ Texas Pathways Institute 2017 – Developing Efficient Transfer Program Maps
- ◆ Prepared and delivered presentations covering a variety of subjects relating to education; college requirements, transfer, and core curriculum/general education requirements

Report Writing

- ◆ Gathered, and prepared all transfer, core curriculum, FOS, degree completion information for the Texas Higher Education Coordinating Board, THECB, Senate Bill 25 mandated reporting (December 2021) for the five Alamo Colleges.
- ◆ Gathered, prepared, and submitted all program information to the Department of Education for both the Mid-Year and Annual Performance Reports for the UIW HSI-STEM Title V Grant (2011-2012)
- ◆ Gathered, prepared, and submitted all program information to the Department of Education for the Annual Performance Reports for the BC Title V Individual and Collaborative Grants (2005-2008)
- ◆ Developed and prepared data and narrative for the 2005 CSUB Plans for Facilitating Graduation report for the CSU Chancellors Office

- ◆ Assisted in gathering CAMP data, from 1999-2003, by year to create tables, charts, figures and generate statistics for the annual performance report for the CAMP director

Organization/Activities

- ◆ Coordinate Transfer Advising Guides (TAGs) in conjunction with 20 public and private universities within our South & Central Texas Transfer Compact Initiative;
- ◆ Coordinate ISD ECHS degree plans based on TAGs within the 3 Tier Transfer System – Downward Expansion pilot program working with UTSA and TAMUSA
- ◆ Organized and coordinated ACD/Transfer Compact university pathway discussions regarding Core Curriculum, Field of Study, ACGM, TCCNS, pre-reqs, and special admission requirements specific to pre-major to major reverse mapping
- ◆ Organized and coordinated Transfer Advising Guides training for both advisor and faculty workshop sessions across five independently accredited colleges

PROFESSIONAL EXPERIENCE

9/16 – Present

Alamo Colleges District

Director, Student Completion

San Antonio, TX

Academic Success

- ◆ Provided leadership and support, in collaboration with the office of the VC for Student Success, to ensure academic requirements are integrated into the AlamoADVISE model
- ◆ Provide leadership and oversight for the integration of an academic model, AlamoINSTITUTES, across the Alamo Colleges District with the offices of the Vice Chancellor for Academic Success and Vice Chancellor for Economic and Workforce Development
- ◆ Provide leadership and support to the colleges for submitting bachelor's degree proposals for THECB and SACSCOC review and approval for implementation to be supported through connection, entry, progress, completion and transition
- ◆ Leads outreach efforts to integrate the institutes and other initiatives into all academic information shared with high schools, post-secondary institutions, and the community
- ◆ Coordinates and implements student pathways by participating in design, implementation, and sustainability of AlamoINSTITUTES
- ◆ Ensures coherence and clarity of career pathways, Transfer Advising Guides (TAGs) and pre-major maps
- ◆ Coordinate and work with 20+ universities regarding seamless transfer pathways, core curriculum, field of study, ACGM, TCCNS, and transferability vs. degree applicability
- ◆ Strategizes and coordinates district-wide and cross-college efforts in support of overall goals and objectives related to student completion with particular emphasis on seamless transfer pathways
- ◆ Leads the development of district-wide student completion success measures to support AlamoINSTITUTES, transfer pathways, and degree applicability; provides data and information to Senior District and College Administration and to the Board of Trustees
- ◆ Develop and maintain AlamoINSTITUTES materials and other academic initiatives that support student success
- ◆ Implemented strategies for student retention improvement and success
- ◆ Responsible for the academic requirements in maintaining current and accurate information required for transfer and reverse transfer, including degree auditing and process information for awarding degrees
- ◆ Developed strategies and support for implementing federal, state, and college mandated academic requirements

12/11 – 8/16

**University of the Incarnate Word -
HSI- STEM Title V Grant**

HSI-STEM, Project Manager
MS&E - Biology

San Antonio, TX

- ◆ Manage and responsible for \$6 million HSI-STEM five year budget
- ◆ Oversee and ensure regulatory compliance with the department of education and federal regulations and guidelines

- ◆ Responsible for all project reporting, data analysis, and program development
- ◆ Supervise and develop the major components within the grant between both campuses (UIW and St. Phillip's College) ranging from faculty development, articulation, student advising, with the primary focus on student success for STEM majors for both incoming freshmen and transfer students
- ◆ Implement strategies for student retention improvement and success
- ◆ Coordinate all project tasks and program initiatives
- ◆ Serve as the liaison for other UIW departments for all grant processing, i.e. purchasing, grants, accounts payable

02/08 - 06/09

Bakersfield College –Dean of Students

Interim Dean of Students
Student Services

Bakersfield, CA

- ◆ Responsible for the organization, administration, supervision and evaluation of the following departments: Student Health Center, Financial Aid, Outreach, Student Activities, Student Government Association, Dean of Students – Student Discipline, and Special Projects/Federal Grants (Transfer Center; and High School Educational/Academic Advisors)
- ◆ Prepare, monitor, and recommend an annual budget for assigned Student Services Departments of the college and approve and monitor fiscal expenditures for all programs within the areas of responsibility; coordinate the planning, development, and expenditures of all direct report budgets ranging from \$12,000 – \$3.3 million annually
- ◆ Provide quality programs and student-centered activities that enhance the college culture and reflect the interests and needs of surrounding community
- ◆ Plan, organize, and coordinate student activities, and outreach services
- ◆ Coordinate the involvement of faculty in developing and implementing classroom and out-of-class models to engage students in college events, student organizations, student leadership training, and student support services
- ◆ Coordinates the selection, supervision, and evaluation of staff in each area of responsibility
- ◆ Directs the maintenance and supervision of a variety of reports and files, including program reviews and unit plans in each area of responsibility
- ◆ Interpret and perform assignments in compliance with pertinent federal, state and local laws, and contractual eligibility regulations for each Student Services Department
- ◆ Administer the Student Code of Conduct due process and student discipline; adjudicate student appeals and grievances; serves as consultant for faculty and staff regarding student conduct matters
- ◆ Review and update procedure manuals (SHC, Student Code of Conduct, Club – Faculty Advisor); administers college policies regarding students' rights and responsibilities
- ◆ Develop and coordinate additional student services at off-campus satellite locations
- ◆ Supports and collaborates with other campus student services staff in providing services

