

Department Assessment
Validation Committee Process
CONTEXT UNIT

LA 5

FALL 2024 - SAC Scores Report Form

Completed by Director/eLumen Lead

Resource links identified in blue (depending on your settings, the report will populate or appear in your 'Downloads' file)

Department/Unit:

Dean:

eLumen Lead/Director:

Reporting Period:

Reporting Period:	AY Fall	AY Spring	Each Long Semester (Fall & Spring)	All Semesters (Fall, Spring & Summer)
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Reporting Method:	Collective: Grouping # of students for each attainment level (Exceeded, Met, Did not meet)	Individual: Assessing each individual students attainment level (Exceeded, Met, Did not meet)
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DAVC Committee Members: (Who reviews this assessments and SLOs for your department, list all)

DAVC PROCESS

How many times does the Committee meet per semester?

Fall Spring Summer Other: Explain

Provide a brief description of your DAVC Process in the box below.

Optional Additional Documentation: Upload a PDF copy of your detailed DAVC Process. Submission instructions at end of document

List of topics/duties performed/discussed by the DAVC:

List reports utilized in the departments DAVC process:

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BACKWARDS DESIGN

Backwards design documents have been completed for each SLO in your department?

No, Department has not completed Backward Design documents. *List target date for completion in box below.*

Resources

Yes

[Backwards Design Support Presentation](#)

[eLumen Quickguide: Viewing and Printing eLumen Curriculum Map](#)

Where or how can the faculty (Full-time, adjunct, dual-credit) access the backward design documents?

MAPPING CSLOS

Marketable Skills (ISLOs)

Review the marketable skills & focus area descriptions on the Learning Assessment website (link in resources).

Review if Marketable Skills focus area mapping for each of your Context Student Learning Outcomes (CSLO) in eLumen with your Department.

Resources

[Marketable Skills & Focus Area Descriptions](#)

[QuickGuide: How to See Which CSLOs are Mapped to Marketable Skills Focus Areas](#)

Is each Department Context mapped to the appropriate Marketable Skills focus area(s) in eLumen Curriculum Mapping.

Yes

No, Department has not completed Mapping. *List target date for completion in box below.*

Did your SLO mapping change or remain the same after the department reviewed the mapping in eLumen?

Mapping Changes

NO Mapping Changes

Submitting forms:

Learning Assessment Reflection (this form)

1. Review form to ensure you have completed all sections. *Send a copy to your DEAN for review*
2. Save this document with the following name format: **DEPARTMENT_LA5_Fall2024 SAC Scores**
3. Upload the file to SAC Scores File Upload page. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores
4. Ensure you select "**LA 5**" as the File Type to submit

DAVC Detailed Process (mentioned on page 1)

1. Save your DAVC Detailed Process as a **PDF** using the following name format: **DEPARTMENT_LA5_Detailed Process**
2. Upload the file to SAC Scores File Upload page. Directions on SAC Scores web page: www.alamo.edu/sac/sac-scores
3. Ensure you select "**LA 5**" as the File Type to submit