07/06 – 1/08

**Bakersfield College - Title V Individual
Grant & CSUB/BC Title V Cooperative Grant**

Title V Grants, Director
Student Services

Bakersfield, CA

- ◆ Manage and responsible for both the 2.2 million Title V Individual five year budget and the 1.3 million Title V CSUB/BC Cooperative five year budget portion
- ◆ Oversee the complete operation of the BC project grant; and primary contact for all BC/CSUB collaborative grant activities
- ◆ Creation, implementation, and supervision of student academic use area
- ◆ Supervise and develop the major components within the grants between both campuses ranging from faculty mentoring, articulation, tutoring centers, transfer center, student advising, ESL, and faculty development, with the primary focus on the first year experience for both incoming freshmen and transfer students
- ◆ Implement strategies for student retention improvement and success
- ◆ Developed and monitor both databases tracking student retention for students at both BC and the high schools
- ◆ Coordinate Bakersfield College's High School College Preparation Initiative; coordinate BC services for 19 local high schools through educational advisors

12/03 – 06/06

**California State University, Bakersfield -
Title V Individual Grant & CSUB/BC
Title V Cooperative Grant**

Title V Program Director
Student Services

Bakersfield, CA

- ◆ Manage and responsible for both the 2.1 million Title V Individual five year budget and the 2.9 million Title V CSUB/BC Cooperative five year budget
- ◆ Oversee the complete operation of the CSUB project grant; and primary contact for all CSUB/BC collaborative grant activities
- ◆ Oversee primary staff of 9; 35 tutors between two campuses (CSUB & AV/CSUB Satellite Center); and multiple interns and computer instructors
- ◆ Supervise and develop the major components within the grants between both campuses ranging from faculty mentoring, articulation, tutoring centers, computer literacy, library internships, transfer center, student advising, ESL, and faculty development, with the primary focus on the first year experience for both incoming freshmen and transfer students
- ◆ Implement strategies for student retention improvement and success
- ◆ Providing academic counseling, career advising within Financial Aid & Gen. Ed. requirements
- ◆ Developed and monitored both databases tracking student retention for students at both CSUB and BC
- ◆ Managed and oversee the Mini-USDA grant for the CSUB USDA Liaison Student Internship Recruitment Program
- ◆ Coordinate with High School and College Resource Office contacts

09/00 - 12/03

**California State University, Bakersfield -
College Assistance Migrant Program**

Academic Advisor/Counselor
Student Services

Bakersfield, CA

- ◆ Coordinated, created, and maintained student educational plans for approximately 375+ students
- ◆ Providing academic counseling, career advising within Financial Aid & Gen. Ed. requirements
- ◆ Taught two - three general education courses per academic year
- ◆ Responsible for tracking student retention
- ◆ Scheduling fieldtrips for campus, business, and cultural visits

- ◆ Developed housing and summer academic program schedules for 100+ students

11/99 - 09/00

**California State University, Bakersfield –
Migrant Scholars Program**
Bakersfield, CA

Academic Advisor/Counselor
Student Services

- ◆ Coordinated, created, and maintained student educational plans
- ◆ Provided academic counseling
- ◆ Tracked student retention
- ◆ Scheduled fieldtrips for campus, business, and cultural visits

6/98 - 11/99

Kern County Superintendent of Schools
Bakersfield, CA

Research Analyst

- ◆ Perform data analysis, project and program evaluations
- ◆ Assist in designing data collection methodologies and procedures, questionnaires, and data collection forms
- ◆ Assist in final document writing for projects and planning, organizing, and determining publication deadlines for professional reports

TEACHING EXPERIENCE

Fall 2002/Spring 2003

**California State University, Bakersfield -
Sociology Department**
Bakersfield, CA

Sociology Adjunct Lecturer
Instructional

- ◆ Taught Introduction to Sociology – Fall 2002
- ◆ Taught Upper-Division Sociology (Juvenile Delinquency)-Spring 2003
- ◆ Provided academic counseling

Winter 2000-Winter 2003

**California State University, Bakersfield -
CAMP General Studies Courses**

Instructor

Bakersfield, CA

- ◆ Taught CAMP Summer Residential College Survival Skills course covering orientation to university life, study skills, test-taking skills, time management
- ◆ Taught CAMP CSUB Orientation requirement course covering campus student services programs, campus email, library research databases, major/minor requirements and general education requirements
- ◆ Taught CAMP Career Course covering different careers within majors; coordinated different community professional visits; and provided different internship information by disciplines

3/98 - 6/99

**California State University, Bakersfield
Sociology Department**

Teaching Assistant

Bakersfield, CA

- ◆ Prepared and delivered class lectures for Sociology 100 (Introduction to Sociology)
- ◆ Lead group discussions and held group study sessions
- ◆ Proofread student writing assignments and provided tutoring